

Cover letter

Name: Mohammad Sherzad

Address: Zone-3, Jalalabad City, Nangarhar, Afghanistan

Tel: +93-788526260

Dear Sir:

With due submission and admiration, it is stated that the new opening of position titled in your esteemed Organization has encouraged me to make use of the opportunity, as I find myself best suited against the aforementioned post, both in terms of academic qualification and work experiences.

So that I am submitting my CV, cover letter, and Certificates to your kind consideration, which more fully details my qualifications for the position. I would be much thankful to you to consider me as one of the candidates for the above-mentioned position; finally, your cooperation in this regard will be highly appreciated.

I assure you, sir, if a chance of service is given to me, I will spare no pains in the satisfactory discharge of my obligations.

Please, find my CV is attached with forwarding letter that bears my Bio-data as well as work experiences.

Best Regards,

Mohammad sherzad

Personal Data

Name	Mohammad Sherzad
F/ Name	Akhtar Mohammad
Sex	Male
Age	25
Marital status	Single
DOB	1995/12/22
POB	Sherzad, Nangarhar, Afghanistan
Nationality	Afghan
Address	Nangarhar, Afghanistan
Email	sherzadjan32@gmail.com

Employment Record

1) 2016 january up to 2018 March as Qaulity control engineer in SOFAR

Education

- **Bachelor degree of civil engineering in 2020**
Laghman University
- **12th Grade (Baccalaureate)**
To To High school, Nangarhar, Afghanistan

Certificates

- **Diploma in English**
- **Certificate in auto cad program**
- **Certificate in (total station and GPS)**
- **Certificate in Afghanistan small or medium size enterprises conference**

Computer skills

-

Operating system :windows

MS office

Computer engineering software:

Auto cad (2D,3D)

Sap

ETABS

STAAD PRO

STAAD foundation

Archicad

Primavera

Language knowledge

No	Language	Speaking	Writing	Understanding
1	Pashto	Native	Native	Native
2	Dari	Fair	Fair	Fair
3	English	Excellent	Excellent	Excellent

References

:

Engineer Ibrhim amiry

Director of amiry engineering learning center

Contact#: +93-785269208

Ataullah Muskeen

Director of Sakir high schooal

Contact#: +93-772501179

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