



Office of International Relations  
Indian Institute of Technology Kharagpur  
Kharagpur - 721 302

DEPUTY DIRECTOR'S OFFICE  
D- 228  
11 FEB 2022  
OUT  
IIT KHARAGPUR

Ref: 1441/2022/OIR

Date: 31.01.2022

**Subj: Request for approval of the Renewal of the MoU and SEA with National Tsing Hua University (NTHU), Taiwan**

IIT Kharagpur and NTHU wishes to renew the MoU and SEA between the Institutes which were first signed in 2015.

Both documents were discussed in the MoU committee on 17.02.2021 and on 27.01.2022

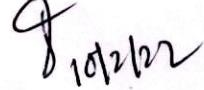
**With regard to the MoU:** The committee noted that the updates regarding the collaborative activities that were requested in the 17.02.2021 MoU committee has been shared and NTHU is very eager to continue with the collaboration with IITKGP. The committee decided that the MoU be approved for renewal. It is suggested that Dean Outreach be the signatory of the MoU.

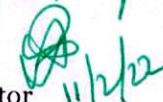
**With regard to the SEA:** The committee decided that the SEA be approved for renewal since NTHU is interested in engaging with student exchanges with IITKGP. Director is requested to be the signatory of the SEA.

The supporting email correspondence and Minutes of Meeting are enclosed. Director is requested to kindly approve the signing of the MoU and SEA.

This is placed for your kind consideration and approval.

  
Associate Dean IR & R

  
10/2/22  
Dean OR

  
11/2/22  
Recommended for approval and signature pl.

Deputy Director

  
15/03/2022  
Director

**Appendix to the Memorandum of Understanding  
Agreement for Student Exchange  
between  
National Tsing Hua University, Taiwan  
and  
Indian Institute of Technology, Kharagpur, India**

This Agreement is an appendix to the Memorandum of Understanding between:

National Tsing Hua University (hereinafter referred to as "NTHU"), an institution of higher education headquartered at No. 101, Section 2, Kuang Fu Road, Hsinchu 300044, Taiwan,

and

[Indian Institute of Technology, Kharagpur (hereinafter referred to as "IITKGP")], an institution of higher education at [Kharagpur-721302, West Bengal, India].

Both institutions have approved the student exchange program as follows:

**1. Definitions**

**Home Institution** means the university/institution where a student is primarily enrolled and that sends a student to study abroad at the Host institution under this Agreement.

**Host Institution** means the university/institution that hosts a student from the Home institution to study abroad at the Host institution under this Agreement.

**2. Eligibility**

This exchange program is open to full-time undergraduate and graduate students of each Home Institution.

**3. Duration of Stay**

Duration of stay of exchange students at the host institution shall be one semester or one academic year.

**4. Numbers of Exchange Students**

Each institution may send and accept not more than two (2) students each academic year. Two students for one semester each would be equal to one student for two semesters in a given year.

**5. Status of Exchange Students**

Each institution shall accept exchange students to the host institution as full-time students who do not aim at obtaining a degree in the host institution.

**6. Recommendation and Acceptance of Exchange Student Students**

The home institution shall select students on the basis of faculty nomination for the exchange program and shall recommend students to the host institution; however the final determination of acceptance of students shall be at the sole discretion of the host institution. The field of specialization of the exchange student shall depend on the availability of an advisor or supervising professor at the host institution.

## **7. Study Program and Evaluation**

Each student shall determine the study program at the host institution in consultation with academic advisors of both home and host institutions if needed. The academic performance shall be evaluated according to the rules of the host institution.

## **8. Academic Record and Accreditation**

The host institution shall transmit the academic record of each exchange student to the home institution and credits will be conferred according to the regulations of the home institution.

## **9. Tuition Fees**

Exchange students are exempted from paying the tuition fees to the host institution.

## **10. Financial Responsibility of the Students**

**10.1** Students joining the exchange program will have to pay the tuition fees at their home institution and shall be exempted from paying any kind of enrolment fees at the host institution.

**10.2** The Students will only have to pay the fees or public prices at the host institution that may exist in order to have access to certain services (sports, Internet, and so forth), under the same conditions as that institution's own students. Should this be the case, then the host institution shall inform the Student of the existence of such fees prior to their arrival there.

