


**Office of the Dean, International Relations  
Indian Institute of Technology Kharagpur**



Date: 19.01.2023

**Subject: Minutes of the MoU Committee Meeting Dated 19<sup>th</sup> January, 2023.**

The MoU Committee comprising the undersigned members met on 22<sup>nd</sup> Sept, 2022 in the Dean's Conference Room. The minutes and resolutions of the meeting are as under.

Prof. Amit Patra	Chairman, MoU Committee
Prof. Jayanta Mukhopadhyay	Dean, OR&AA
Prof. M. Ramgopal	Dean, FoEA
Prof. Krishna Kumar	Dean, FoS
Prof. Saswat Chakraborty	Dean, FoBTBS
Prof. Chandan Chakraborty	Dean, R&D
Prof. Debashish Chakravarty	Associate Dean, AA & Branding
 Goutam Chakraborty	Associate Dean, IR & Ranking (Secretary & Convener)

It was decided unanimously that in the next HoD meeting it would be announced that MoUs related to R&D projects will be directly handled by Dean R&D. Academic MoUs would be placed in the Institute MoU committee. A top cover, containing initial activities would have to be filled-up by the proposer of the MoU.

**Action Items:**

1. New MoU with **Fortis Hospitals Limited**: Prof. Suman Chakraborty, ME

**Resolution:** The committee recommended that the section on Financing be modified, by omitting second paragraph. The MoU is approved for signatures. Dean R&D will sign on behalf of IITKGP.

2. New MoU with **TATA Hitachi**: Prof. Suman Chakraborty, ME

**Resolution:** The committee recommended that the part 'Medical Treatment' be omitted from the objectives of the present MoU. A separate MoU may be drafted between Tata Hitachi and Shyama Prasad Mukherjee Hospital to facilitate medical treatments to the staff members of Tata Hitachi.

With regard to the CSR, the committee approved the proposal and recommended that an MoA may be drafted between Tata Hitachi, IITKGP and Shyama Prasad Mukherjee Hospital.

3. New MoU with **National Hydro Power Corporation (NHPC)**: Prof. Ashok Pradhan, EE

**Resolution:**

The committee observed the following:

- The document is an MoU not an MoA
- A Preamble to NHPC was required
- Standard text of the IPR was to be included
- The scope of service CSR portion of the MoU needs to be clarified.

13. New MoU with National Highway & Infrastructure Devpt. Corp. (NHIDCL)

**Resolution:** It was brought to the notice of the MoU committee by Prof. D.K Baidya that the MoU has already been signed. The committee requested Prof. Baidya to share the signed document with OIR.

14. New MoU with **Head Quarters Maintenance Command, IAF (Nagpur)**: Prof. Manoranjan Sinha, Aerospace

**Resolution:** The committee noted the following:

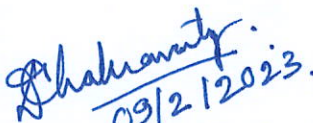
- Editorial modifications to be done for e.g. Replacing Chennai with IITKGP
- Dean R&D will be the Point of Contact of this MoU
- The draft may be forwarded to Dean R&D for further review
- Dean R&D will handle the MoU and it will remain outside the purview of the MoU committee.

15. New MoU with Central Sanskrit University: Dr. Dipesh Vinod Katira/Dr. Jayashree A. Gajjam


**Resolution:** Due to lack of time the MoU could not be discussed. The committee recommended that the draft MoU be circulated via email for committee's comments.



**Goutam Chakraborty**  
Associate Dean, IR (Secretary &  
Convener)

  
09/2/2023

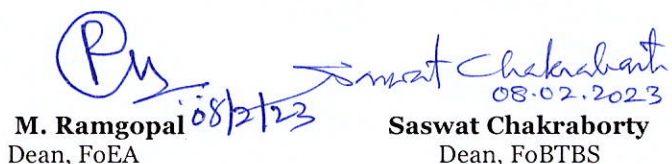
**Debashish Chakravarty**  
Associate Dean, AA & Branding

  
08.02.2023

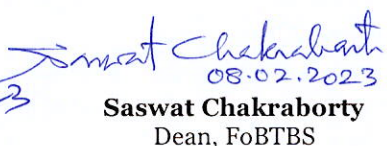
**Krishna Kumar**  
Dean, FoS



**Chandan Chakraborty**  
Dean, R&D

  
08/2/23

**M. Ramgopal**  
Dean, FoEA

  
08.02.2023

**Saswat Chakraborty**  
Dean, FoBTBS



**Jayanta Mukhopadhyay**  
Dean, OR

  
09/2/23

**Amit Patra**  
Chairman, MoU Committee