

Curriculum Vitae: Annu Sah

1.	NAME	Annu Sah						
2.	PERMANENT ADDRESS	Siraha-1						
3.	TEMPORARY ADDRESS	Naya Thimi,Bhaktapur						
4.	DATE OF BIRTH	December-13,1998						
5.	CITIZENSHIP	Nepali						
6.	CONTACT ADDRESS	+977-9861072102	iamannusah@gmail.com					
7.	EDUCATION	<ul style="list-style-type: none"> • Bachelor's Degree in Business Administration (BBA),Specialization in Finance,Nepal college of Management, Kathmandu University, Batch-2016 A.D -2020 A.D • Intermediate (+2) from HSEB Board, Universal College, Maitidevi, Kathmandu in 2015 A.D • SLC, Mount Everest Higher Secondary School, Siraha in 2014 A.D. 						
8.	PROJECT UNDERTAKEN DURING ACADEMY	<ul style="list-style-type: none"> • Thesis on about Factor's affecting investment decision on stock market 						
9.	EXTRA-CURRICULAR ACTIVITIES	<ul style="list-style-type: none"> • Participated in college events as a member of organizing committee 						
10.	COUNTRIES OF WORK EXPERIENCE	<ul style="list-style-type: none"> • Nepal 						
11.	COMPUTER EXPERTISE	<ul style="list-style-type: none"> • MS-Excel, MS-Word, PowerPoint • Fast Typewriting • Analytical tools 						
12.	SKILLS	<ul style="list-style-type: none"> • Preparation of Balance Sheets & Final Accounts • Analysis & presentation using graph technology • Accounting pertaining to business • Email etiquette 						
13.	LANGUAGES	Languages	Speaking	Reading	Writing			
		Nepali	Excellent	Excellent	Excellent			
		English	Good	Excellent	Excellent			
		Maithili	Mother tongue	Excellent	Excellent			
		Hindi	Good	Good	Good			
14. EMPLOYMENT RECORD:								
From	Feb,2020 A.D.	To	April,2020 A. D					
Employer:	Rastriya Banijya Bank Ltd							
Position Held:	Trainee Internship in Pension fund division (HR Department)							

15. WORK UNDERTAKEN THAT BEST ILLUSTRATES CAPABILITY TO HANDLE THE TASKS ASSIGNED	
Work:	Trainee Internship in Pension fund (HR Department)
Location:	Kathmandu
Position Held:	Trainee Internship
Year:	2020 A.D.(Feb-April)
Company:	Rastriya Banijya Bank Ltd (Head office)
16. CERTIFICATION:	

I, the undersigned, certify that to the best of my knowledge and belief, this bio-data correctly described my qualification, my experience myself. I understand that any willful misstatement described herein may lead to my disqualification or dismissal, if engaged.

SIGNATURE:

DATE OF SIGNING:

Day Month Year