### **10.3 Insurance**

Before arriving at the host institution, students will have to take out an international insurance policy to cover expenses arising from medical treatment and accidents; the cost of this insurance will be paid by the students themselves. Students shall provide proof of having taken out this insurance policy at their home institution before leaving; failure to do so will exclude them from participating in the visit.

### **10.4 Visa**

The Student shall be responsible for carrying out all the proceedings required to get a visa and immigration documents that enable them to legally enter the country where they are to spend their visit. Visa-Exempt Entry and Landing Visa are not acceptable for the exchange stay in NTHU. Each Host institution shall provide the student with a letter of acceptance, stating that the student is on a visit and has been admitted to that Institution.

### **10.5 Accommodation**

The Student will have to cover his or her accommodation and maintenance expenses at the host institution.

### **10.6 Other expenses**

Each Student is responsible for all personal arrangements and associated costs including, without limitation, the following:

- a. Transportation (local and between home and host institutions)
- b. Incidental fees and charges, if applicable
- c. Textbooks, clothing and personal expenses
- d. Any and all other debts and incidental expenses incurred by the Student during the period of exchange.

## **11. Liability and intellectual property rights**

- 11.1 All intellectual property held by a party prior to entering into this Agreement or disclosed or introduced in connection with this Agreement and all materials in which such intellectual property is held, disclosed or introduced shall remain the property of the party introducing or disclosing it. However, that party may grant the Student and/or the other party a license to use such intellectual property for any purpose associated with this program when the Student or the other party apply for authorization. The authorization conditions must be agreed by both parties separately.
- 11.2 All rights, titles and interests in any studies, reports or materials, graphic or otherwise, prepared by the Home Institution or by the Host Institution respectively will belong to that Institution and may not be made use of except with that Institution's prior written consent.
- 11.3 Where the Institutions jointly develop intellectual property, inventions and innovations as a result of the research work of the Student working under the supervision of the supervisors, the terms with respect to title and exploitation of such intellectual property, inventions and innovations (including but not limited to trademarks and service marks, copyright, patents, know-how designs and confidential information on the subject of such intellectual property, inventions and innovations) will be negotiated on a case-by-case basis having due regard for each Institution's policies and governance requirements, the nature of the contributions made by both Institutions to the development of such intellectual property, inventions and innovations, and the terms and conditions imposed by any individual funding agencies or grant-making organizations. The general guiding principle for such case-by-case agreements will be that the intellectual property rights created in the course of this program will vest in each Institution in equal shares and that each Party may use such jointly-owned intellectual property for internal, non-commercial research and educational purposes. Save as aforesaid, nothing in this agreement shall be construed as a license or transfer or an obligation to enter into any further agreement with respect to intellectual property currently licensed to or belonging to either Institute.
- 11.4 The provisions of this clause will survive beyond the termination of this Agreement.

## **12. Term of Validity**

This agreement shall remain in force for a period of five (5) years from the date that it is signed by both institutions. This agreement, with the written consent of both institutions, may be extended or terminated, with a six (6) months' period of notice, by either institution. In case of termination, the commitments made to students already participating in the programs must not be affected. Once the notice of termination is issued, no new student will be enrolled under this program. All students already enrolled under this program at the time of the issue of notice of termination or at the expiry of this Agreement in accordance with clause 11, will be allowed to finish their work as per this Agreement.

## **13. General**

### **13.1 Confidentiality**

If this exchange should involve any confidential information or materials, a separate Non-disclosure agreement will be required.

### **13.2 Administrative Expenses**

NTHU and IITKGP shall be responsible for their own administrative expenses respectively.

### **13.3 Resolution of Conflict and Disputes**

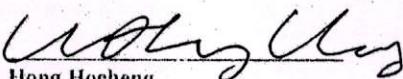
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to resolve the matter in good faith. Any dispute or claim not resolved to the satisfaction to both parties further to the dispute resolution efforts above shall be submitted to the court of the defendant's country. Both parties agree this Agreement is governed by and construed in accordance with the laws of the defendant's country without regard to the principles of the conflict of laws thereof.

