

Application

Name:	Younob shah "Barez"	نام: یونوب شاه "بارز"
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Organization:

Job location:

Reference No:

Position / job title:

Faizabad City, Badakhshan, Afghanistan

E-mail: younobshah.barez@gmail.com

Phone: +93 70 62 66 284

079 57 52 333

It is great pleasure for me to apply the above position announced by your organization.

Which I found out your announcement. I found myself suitable for this position and wish that could contribute my knowledge for the best interest of this vital position in your organization.

I kindly request you to give me chance for interview.

Attached please find a copy of my resume for your more information and kind consideration. I am looking forward for your positive answer and thank you very much for good attention in this regard.

Sincerely yours

Younob shah "Barez"

Personal Information

Name: Younob shah
Last name: Barez
F/name: Mardanshah
Age: 27
Date of birth: 1994 – ۱۳۷۳ هـ ش
Place of birth: district Shuhada
Present address: Faizabad Badakhshan
Nationality: Afghan
Marital status: single

Educational

- ✓ 2012 Graduation (Mahmmodan high School) district Shuhada, Province Badakhshan.
- ✓ 2016 Graduated From Computer Science Faculty of Badakhshan University.
- ✓ 2014 Graduated From Darman Higher Education English Department with CEL (Certificate In English Language) Degree.
- ✓ CIT (Certificate Information Technology) Program Office package of (ALC) Institute, Province Badakhshan.

Work Experience

From April 04, 2017 up to December 31, 2018 **“Youth Club Leader & IT Manager”** in Nutrition and Education International (NEI) Organization, province Badakhshan.

Responsibilities:

- ✎ Teaching and Practically Work with student in class.
- ✎ Create Database for Office. Proper and taken report to coordinator.
- ✎ Management IT Department, Design Project,
- ✎ Data Entry online and offline in main Database.
- ✎ Upload and download Data, Business and marketing

From 1 February 2019 to 10 October 2019, **(Computer Trainer & IT)** in **Marcopolo** Organization, Shuhada District Province Badakhshan.

Responsibilities:

- ✎ Computer Teaching (Windows, Microsoft Office, Internet and Hardware).
- ✎ Management the office.
- ✎ Par iWork and Taken report to Admin officer.
- ✎ Proper the Certificate.

From November 2019 to October 2020: **Computer Instructor** in Agha Khan Foundation **(AKF)** Shughnan District Province Badakhshan.

Responsibilities:

- ✎ Teaching, Par iWork and Taken report to office, Data Entry.

- ✎ Management the Reliability office port.
- ✎ Installation the program, Setting the printer and connect to the computer.
- ✎ Data Entry in database, Create the Table, Accounting in Excel.
- ✎ Connect to internet, Create Account in Gmail, Yahoo, outlook, calling in Skype.

Workshop & Training

- 🕒 1) From April 10/ 2017, up to April 16/ 2017 one week Training (SOH) Seeds of Hope in (NEI) office.
- 🕒 2) From Sep 10/ 2019, up to Sep 16/ 2019 one week Training in (Election.
- 🕒 3) From 1st – 5th December 2019 Competency-based Training of Trainers (TOT) on Modern Methods of teaching, In AKF organization.

Computer Skills

- ❖ DIT (diploma in information technology)
- MS Windows 7, 8, 10 and OS Linux
- Office package ➔ Word, Excel, PowerPoint, Access, Outlook.
- Hard ware
- Internet
- Database ➔ Access database, My SQL, Oracle and SQL server.
- Network Engineering ➔ MCITP and CCNA.
- Graphic Designing
- ✎ Web developer ➔ HTML, JAVA, PHP and C#.

Language Skills:

Language	Reading	Writing	Speaking
Dari	Excellent	Excellent	Excellent
Pashto	Excellent	Excellent	Good
English	Excellent	Excellent	Excellent
Shughni	Excellent	Excellent	Good

Extra Active

Reading several Books, likes to book of Dari, English Arabic. Internet several, playing Football and etc.

References:

- 1) Name: Faizudin "Tabush"
Job: IT and Database Expert
Phone: +93 703315491 / 0728468172 Email: Tabishfaizudin@yahoo.com
- 2) Name: Mohamad Taha "Sedeqi"
Job: Coordinator AKF organization in Faizabad City.
Phone: +93 791729732 Email: Mohannadtaha.taha@akdn.org
- 3) Name: Kharoosh "Sahil"
Job: Coordinator NEI Organization in Province Badakhshan.
Phone: +93 782067353 Email: Khurooshsahil@gmail.com