

**Office of the Dean, International Relations  
Indian Institute of Technology Kharagpur**

Date: March 16, 2020

**Subject: Minutes of the MoU Committee Meeting Dated 3<sup>rd</sup> March, 2020.**

The MoU Committee comprising the undersigned members met on 3<sup>rd</sup> March, 2020 in SRIC Conference room. The minutes and resolutions of the meeting are as under.

Prof. Sriman Kumar Bhattacharyya	Chairman, MoU Committee
Prof. Anandaroop Bhattacharya	Associate Dean, IR
Prof. Prasanta Kumar Das	Dean, PGS&R
Prof. Suman Chakraborty	Dean, SRIC
Prof. Debasish Deb	Dean, UGS
Prof. Baidurya Bhattacharya	Dean, IR and Convenor
Prof. Subrata Chattopadhyay	Dean AA

**1. Decision on expiring MoUs:**

A list of 12 MoUs which has expired or will expire in the next 6 months were presented to the MoU committee. It was brought to the committee's notice that out of 12 faculty coordinators, only 02 had provided an activity report. It was recommended that reminder emails would be sent to the faculty coordinators who have not responded and the activity report be requested.

It was further discussed that going forward, for all international MoUs, Dean IR will be the default coordinator. Information on signed MoUs will be shared with the Faculty members and activities engendered with the particular Institution/organization will be requested.

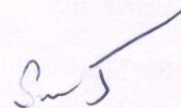
**2. Restructuring of MoU Committee meeting - proposal for review**

In view of MoUs increasingly being signed out of line and without appropriate MoU committee examination, Associate Dean IR suggested a restructuring of the MoU committee meeting. The following suggestions were made to allow for a regular convening of the MoU committee and a timely deliberation of pending MoUs:

- MoU meeting will be convened every month in the last Thursday of the month.
- All MoUs received by the 1<sup>st</sup> of the month will be considered for the meeting.
- Associate Dean IR and IR Executive will do the first level of screening of the draft MoUs and upon clearance, share the drafts with committee members in a shared Google file by 15<sup>th</sup> of the month.
- MoU Committee members will be required to review the documents and upload their comments on the shared drive by midnight of Sunday preceding the meeting
- No requests for approval through email circulation will be entertained unless the request comes from the Director or Deputy Director

**Action Items:**

1. MoU with **RP Sahu Student Award**: Subrata Chattopadhyay, Dean AA





**Resolution:** The committee recommended that annual income of the awardee's family be less than INR 15 Lakhs and CGPA of the awardee be 6.5. The committee further recommended that the term 'Merit cum Means' be removed from the draft MoU. The modified draft may be shared with RP Sahu for concurrence.

It was decided that Dean UG be the signatory of the MoU.

2. MoU with **Jayan Prajapati Scholarship Award:** Subrata Chattopadhyay, Dean AA

**Resolution:** The MoU is approved with minor modifications. It was decided that Dean UG be the signatory of the MoU.

3. MoU with **VV Dhruva Narayana Memorial Schol:** Subrata Chattopadhyay, Dean AA

**Resolution:** The MoU is approved with minor modifications. It was decided that Dean UG be the signatory of the MoU.

4. MoU with **Saradindu Sur Memorial Schol:** Subrata Chattopadhyay, Dean AA

**Resolution:** The MoU is approved with minor modifications. It was decided that Dean UG be the signatory of the MoU.

5. MoU with **University of Wollongong (Australia):** Anandaroop Bhattacharya, ADean IR

**Resolution:** The committee recommended that going forward, a renewal template be drafted and shared with partner Institutions while renewing MoUs.

The institutional MoU with Wollongong is approved.

The Student Exchange Agreement with University of Wollongong was not approved owing to lack of financial support by Wollongong.

6. MoU with **Beijing Foreign Studies University:** Anuradha Choudry, HSS

**Resolution:** The committee felt that it is least likely that international students will choose to visit IITKGP for a duration of 2 semesters in order to attend a single course of study while also paying for their visit. It was further observed that the timeline as suggested by BFSU also does not coincide with the IITKGP academic calendar.

Dr. Chowdry was therefore requested to communicate clearly with BFSU explaining the academic calendar and standard procedures of IITKGP and discuss with BFSU if they are interested in registering for a certificate program at IITKGP comprising of a basket of courses and project(s). The committee also maintained that it would be better to first design activities before signing an MoU. Dr. Chowdry is requested to also share the modified version of the draft MoU with BFSU for their concurrence.