#### 13.4 Use of name and logo

During the continuation of the agreement, each institution may use the name and logo of the other institution in connection with the Agreement, provided that the name and logo of each institution shall be used only in connection with the Agreement.

For and on behalf of  
National Tsing Hua University

  
Hong Hocheng  
President  
Date: Apr. 26, 2022.

For and on behalf of  
Indian Institute of Technology, Kharagpur

  
Virendra Kumar Tewari  
Director  
Date: 26.04.2022

**MEMORANDUM OF UNDERSTANDING FOR INSTITUTIONAL  
COLLABORATION  
BETWEEN  
INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR (IITKGP),  
AND  
NATIONAL TSING HUA UNIVERSITY, (NTHU)**

**Preamble**

This Memorandum of Understanding (MoU) is made between:

Indian Institute of Technology Kharagpur (IITKGP) is a reputed institution of higher learning situated at Kharagpur, India, 721302

National Tsing Hua University (NTHU) is an institution of higher education headquartered at No. 101, Section 2, Kuang Fu Road, Hsinchu 300044, Taiwan.

IITKGP and NTHU have agreed for institutional collaboration in education and research. The primary objective is to promote interaction and collaboration between faculty, staff and students of the two institutions through visits and exchange programmes, carry out joint academic and research activities, exchange of faculties, students, scientific materials, publications and information on a reciprocal basis. The relationship also aims at enhancing the technological, social and cultural relations of both countries/states/regions. This document presents a general framework for such a relationship. It also includes some specifically identified areas of cooperation, which may be updated from time to time.

**Coordination**

Professor Ta-Jen Yen shall be the Coordinator from NTHU and Professor Dipanwita Roy Chowdhury shall be the Coordinator from IITKGP. The participants and Coordinators may change from time to time as decided by appropriate authority of the respective institutions.

**Scope of Cooperation**

The following areas of cooperation have been identified under this MoU.

- (i) **Faculty exchange programme:** The two parties will explore opportunities for interaction among members of faculty as well as creating Visiting Faculty positions. The total duration of visits from each side is expected to be approximately equal. Each such visit shall require approval of the respective institutions.
- (ii) **Student exchange programme:** The two parties agree to participate in student exchange programme at the respective institutions. Visits under such programmes may be for a short duration, such as summer/winter terms or short courses, or for a longer duration not

exceeding two semesters. For visits exceeding two semesters separate approvals will be needed. A detailed proposal document on this (including credit transfer arrangements) has to be approved by the highest academic bodies of the two institutions before implementation.

- (iii) Joint research projects: The two parties will explore opportunities of undertaking joint research projects, and may seek research funding from external funding agencies. Each such research proposal shall require approval of the respective institutions.
- (iv) Coordinated graduate degree programme: Joint PhD/Masters programmes may be explored and formulated, possibly in association with other reputed academic, research or industrial organisations. A detailed document related to such programmes, including credit transfer arrangements, will be required and approved by the competent authorities of both the institutions, before implementation.
- (v) Joint academic activities and events: IITKGP and NTHU may formulate joint academic activities such as short course, seminars, workshops or conferences based on mutual interests and available expertise in both the institutions. They may also share and carry out joint research in technology for distance and computer-based learning.

Both universities agree that this MoU is incorporated into, and will provide the foundation and framework for projects developed by academic and administrative units from the two universities and documented in other subsequent Agreements.

The areas of cooperation may be revised by mutual consent. However, specific programmes may require separate agreements detailed out and documented as annexures to this MoU.

#### **Non-discrimination**

IITKGP and NTHU agree not to discriminate against any person because of age, sex, national origin, race, ancestry, color, religious creed disability or handicap, and sexual orientation. Neither institution shall impose criteria for the exchange of faculty, staff and students that would violate the principles of non-discrimination. IITKGP and NTHU will each accept the participants selected by the other party if mutually acceptable academic and/or professional qualifications and standards are met.

#### **Code of Conduct**

Visiting student and faculty will abide by the institutional policies, procedures, regulations and codes by which the host Institution abides and by the local laws.

