

# MOHAMMAD FARHAD KHURAMI

## BIOGRAPHY

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Father's Name: Mohammad Mousa Khurami  
Gender: Male  
Date of Birth: February 1, 1989  
Nationality: Afghan  
Marital Status: Married



## MY VISION

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As a professional architect, working with the highest-level government authorities at Office of the President of Afghanistan, my focus has on Quality of work, standard constructions, time management and Results-based Management, while adhering to the government rules and regulations. With my extensive experience in designing, planning, implementing, quality assurance and monitoring & reporting of modern as well as historical construction projects, I strongly believe that proper architecture is the backbone of a strong economy.

Hard work, continuous learning, compassion, and altruism at work is what is of high importance to me and what I value most. My country stands in high need of professionals in every sector including construction, therefore, real hard work and due diligence is attributable to positive results that will lead to overall development in the country.

Moreover, having had worked with governmental and non-governmental organizations in diversified working environments throughout my career, I cordially believe in organizational ethical standards, integrity, teamwork, continual improvements, and consistent learning.

## EDUCATION & QUALIFICATIONS

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2009 - 2013	<b>Kabul Engineering Faculty, Kabul University</b> Bachelor's Degree in Architects
2003 - 2006	<b>Sayed al Naseri High School</b> 12 <sup>th</sup> Grade Certificate
2020- 2021	<b>Mushfiq Educational Center</b> Diploma in English Language
2020 - 2021	<b>Administrative Office of the President</b> English language course intermediate and advance

## WORK EXPERIENCE

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### **Senior Architect**

The Operational Support Office of the President for National Development

2020 - Now

#### **Major Achievements:**

Develop and implemented health facilities for coved control measures

Work as lead architect for a project of 377 mosque around the country

Work as team architect in renovation project of the historical palaces in Kabul city

Supervised renovation of JABULSERAQ palace and successfully completed

#### **Responsibilities:**

- Quality check of the architectural work performed by other architects for the Office of the president
- Review of the bill of quantities for all construction projects under Office of the president
- Proposing required resources (human resource and machinery)
- Insure proper utilization of construction resource within the projects

### **Contract and Budget Controller**

The Operational Support Office of the President for National Development

2019- 2020

#### **Major Achievements:**

Developed work procedure and tolls for contract management and bugged control

Managed the transfer of 75 thousand metric ton wheat from India to Afghanistan to deal with food crises in the country

#### **Responsibilities:**

- Works as focal point for contract management
- Follow up with contractors and progress reporting
- Progress reporting for the construction manager of administrative Office of the president
- Bugged management of the construction projects
- Construction related financial instrument management (invoice, financial proposal etc.)

## **Architect**

Department of Conservation and Care, administrative Office of the president

2017-2019

### **Major Achievements:**

- On time and on Budget completion of two-story building for the Office of the president
- Developed and implemented a complete renovation plan of the one of the important historic buildings of the presidential palace
- Developed and implemented a complete renovation plan of the national archive's building

### **Responsibilities:**

- Conduct technical survey for feasibility study and design process
- Architectural design of the building
- Site supervision
- Quality assurance of the construction material
- Technical reporting for the construction manager of administrative Office of the president
- Lead and control the procurement process related to construction
- Identification and addressing challenges and issues at construction site
- Coordination and collaboration with relevant stakeholders

## **Deputy Construction Manager**

ZAC International L.L.C

October 2013 – December 2015

### **Major Achievements:**

- Developed Standard Operating Procedures (SOP) for construction work at ZAC International L.L.C
- Established electronic architectural lab at ZAC main office, which is a modern facility to produce different layouts, interior designs, building designs and 3D designs.
- Developed a database of qualified and experienced construction professionals, who can be contacted and contracted as and when required.
- Completed architectural and interior design for two large-size residential structures
- Provided advisory services to the president of ZAC international on business diversification and construction portfolio management
- Established and maintained productive relationships with different clients/contractors

### **Responsibilities:**

- Prepare bidding documents for different projects and performing site visits/surveys as well as analyze BoQs

- Design construction activities for construction of buildings,
- Standardize technical specifications for construction work in the organization
- Prepare and implement project development plans, work calendars and project schedules
- Estimate volume and cost of designed works
- Monitor construction progress to ensure that activities are going on as planned and designed
- Assist site staff/contractors to resolve operational issues that affect progress
- Assist construction manager in all technical aspects as required and gave technical support to field staff
- Construction Project Design
  - Designing Site Layout
  - Producing Interior Design
  - Shop Drawings
- Determine labor requirements
- Plan, organize, and control constructions activities concerned with the construction and Schedule the project in logical steps and manage the time to meet deadlines
- Maintenance of structures, facilities, and systems
- Develop and implement quality control systems
- Monitoring progress of the work
- Timely reporting to the contractor, client or project owner
- Investigate damage, accidents, or delays at construction sites, to ensure that proper procedures are being carried out

## **Internship Program**

Ministry of Rural Rehabilitation and Development (MRRD)

National Solidarity Program

November 2012 – February 2013

### **Responsibilities:**

- Conducted numerous construction site visits for different projects
- Performed monitoring of different construction activities on the sites
- Practically worked on planning and monitoring of construction activities

## **PROFESSIONAL COURSES ATTENDED**

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- Special course for students of Architect Faculty, organized by Kabul University, 2011
- Short course on Architecture Application “Urban Planning Studio”, organized by Kabul University, 2012
- Short course on Architecture Application “Urban Design Studio and Theory”, organized by Kabul University, 2012
- Short course on “Management and Leadership”, organized by Kabul University, 2012

- Short course on Architecture Application “ArchiCAD”, organized by Kabul University, 2013
- Computer courses completed:
  - Microsoft Office
  - AutoCAD 2D & 3D
  - ArchiCAD15
  - 3D Max
  - Google Sketch-up
  - CorelDraw
  - Photoshop

## **LANGUAGES**

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Dari (native), Good Pashto and English

## **REFERENCES**

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Will be provided upon request