7. MoU with **Ghent University:** Anuradha Choudry, HSS

**Resolution:** The committee suggested that Dr. Chowdry send the modified draft MoU with Ghent University for their concurrence while obtaining clarity on the scope of the MoU. It was suggested that Dr. Chowdry weighs the possibility of signing both the MoU as well as Student Exchange document with Ghent University.

8. MoU with **University of Lisbon:** M. Ghangrekar, Civil



**Resolution:** The committee recommended that since more than a year has lapsed from the time the MoU was first placed at the committee, it is probably advisable to first ensure that University of Lisbon continues to be interested in pursuing and signing the MoU. If sufficient interest on part of Lisbon is demonstrated, both the MoU as well as a Student Exchange Agreement may be signed. The committee advised that the modified MoU template be shared with Prof. Ghangrekar for onward processing.

9. MoU with ***The International Centre for Integrated Mountain Development***: P. Pattnaik, HSS

**Resolution:** The committee observed that the draft MoU in its present form is rather restrictive and requested Prof. Pattnaik to look into the possibility of making it an Institutional MoU.

10. MoU with ***Indian Institute of Farming Systems Research***: Jayanarayanan K., CORAL

**Resolution:** The committee recommended that Dean IR writes an email to Director General ICAR mentioning that IITKGP is interested in signing an MoU, while sharing the IITKGP standard MoU template with them.

11. MoU with ***M/s. TalentSprint Private Limited***: Sudeshna Sarkar, CSE

**Resolution:** The committee suggested that the MoU be kept on hold under further advice.

12. MoU with ***The University of Bristol***: Sanjib Patra, Chemistry

**Resolution:** The committee felt that the document may be called an MoU instead of a partnership agreement. It further recommended broadening the scope of the MoU to include other departments/schools and centers at IITKGP. It was also observed that in its present form, the MoU is rather one-sided hence more discussions are needed to make it more reciprocal in nature. As for the Joint Masters Program, the committee felt that the program will not be sustainable if the financial clauses and arrangements are not relaxed. The committee expressed optimism while stating that if the financial clauses can be relaxed IITKGP would be interested in setting up a meeting with University of Bristol to discuss the next steps.

13. MoU with ***University of Leeds***: Nilanjan Chakladar, Mechanical Engineering

**Resolution:** The committee felt that the MoU may be signed after the scope and programs under it are defined. Leeds had sent their policy for joint and dual doctoral programs. Dr. Chakladar is requested to communicate with the University of Leeds to conceptualize the programs that may be engendered under this MoU.

14. MoU with ***Universiti Sains Malaysia***: Vishvesh Pandya (Student)

**Resolution:** This MoU was first placed in the 24.4.2019 MoU committee meeting. The committee had suggested some changes at that point which Universiti Sains Malaysia has agreed to. The MoU is now approved for signatures.

15. MoU with ***Indian Association for the Cultivation of Science, Kolkata***: Soumya De, School of Bio Science

**Resolution:** The committee approved the MoU while recommending the following:

- The certificate of Joint Degree be placed at the PGPEC and be approved by the Senate
- Dean PGS&R is requested to confirm that the Roll no. of the student will appear on the certificate
- Minor changes in the certificate



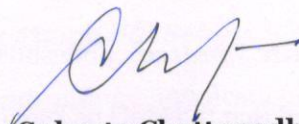
Dr. De is requested to convey the committee's suggestion to IACS and seek concurrence.

16. MoU with **Yun Tech Taiwan**: Kaushal Bhagat/S.K Mandal, CET

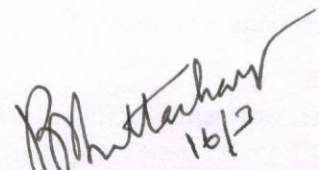
**Resolution:** The committee reviewed the draft MoU and has suggested that there is a need to first firm up activities before the MoU may be signed. Dr. Bhagat is requested to communicate with Yun Tech Taiwan to conceptualize the programs that may be engendered under this MoU. Once the activities are formalized, the MoU as well as the Student Exchange Agreement may be signed.