#### **Intellectual Property**

Each institution will adhere to the intellectual laws of its nation. Intellectual property developed during the visit of an exchange student/researcher/faculty/staff will be governed by the rules of the host institute unless otherwise specified.

Any Background Intellectual Property (BGIP) shall remain the sole and exclusive property of the Party to whom it belonged prior to the commencement of this MoU. If one Party receives any BGIP from the partner under a clearly defined non-disclosure agreement, necessary and reasonable care will be taken to protect the intellectual property received.

The two institutions shall jointly own results and Intellectual Property generated thereof for clearly defined collaborative projects and exchange programmes. This joint ownership of Jointly Developed Intellectual Property (JDIP) also entitles each party to explore commercialization. However, transfer or sale of JDIP and associated sharing of revenue shall be governed by a separate agreement.

Nothing in this MoU shall create or be deemed to create a partnership, joint venture or relationship of principal and agent between the universities.

During the continuation of this MoU, each university may use the name and logo of the other university in connection with the above activities, provided that the name and logo of each university shall be used only in connection with the MoU and for no other purpose.

#### **Financing**

Both institutes will consider tuition fee waivers to the visiting students. The host institute will make arrangements for local living including accommodation, food, insurance etc. at reasonable costs to visiting students and faculty. All travel costs shall be borne by the visitors or their home institution. Additional support, if any, will be governed by separate agreements that may be drawn up for specific activities.

ITKGP and NTHU shall be responsible for its own administrative expenses related to execution of the MoU respectively.

#### **Legal Status**

This document is a statement of intent to foster genuine and mutually beneficial cooperation and is not legally binding on both the parties. Any disputes shall be resolved through mutual discussion.

#### **Validity and Termination**

This MoU is valid for an initial period of five years and becomes effective from the date it is signed by the partners. The partnership period may be extended by mutual consent.

This MoU may be terminated:

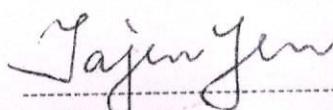
- a. on either party giving the other party 6 months' prior written notice;
- b. on written notice by one of the Parties if the other Party has committed a breach of this MoU.

However, specific commitments made prior to such intimation shall be honoured by both the partners including ensuring that any student at that time participating in the Programme is able to complete the term of the assignment and be assessed for it.

#### **Resolution of Conflict and Disputes**

In the event of any dispute arising out of or in connection with this MoU, both parties agree to resolve the matter in good faith. Any dispute or claim not resolved to the satisfaction to both parties further to the dispute resolution efforts above shall be submitted to the court of the defendant's country. Both parties agree this MoU is governed by and construed in accordance with the laws of the defendant's country without regard to the principles of the conflict of laws thereof.

This MoU is executed in a set of two copies, both written in English language, and either institution retains one copy.



Prof. Ta-Jen Yen  
Vice President for Global Affairs  
National Tsing Hua University

Date: 25/4/2022



Prof. Jayanta Mukhopadhyay  
Dean Outreach  
Indian Institute of Technology Kharagpur  
Kharagpur, India

Date: 21.3.2022

The draft information was sent by NTHU.



國立清華大學

## Information for Exchange Program

02/05/22

Contact Information	
Name of University	National Tsing Hua University (NTHU)
Office dealing with study abroad/exchange matter	Division of Global Mobility, Office of Global Affairs
Head of Office dealing with study abroad/exchange matter	Division of Global Mobility, Office of Global Affairs E-mail: dgm@my.nthu.edu.tw Tel: +886.3.5715131 # 62460 or #62461 Fax: +886.3.5162467
Exchange Coordinator (Incoming to NTHU)	Ms. Flora, Hsuan-Jung Chen E-mail: hsjchen@mx.nthu.edu.tw Tel: +886.3.5715131 # 62460 Fax: +886.3.5162467
Exchange Coordinator (Outgoing from NTHU)	Ms. Trina, Chia-Chen Mai E-mail: ccmai@mx.nthu.edu.tw Tel: +886.3.5715131 # 33266 Fax: +886.3.5162467
Postal Address	Office of Global Affairs, National Tsing Hua University, No. 101, Section 2, Kuang-Fu Road, Hsinchu, Taiwan 300044, R.O.C.
Website of University	<a href="http://oga.nthu.edu.tw">http://oga.nthu.edu.tw</a>

