

**MEMORANDUM OF UNDERSTANDING**  
**Between**  
**Indian Institute of Technology Kharagpur, India**  
**and**  
**University of West Florida, United States**

**I. PREAMBLE AND PURPOSE**

On the principles of promoting friendship, global competence, cultural dissemination and international benchmarking in higher education between the United States of America and India, the University of West Florida, for and on behalf of the University of West Florida Board of Trustees, a public body corporate and the Indian Institute of Technology Kharagpur, an Institute of National Importance, hereby agree to sign this Memorandum of Understanding ("Memorandum") between the two institutions for the following purposes deemed to be mutually beneficial to both parties.

Both Parties will make reasonable effort to encourage direct contact, educational, and research cooperation between their constituents, including students, faculty members, departments, centers, schools and research institutes, and will endeavor to cooperate in the fields in which both Parties are interested. Within scopes that are mutually agreed to, the Parties agree to explore on the following general forms of cooperation:

1. Research, pedagogy and curriculum development projects and activities;
2. Exchange of academic materials and academic publications;
3. Exchange of faculty members for research, lectures, teaching and other forms of academic interactions;
4. Joint events and funded research projects

Details of the above joint activities and arrangements for all forms of cooperation including visits and exchanges will be negotiated for each specific case. Both institutions understand that all financial arrangements will be finalized in an agreement prior to the commencement of the associated activities listed above.

**II. COOPERATION**

The goals of the Parties under this Memorandum include the exchange of faculty, administrators and professional staff for teaching and professional development; and independent and joint research and exchange of information and academic expertise in the development of academic programs, among possible other mutually agreeable activities and programs, at one or both institutions, and as further detailed in this Memorandum.

### **III. COORDINATION**

Distinguished University Professor Dr. Subhash Bagui shall be the Coordinator from University of West Florida and Prof. Siddhartha Mukhopadhyay, shall be the Coordinator from Indian Institute of Technology Kharagpur. The Coordinators may change from time to time as decided by appropriate authority of the respective institutions.

### **IV. EXCHANGE OF FACULTY, ADMINISTRATORS, AND PROFESSIONAL STAFF**

By mutual agreement, a program of exchange for faculty, administrators, and professional staff may be established. Details of such exchange programs will be developed for each case by appropriate representatives of the University of West Florida and the Indian Institute of Technology Kharagpur.

Guidelines are as follows:

#### **a. Period of Exchange**

The duration of exchange may be for periods as determined by mutual consent of the appropriate administrators at both institutions.

#### **b. Tuition Fess and Other Costs**

Staff, faculty, and administrative visitors intending to earn course credit must meet all admission requirements by the respective institution and to pay the appropriate tuition and fees, unless the host institution explicitly agrees to waive these fees. Staff, faculty, and administrative visitors will be responsible for the following: passport and visa costs, required health insurance coverage for the duration of the exchange; and personal expenses including housing and meals, unless the host institution explicitly agrees to bear any of these costs. Information on costs will be provided by each institution as it applies to exchange interests. Each institution will endeavor to provide assistance to the exchange visitor in locating housing accommodations on or near the campus. The host institution will not be responsible for the international travel expenses of the exchange visitor. The home institution shall continue to pay the exchange visitor's salary or scholarship, as the case may be, for the duration of the exchange.

### **V. RESEARCH AND PROGRAM DEVELOPMENT**

In the interest of current and future individual and joint research and program development interests, the parties will do the following:

#### **a. Individual and Joint Research Programs**

Institutions will examine independent and joint research proposals for potential cooperation and direction by individuals or teams. This may involve exchange of faculty or staff and visits to share information and discuss project strategy. Each institution will endeavor to provide suitable facilities for research activities.

**b. Curriculum Development Projects**

Institutions will examine joint cooperation proposals that enhance or expand existing academic programs and development of new programs, to include dual degree programs, as determined to be of mutual value, as well as to include special language and culture programs for student, faculty, and staff at each institution.

**c. External Funding and Grants**

The two institutions will undertake, individually or jointly, to identify external sources of support for joint projects, activities and events.

**VI. Intellectual Property and Confidentiality**

Each institution will adhere to the intellectual laws of its nation. Intellectual property developed during the visit of an exchange student/researcher/faculty/staff will be governed by the rules of the host institute unless otherwise specified. The two institutions shall clearly define collaborative projects and exchange programs by written agreement, including ownership and transfer of jointly developed technology and associated sharing of revenue. This also allows each party to explore commercialization.

Furthermore, if one institution receives any proprietary information from the partner under a clearly defined non-disclosure agreement, necessary and reasonable care will be taken to protect the information received.

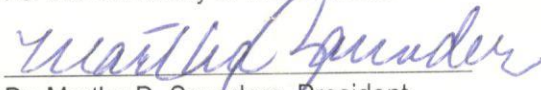
**VII. TERM:**

It is understood that this Memorandum is not legally binding and the implementation will commence on the date of last signature, and will continue thereafter for five years, subject to revision or modification by mutual written agreement. Any dispute shall be resolved through mutual discussion. Either party may terminate the Memorandum of Understanding with 90 days written notice. Representatives from both institutions may discuss the terms of a renewal prior to the natural termination of the current Memorandum of Understanding. In the event of a dispute or termination of this Memorandum, the parties will work together to devise a plan for completion of ongoing activities.



IN WITNESS HEREOF, the parties offer their signature.

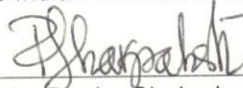
For the University of West Florida



Dr. Martha D. Saunders, President  
University of West Florida

Date: 2-28-19

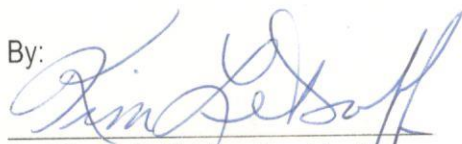
For the Indian Institute of Technology Kharagpur



Dr. Partha Pratim Chakrabarti, Director  
Indian Institute of Technology Kharagpur

Date: 19/11/2018

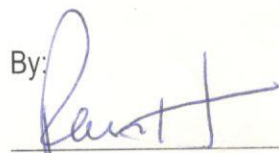
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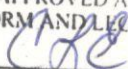
Dr. Kim LeDuff, Vice President  
Division of Academic Engagement

**Director**  
**Indian Institute of Technology Kharagpur**  
Kharagpur - 721302, India

By:



Rachel Hendrix, Executive Director  
International Affairs

APPROVED AS TO  
FORM AND LEGALITY  
  
OFFICE OF THE  
GENERAL COUNSEL