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**Office of the Dean, International Relations
Indian Institute of Technology Kharagpur**

Date: February 17, 2021

Subject: Minutes of the MoU Committee Meeting Dated 17thFebruary, 2021.

The MoU Committee comprising of the undersigned members met on 17thFebruary, 2021 through Online Mode. The minutes and resolutions of the meeting are as under.

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| Prof. Sriman Kumar Bhattacharyya | Chairman, MoU Committee |
| Prof. Anandaroop Bhattacharya | Associate Dean, IR & Ranking (Secretary & Convener) |
| Prof. V.R. Desai | Dean, FoEA |
| Prof. Suman Chakraborty | Dean, SRIC |
| Prof. G.P. Raja Sekhar | Dean, FoS |
| Prof. SurjyaKanta Pal | Associate Dean, AA & Branding |

Introduction

1. Associate Dean (IR & Ranking), in his capacity as the secretary of the committee, welcomed the new members viz. Prof. V. R. Desai (Dean FoE&A), Prof. G.P. Rajasekhar (Dean FoS) and Prof. S.K. Pal (Associate Dean, AA & Branding). He also thanked the outgoing members Prof. P.K. Das (Dean, PGS&R), Prof. Debasis Deb (Dean, UGS) and Prof. S. Chattopadhyay (Dean, AA) for their contributions to the MoU Committee.
2. Chairman, MoU Committee suggested that Dean, IR be replaced by Associate Dean, IR & Ranking as the coordinating person in all joint/dual degree and student exchange agreements.

Reporting Items:

1. Central Building Research Institute – approved and signed
2. RDCNK, Nippon Koei, Japan – approved and signed
3. National Highways Authority of India (NHAI) – approved and under signature process
4. University of Leeds - signed
5. Center for Development for Advanced Computing (C-DAC) – approved and under signature process
6. JDP University of Manchester – signed and due to start in Autumn 2021

7. Study In India-EDCIL – umbrella MoU between and EDCIL and all IITs approved for renewal for 1 more year. Contents are the same as the previous version except MHRD has been substituted by MoE.
8. SEA Univ. of Wollongong – approved and signed
9. University of Alberta JDP – the programme has been advertised in both universities and we expect the first round of selections for Autumn 2021.

Action Items:

1. New MoU with **MoHUA**: Subrata Chattopadhyay, ARP

Resolution: Prof. Chattopadhyay informed that MoHUA is not willing to incorporate the suggested changes by IIT Kharagpur as well as other IITs and wishes us to sign on their draft. Chairman, MoU Committee suggested that since the MoU is of a different nature compared to our regular MoUs with international universities, and it is coming from a Ministry of the Govt. of India, this may be reviewed to see if there are any clauses that are in against the interests of the Institute or can harm its reputation. If not, this may be signed after vetting by Registry.

Prof. Chattopadhyay is requested to engage in further discussions towards the finalizing of the document.

2. MoU with **Kyoto University**: Madan Jha, AgFe

Resolution: The committee decided that for the MoU be approved for renewal between our Faculty of Engineering and Architecture, IIT Kharagpur and The Faculty and Graduate School of Agriculture, Kyoto University. It could be extended to an Institutional level MoU once activities with other academic units are engendered. The committee advised that the 'non-discrimination' and 'non-legal' clauses be included in the document. It was agreed that Dean FOE&A, Prof. V.R Desai would be the signatory of this MoU.

Action Item for MoU between Kyoto University, Graduate School of Management and VGSoM, IITKGP: Associate Dean IR to discuss the way forward for renewal with Dean, VGSoM

3. SEA with **Kyoto University**: Anandaroop Bhattacharya, ADean IR

Resolution: The committee decided that the SEA be approved for renewal with the Faculty of Engineering & Architecture, IITKGP, while increasing the total number of exchange students to up to 5. It was also decided that the written notice for termination of the MoU would be fixed at 6 months instead of 12 months.

It was agreed that depending on the level of activity between the Institutions, the SEA could later be extended to the Institute level.

4. JDP Renewal with **Curtin University**: Bhargab Maitra, Civil

Resolution: The mapping of the milestones at both institutions were examined and agreed upon. The JDP agreement is approved and may be made ready for signatures.

5. JDP Renewal with **University of Wollongong**: Anandaroop Bhattacharya, ADean IR

Resolution: The document was approved in principle by the committee in Oct 2020 subject to a final review by Dean, IR, Dean PGS&R and ADean IR, which was subsequently done in 2020. With the new administrative structure in place, the committee requested that Associate Dean IR & Ranking and Prof. M. Ramgopal, Associate Dean FoE&A to review the draft once again and finalize.

6. New MoU with **National Technical Research Organization**: William K. Mohanty, GG

Resolution: The committee suggested the following modifications to the document:

- "IIT Kharagpur is willing to offer M.Tech. and Ph.D. course that will suit the requirements of the NTRO" may be re-worded to "IIT Kharagpur is willing to offer M.Tech. and Ph.D. course for the personnel of NTRO"
- Article 12 be omitted from the draft as it is not relevant.
- Termination of the MoU by mutual written agreement be increased to 3 months instead of 1 month and the following line may be added to Clause 5. "In case of early termination, all ongoing commitments will continue to be honoured and ongoing activities will be brought to logical conclusion."
- A clause on Intellectual Property Rights (IPR) with the following suggested text be added: "All existing IP owned by or licensed to either Party shall remain the property of such Party. Each Party grants to the other a non-exclusive, non-transferable licence for duration of this MoU to use such of its existing IP as is provided to the other Party for the purposes only of this MoU. All other terms and clauses related to ownership of Intellectual Property Rights including that of jointly developed IP will be documented and agreed upon in separate activity specific agreements."
- NDA/Point 1: The spelling error in 'Confidential' be corrected.