Requirements for Incoming Exchange Students	
Degree Level	Undergraduate and graduate
GPA Requirement & Other Academic Qualification	N/A
Language Proficiency Requirement	TOEFL score:n/a IELTS score:n/a TOEIC score:n/a Other language Skills (except English):Mandarin
Other Requirement(s) / Remark(s)	N/A
Application for Exchange Program	
Application Deadline	For Fall semester : April 15 For Spring semester: November 1
Required Documents	<ol style="list-style-type: none"> <li>1. An completed exchange student online application form</li> <li>2. An official copy of the applicant's current transcript</li> <li>3. A study plan</li> <li>4. A copy of passport or other document verifying nationality</li> <li>5. An official copy of your home university enrollment record</li> </ol>
Website for Application Information	<ol style="list-style-type: none"> <li>1. <a href="http://oga.nthu.edu.tw/index/index/lang/en">http://oga.nthu.edu.tw/index/index/lang/en</a></li> <li>2. <a href="http://oga.nthu.edu.tw/web.page/detail/sn/21/lang/en">http://oga.nthu.edu.tw/web.page/detail/sn/21/lang/en</a></li> </ol>

Academic Calendar	
Semester - Fall	from September to January
Orientation	First week of September
Class begins	September
Class ends	January
Semester - Spring	from February to June
Orientation	First week of March
Class begins	February
Class ends	June

Useful Information for Exchange Students	
Tuition	N/A
Dormitory for Exchange Students	Yes Fee: NT\$7300-16600
Language Courses (Mandarin, Traditional Chinese) for International Students	Yes Fee: NT\$2500 Per credit; Tuition free for exchange students from partner university only listed courses (curriculum link)
Courses taught in English	Yes <a href="https://www.ccxp.nthu.edu.tw/ccxp/INQUIRE/JH/6/6.2/6.2.H/JH62h001.php">https://www.ccxp.nthu.edu.tw/ccxp/INQUIRE/JH/6/6.2/6.2.H/JH62h001.php</a>
Other Useful Websites	1. Division of Curriculum, Office of Academic Affairs <a href="http://curricul.web.nthu.edu.tw/files/13-1073-12455.php?Lang=zh-tw">http://curricul.web.nthu.edu.tw/files/13-1073-12455.php?Lang=zh-tw</a> 2. Division of Student Housing <a href="https://sthousing.site.nthu.edu.tw/index.php?Lang=en">https://sthousing.site.nthu.edu.tw/index.php?Lang=en</a>

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Prof Ta-Jen Yen  
Vice President for Global Affairs  
National Tsing Hua University

Date: \_\_\_\_\_

*Jayanta Mukhopadhyay*

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Prof. Jayanta Mukhopadhyay  
Dean Outreach  
Indian Institute of Technology Kharagpur  
Kharagpur, India

Date : 21, 3.2022

**MEMORANDUM OF UNDERSTANDING FOR INSTITUTIONAL  
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The areas of cooperation may be revised by mutual consent. However, specific programmes may require separate agreements detailed out and documented as annexures to this MoU.

#### **Non-discrimination**

IITKGP and NTHU agree not to discriminate against any person because of age, sex, national origin, race, ancestry, color, religious creed disability or handicap, and sexual orientation. Neither institution shall impose criteria for the exchange of faculty, staff and students that would violate the principles of non-discrimination. IITKGP and NTHU will each accept the participants selected by the other party if mutually acceptable academic and/or professional qualifications and standards are met.

#### **Code of Conduct**

Visiting student and faculty will abide by the institutional policies, procedures, regulations and codes by which the host Institution abides and by the local laws.

#### **Intellectual Property**

Each institution will adhere to the intellectual laws of its nation. Intellectual property developed during the visit of an exchange student/researcher/faculty/staff will be governed by the rules of the host institute unless otherwise specified.

Any Background Intellectual Property (BGIP) shall remain the sole and exclusive property of the Party to whom it belonged prior to the commencement of this MoU. If one Party receives any BGIP from the partner under a clearly defined non-disclosure agreement, necessary and reasonable care will be taken to protect the intellectual property received.