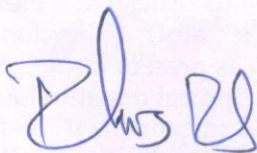
**Anandaroop Bhattacharya**  
Associate Dean, IR



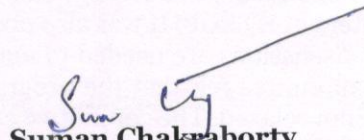
**Subrata Chattopadhyay**  
Dean, AA



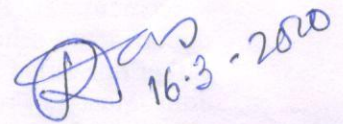
**Baidurya Bhattacharya**  
Dean, IR



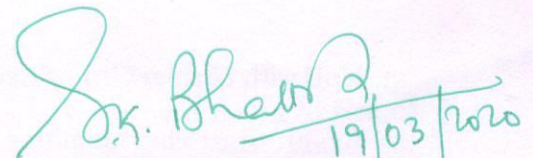
**Debasish Deb**  
Dean, UGS



**Suman Chakraborty**  
Dean, SRIC

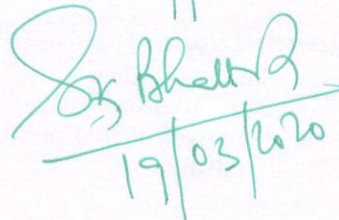


**Prasanta Kumar Das**  
Dean, PGS&R



**Sriman Kumar Bhattacharyya**  
Chairman, MoU Committee

Director - for kind information & approval.



Approved as present

  
28/03/2020

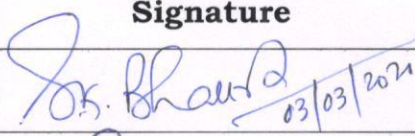
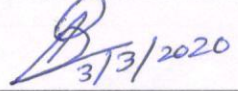
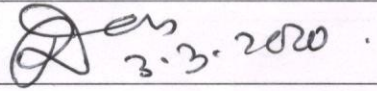
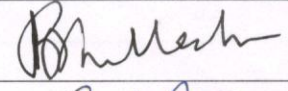
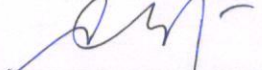


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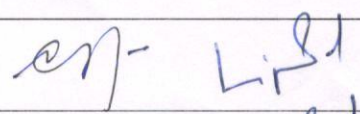
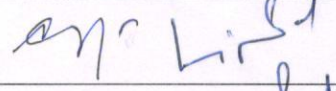
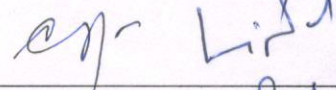

Date: March 3, 2020

**Subject: Attendance Sheet of MoU Committee Meeting dated 3<sup>rd</sup> March, 2020**

The MoU Committee comprising the following members met on 3<sup>rd</sup> March, 2020 in SRIC Conference Room.

Sl. No.	Name	Designation	Signature
1.	Prof. Sriman Kumar Bhattacharyya, DD	Chairman	
2.	Prof. Anandaroop Bhattacharya	Member	
3.	Prof. Prasanta Kumar Das, Dean PG	Member	
4.	Prof. Suman Chakraborty, Dean SRIC	Member	
5.	Prof. Debasish Deb, Dean UG	Member	
6.	Prof. Baidurya Bhattacharya, Dean IR	Member & Convenor	
7.	Prof. Subrata Chattopadhyay, Dean AA	Member	

**Action Items:**

Sl. No.	Name of the MoUs	Name of the Coordinator	Signature
1.	RP Sahu Student Award	Subrata Chattopadhyay/S.K. Pal	
2.	Jayan Prajapati Scholarship Award	Subrata Chattopadhyay/S.K. Pal	
3.	VV Dhruva Narayan Memorial Schol	Subrata Chattopadhyay/S.K. Pal	
4.	Saradindu Sur Memorial Schol	Subrata Chattopadhyay/S.K. Pal	



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5.	University of Wollongong	A.Bhattacharya	
6.	Beijing Foreign Studies University	Anuradha Choudry	<i>A Choudry</i> 03/03/2020
7.	Ghent University	Anuradha Chowdry	<i>A Choudry</i> 03/03/2020
8.	University of Lisbon	M.M Ghangrekar	
9.	The International Centre for Integrated Mountain Development	P. Pattnaik	<i>P Patra</i>
10.	Indian Institute of Farming Systems Research	Jayanarayanan K.	<i>Jayanarayanan K.</i>
11.	M/s. TalentSprint Private Limited	Sudeshna Sarkar	<i>Sudeshna Sarkar</i>
12.	The University of Bristol	Sanjib Patra	<i>Sanjib Patra</i> 03-03-2020
13.	University of Leeds	Nilanjan Chakladar	<i>Nilanjan Chakladar</i> 03/03
14.	Universiti Sains Malaysia	Vishvesh Pandya (Student)	
15.	Indian Association for the Cultivation of Science, Kolkata	Soumya De	<i>Soumya De</i> 3/3/2020
16.	Yun Tech Taiwan	Kaushal Bhagat/S.K. Das Mandal	<i>Kaushal Bhagat</i> 3/3