

**Office of the Dean, Alumni Affairs & International Relations
Indian Institute of Technology Kharagpur**

Date: August 8, 2017

Subject: Minutes of the MoU Committee Meeting Dated 26th July, 2017.

The following members of the MoU Committee met on 26th July, 2017 in SRIC Conference room. The minutes and resolutions of the meeting are as under.

Prof. Sriman Kumar Bhattacharyya	Chairman, MoU Committee
Prof. Sanjay Gupta	Secretary
Prof. Prasanta Kumar Das	Dean, PGS&R
Prof. Siddhartha Mukhopadhyay	Dean, AA&IR

1. MoU with ***National Academic Depository***: Prof. A. Goswami, Math

Resolution: The committee examined the MoU and suggested the following:

- a. The draft document seems to be applicable for an university under the UGC, therefore all occurrence of the word '*UGC*' appearing in the document needs to be replaced with '*IITKGP*'.
- b. Since this document is stated to be an agreement and not an MoU, and has greater legal and budgetary implications beyond the scope of the MoU committee, it needs to be examined by the legal team of IITKGP.
- c. In view of the above, Prof. Goswami is requested to refer this document to the legal team for advice and financial approvals.

2. MoU with ***TEQIP, Twinning Agreement*** : Prof. A. Goswami, Math

Resolution: This MoU was approved by the committee through email circulation before being signed on 22nd July, 2017. This MoU has been placed in the MoU committee as a reporting item.

3. MoU with ***CSIR-CEERI*** : Prof. Jayanta Mukhopadhyay, CSE

Resolution: The committee examined the draft MoU and recommended the following:

- a. The name of Prof. J. Mukhopadhyay be mentioned in the document as the coordinating faculty member of the MoU.
- b. The committee suggested changes in point # 2 dealing with the implementation of exchange program.
- c. The committee recommends that the sentence, "each individual activity will require approval of both the parties" be included in point # 2, while rest of the paragraph be omitted.

- d. In view of the above, Prof. Jayanta Mukhopadhyay is requested to send the draft to CEERI for their concurrence and request them to suggest the name of a faculty member who will act as the coordinator from their end.

4. MoU with **Texas Tech University**: Prof. Somsubhra Chakraborty, AgFE

Resolution: Minor changes regarding students' accommodation have been incorporated in the 'financing' section of the document. Prof. Chakraborty is requested to send back the document to TTU for concurrence. The MoU is accepted in principle. If the suggested changes are accepted by TTU, the MoU may be prepared for signing.

5. MoU with **Ministry of Railways, GoI**: Prof. Subhransu Roy, ME

Resolution: The following observations were made by the committee upon review of the draft MoU:

1. Prof. Roy is requested to produce the budget approval document for record purposes.
2. More clarity is required regarding issues pertaining to student and visitors' accommodation under this MoU. The committee recommends that the sentence, "suitable accommodation will be provided on campus subject to availability. In case this is not available, IITKGP will provide appropriate student accommodation" be included in the draft.
3. **Point e** be removed from the document.
4. "Complete selection by end February and call for applications by 15th December every year", be added in **Point f**
5. Under **point k** an eligibility condition sheet highlighting minimal requirements be attached as an annexure.
6. Mention be made in the document suggesting that IITKGP agrees to run the program for a minimum period of five years from session 2015-16.
7. In view of the above observations, Prof. Roy is requested to make all suggested changes in the document and send it to Ministry of Railways for concurrence. The updated version of the document may be placed in the next MoU meeting for further processing.

6. MoU with **Tomas Bata Univ**: Prof. Santanu Chattopadhyay, RT

Resolution: The committee recommended that the areas of cooperation be indicated as a separate section. Additionally it was suggested that it be mentioned in the document that this is not a legally binding agreement. These changes may be proposed to TBU. If these changes are accepted the draft MoU may be made ready for signature.

7. MoU with ***Atom Probe Tomography (NFAPT)***: Prof. Rahul Mitra, MME

Resolution: The committee noted that all matters pertaining to finances have been approved by the BoG. Since this agreement has legal implications, Chairman MoU committee, suggested that the deputy director's office shall get this MoU vetted by the legal counsel. The MoU is approved in principle. If it is vetted by the legal counsel, the MoU may be signed.

8. MoU with ***Innopolis University, Russia*** : Prof. Rajat Subhra Chakraborty, CSE

Resolution: The committee suggested that both the names of the coordinating faculty members be included in the document before the MoU is signed. Prof. Chakraborty is requested to seek concurrence from Innopolis University. The MoU is approved in principle. If the final draft is fully accepted by Innopolis, it may be made ready for signatures.

9. MoU with ***University of Arizona***: Prof. Srikanth Annavarapu, Mining

Resolution: The committee requested Prof. Annavarapu that the Intellectual Property section of the MoU be reviewed by the IP cell of IITKGP. It was also determined that Prof. S. Mukhopadhyay, Dean AA&IR would be the signatory of the MoU from IITKGP. The MoU is approved in principle. If the suggested changes are accepted by UoA, the MoU may be prepared for signing.

10. MoU with ***Hanyang University***: Prof. Joy Sen, ARP

Resolution: It was observed that the committee cannot consider, nor process any document until the name of IITKGP is reflected in the draft MoU. Prof. Sen is requested to draft the MoU with IITKGP's name and discuss the updated draft with Prof. S. Mukhopadhyay, Dean AA & IR for further processing.

11. MoU with ***ITMO, Russia***: Prof. R S Chakraborty, CSE

Resolution: This MoU is approved. The Director, Prof. P. Chakrabarti shall be the signatory from IITKGP. Prof. R.S Chakraborty is requested to receive a final concurrence on the document from ITMO, get the MoU signed, and send copies to ITMO for their signatures.

12. MoU with ***University of New Castle***: Prof. A. Atta, Chemical

Resolution: The committee recommended Dr. Arnab Atta, Department of Chemical Engineering, be the coordinator of the MoU. Dr. Atta is requested to do the following:

- The IP section to be reviewed by the IPR cell
- Suggest our IP text to the University of New Castle (UNC), to be incorporated in the document.
- Suggest to UNC that the termination of the MoU will be ninety days and include duration of the MoU to Five years.

13. MoU with **Renewing MoU with Osaka University**: Prof. P.K Bhaskaran, OENA

Resolution: This MoU is approved and ready for signatures.

14. MoU with **NITIE**: Prof. J. Maiti, ISE

Resolution: This MoU is approved and ready for signatures.

15. MoU with **INS DAG**: Prof. Sumana Gupta, ARP

Resolution: The committee suggested minor editorial changes in the scope of cooperation, which was incorporated in the revised MoU. The MoU is now approved and ready for signature.



Sanjay Gupta

Secretary, MoU Committee



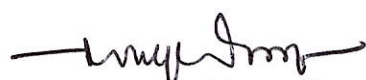
Sudhirkumar Barai

Dean, UGS



Pallab Dasgupta

Dean, SRIC



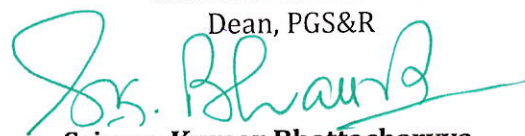
Siddhartha Mukhopadhyay

Dean, AA&IR



Prasanta Kumar Das

Dean, PGS&R



Sriman Kumar Bhattacharyya

Chairman, MoU Committee