The two institutions shall jointly own results and Intellectual Property generated thereof for clearly defined collaborative projects and exchange programmes. This joint ownership of Jointly Developed Intellectual Property (JDIP) also entitles each party to explore commercialization. However, transfer or sale of JDIP and associated sharing of revenue shall be governed by a separate agreement.

Nothing in this MoU shall create or be deemed to create a partnership, joint venture or relationship of principal and agent between the universities.

During the continuation of this MoU, each university may use the name and logo of the other university in connection with the above activities, provided that the name and logo of each university shall be used only in connection with the MoU and for no other purpose.

### **Financing**

Both institutes will consider tuition fee waivers to the visiting students. The host institute will make arrangements for local living including accommodation, food, insurance etc. at reasonable costs to visiting students and faculty. All travel costs shall be borne by the visitors or their home institution. Additional support, if any, will be governed by separate agreements that may be drawn up for specific activities.

IITKGP and NTHU shall be responsible for its own administrative expenses related to execution of the MoU respectively.

### **Legal Status**

This document is a statement of intent to foster genuine and mutually beneficial cooperation and is not legally binding on both the parties. Any disputes shall be resolved through mutual discussion.

### **Validity and Termination**

This MoU is valid for an initial period of five years and becomes effective from the date it is signed by the partners. The partnership period may be extended by mutual consent.

This MoU may be terminated:

- a. on either party giving the other party 6 months' prior written notice;
- b. on written notice by one of the Parties if the other Party has committed a breach of this MoU.

However, specific commitments made prior to such intimation shall be honoured by both the partners including ensuring that any student at that time participating in the Programme is able to complete the term of the assignment and be assessed for it.

### **Resolution of Conflict and Disputes**

In the event of any dispute arising out of or in connection with this MoU, both parties agree to resolve the matter in good faith. Any dispute or claim not resolved to the satisfaction to both parties further to the dispute resolution efforts above shall be submitted to the court of the defendant's country. Both parties agree this MoU is governed by and construed in accordance with the laws of the defendant's country without regard to the principles of the conflict of laws thereof.

This MoU is executed in a set of two copies, both written in English language, and either institution retains one copy.

---

Prof Ta-Jen Yen  
Vice President for Global Affairs  
National Tsing Hua University

Date: \_\_\_\_\_

*Jayanta Mukhopadhyay*  
Prof. Jayanta Mukhopadhyay  
Dean Outreach  
Indian Institute of Technology Kharagpur  
Kharagpur, India

Date : 21.3.2022

**Appendix to the Memorandum of Understanding  
Agreement for Student Exchange  
between  
National Tsing Hua University, Taiwan  
and  
Indian Institute of Technology, Kharagpur, India**

This Agreement is an appendix to the Memorandum of Understanding between:

National Tsing Hua University (hereinafter referred to as "NTHU"), an institution of higher education headquartered at No. 101, Section 2, Kuang Fu Road, Hsinchu 300044, Taiwan,

and

[Indian Institute of Technology, Kharagpur (hereinafter referred to as "IITKGP")], an institution of higher education at [Kharagpur-721302, West Bengal, India].

Both institutions have approved the student exchange program as follows:

**1. Definitions**

**Home Institution** means the university/institution where a student is primarily enrolled and that sends a student to study abroad at the Host institution under this Agreement.

**Host Institution** means the university/institution that hosts a student from the Home institution to study abroad at the Host institution under this Agreement.

**2. Eligibility**

This exchange program is open to full-time undergraduate and graduate students of each Home Institution.

**3. Duration of Stay**

Duration of stay of exchange students at the host institution shall be one semester or one academic year.

**4. Numbers of Exchange Students**

Each institution may send and accept not more than two (2) students each academic year. Two students for one semester each would be equal to one student for two semesters in a given year.

**5. Status of Exchange Students**

Each institution shall accept exchange students to the host institution as full-time students who do not aim at obtaining a degree in the host institution.

