



**Office of International Relations(OIR)  
Indian Institute of Technology  
Kharagpur – 721 302**

REF: 1354/2020/OIR

Dated: 13.08.2020

To:  
The Head of Department  
Department of Computer Science and Engineering  
IIT Kharagpur  
721302.

**Subject:** Submission of Application of Mr. Vincent Jeremias Fischer.  
**Program Applied:** Short term visit for exchange semester program.  
**Tentative Intended duration of stay:** Jan 2022 – Jun 2022.

Dear Prof. Dipanwita Roy Chowdhury,  
Greetings from the Office of International Relations (OIR)!

We are pleased to forward an application for short term visit from Mr. Vincent Jeremias Fischer – M.Sc. in Informatics from Technical University of Munich, Germany who is interested to visit IITKGP for his ~~research~~ course work in your department for exchange semester program.

All supporting documents are attached. The Departmental Recommendation Form (DRF) for the foreign applicant is also enclosed.

**You are requested to kindly:**

- Review and evaluate the application form and mark accordingly in the attached DRF.
- Assign/Approve the Faculty mentor (if recommended for the short term visit).
- Provide your additional comments (if any).
- 'Sign' with date; put your name seal in the space provided.

Once done you are requested to return back this filled and signed application form to OIR for our further processing. You may contact our IR Executive - Ms. Alivia Nag (Extn: 81068 or email at [alivia.nag@adm.iitkgp.ac.in](mailto:alivia.nag@adm.iitkgp.ac.in)) in case of any issues or further query regarding this application form.

Thank you.

Sincerely,

Anandaroop Bhattacharya  
International Relations & Ranking

सह-संकायध्यक्ष (अंतराष्ट्रीय संबंध एवं रैंकिंग)  
Associate Dean (International Relations & Ranking)  
भा.प्रौ.सं. खड़गपुर/IIT Kharagpur



Encl: (a) Dept. Recommendation Form (DRF) for Short Term.  
(b) Application forms along with the supporting documents.