Prof. Mohanty is requested to convey the above to NTRO and seek their concurrence.

7. New MoU with **Erasmus Mundus Jt. Master's program**: Md. Saud Afzal, Civil

Resolution: The committee felt that this is not a matter at the institutional level and is outside the purview of MoU committee. Prof. Saud Afzal is recommended to seek approval for such engagement in his capacity as a subject matter expert through the proper channel.

8. MoU Renewal with **Rutgers University**: Kishor Goswami, HSS

Resolution: The committee has in-principle agreed to renew the MoU while advising that the suitability of student exchange and other academic programs be continued to be explored. Prof. Goswami is requested to share IITKGP's standard MoU template with Rutgers for renewal.

9. New MoU with **Kings College, London**: Nishant Chakravorty, SMST

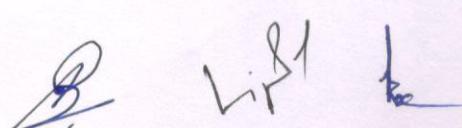
Resolution: The committee suggested slight modifications to the IPR section and recommended that the duration of the MoU be 3 years. It also requested clarification of Point # 6 of the draft MoU. It was agreed that the signatory of the MoU would be Dean, BSBT. Dr. Chakravorty is requested to seek clarification on point # 6 and seek concurrence from KCL on the other modifications. The MoU is approved in principle.

10. MoU Renewal with **Ben Gurion University**: Dipanwita Roy Chowdhury, CSE

Resolution: Based on the discussions between Prof. D. Roy Chowdhury and BGU and the plans formulated thereof, the committee felt that there is positive indication that collaborative activities will be engendered under this MoU. Renewal of the MoU is approved.

11. New MoU with **Jindal Stainless Steel**: Abraham George, ARP

Resolution: The Committee observed that the document proposes the setting up of a new centre on campus and several other activities involving financial implications and commitments that are legal in character. The document is thus beyond the purview of MoU Committee. Prof. George is requested to approach the Director and refer the document to an empowered committee for further processing.

Handwritten signatures in blue ink, including initials and a name, likely belonging to the committee members or signatories.

12. New MoU with **Installation and Support for ERP system**: Chittaranjan Mandal, CSE

Resolution: The Committee observed that this document has been reviewed and examined by other competent individuals/groups and hence it is not necessary to be discussed in the MoU committee.

13. **Chang Gung University, Taiwan**: Anandaroop Bhattacharya, ADean IR

- **Resolution for Renewal of SEA:** The Renewal of SEA is approved as it helps our students get funded internship(s).
- **Resolution for JDP:** CGU is interested to have a Joint Doctoral Degree Program with IITKGP. The committee recommended that further due diligence be done on the potential of having CGU as a JDP partner and possibilities of IITKGP receiving students from CGU. Depending on the outcome of the findings, the MoU may be placed again in the next committee meeting.

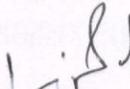
14. MoU Renewal with **NTHU, Taiwan**: Dipanwita Roy Chowdhury, CSE

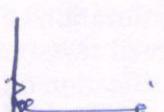
Resolution: Prof. Roy Chowdhury informed the committee that updates on collaborative activities are being awaited from NTHU. The committee recommended that the processing for renewal be done once the updates are received. The MoU is otherwise approved in principle.

15. SEA with **NTHU, Taiwan**: Dipanwita Roy Chowdhury, CSE

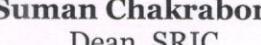
Resolution: The SEA is approved and may be made placed for signatures if/after the MoU is renewed.

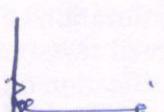

Anandaroop Bhattacharya
Associate Dean, IR & Ranking
(Secretary & Convener)

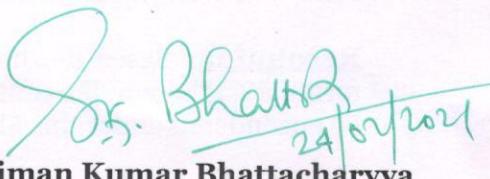

Surjya Kanta Pal
Associate Dean, AA& Branding


G.P. Raja Sekhar
Dean, FoS

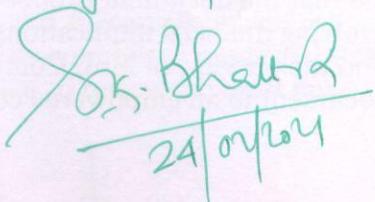
ABSENT


Suman Chakraborty
Dean, SRIC


V.R. Desai
Dean, FoEA


Sriman Kumar Bhattacharyya
Chairman, MoU Committee

Director may kindly approve the
proceedings.


Sriman Kumar Bhattacharyya
Chairman, MoU Committee