**6. Recommendation and Acceptance of Exchange Student Students**

The home institution shall select students on the basis of faculty nomination for the exchange program and shall recommend students to the host institution; however the final determination of acceptance of students shall be at the sole discretion of the host institution. The field of specialization of the exchange student shall depend on the availability of an advisor or supervising professor at the host institution.

## **7. Study Program and Evaluation**

Each student shall determine the study program at the host institution in consultation with academic advisors of both home and host institutions if needed. The academic performance shall be evaluated according to the rules of the host institution.

## **8. Academic Record and Accreditation**

The host institution shall transmit the academic record of each exchange student to the home institution and credits will be conferred according to the regulations of the home institution.

## **9. Tuition Fees**

Exchange students are exempted from paying the tuition fees to the host institution.

## **10. Financial Responsibility of the Students**

10.1 Students joining the exchange program will have to pay the tuition fees at their home institution and shall be exempted from paying any kind of enrolment fees at the host institution.

10.2 The Students will only have to pay the fees or public prices at the host institution that may exist in order to have access to certain services (sports, Internet, and so forth), under the same conditions as that institution's own students. Should this be the case, then the host institution shall inform the Student of the existence of such fees prior to their arrival there.

### **10.3 Insurance**

Before arriving at the host institution, students will have to take out an international insurance policy to cover expenses arising from medical treatment and accidents; the cost of this insurance will be paid by the students themselves. Students shall provide proof of having taken out this insurance policy at their home institution before leaving; failure to do so will exclude them from participating in the visit.

### **10.4 Visa**

The Student shall be responsible for carrying out all the proceedings required to get a visa and immigration documents that enable them to legally enter the country where they are to spend their visit. Visa-Exempt Entry and Landing Visa are not acceptable for the exchange stay in NTHU. Each Host institution shall provide the student with a letter of acceptance, stating that the student is on a visit and has been admitted to that Institution.

### **10.5 Accommodation**

The Student will have to cover his or her accommodation and maintenance expenses at the host institution.

### **10.6 Other expenses**

Each Student is responsible for all personal arrangements and associated costs including, without limitation, the following:

- a. Transportation (local and between home and host institutions)
- b. Incidental fees and charges, if applicable
- c. Textbooks, clothing and personal expenses
- d. Any and all other debts and incidental expenses incurred by the Student during the period of exchange.

## **11. Liability and intellectual property rights**

11.1 All intellectual property held by a party prior to entering into this Agreement or disclosed or introduced in connection with this Agreement and all materials in which such intellectual property is held, disclosed or introduced shall remain the property of the party introducing or disclosing it. However, that party may grant the Student and/or the other party a license to use such intellectual property for any purpose associated with this program when the Student or the other party apply for authorization. The authorization conditions must be agreed by both parties separately.

11.2 All rights, titles and interests in any studies, reports or materials, graphic or otherwise, prepared by the Home Institution or by the Host Institution respectively will belong to that Institution and may not be made use of except with that Institution's prior written consent.

11.3 Where the Institutions jointly develop intellectual property, inventions and innovations as a result of the research work of the Student working under the supervision of the supervisors, the terms with respect to title and exploitation of such intellectual property, inventions and innovations (including but not limited to trademarks and service marks, copyright, patents, know-how designs and confidential information on the subject of such intellectual property, inventions and innovations) will be negotiated on a case-by-case basis having due regard for each Institution's policies and governance requirements, the nature of the contributions made by both Institutions to the development of such intellectual property, inventions and innovations, and the terms and conditions imposed by any individual funding agencies or grant-making organizations. The general guiding principle for such case-by-case agreements will be that the intellectual property rights created in the course of this program will vest in each Institution in equal shares and that each Party may use such jointly-owned intellectual property for internal, non-commercial research and educational purposes. Save as aforesaid, nothing in this agreement shall be construed as a license or transfer or an obligation to enter into any further agreement with respect to intellectual property currently licensed to or belonging to either Institute.

11.4 The provisions of this clause will survive beyond the termination of this Agreement.

## **12. Term of Validity**

This agreement shall remain in force for a period of five (5) years from the date that it is signed by both institutions. This agreement, with the written consent of both institutions, may be extended or terminated, with a six (6) months' period of notice, by either institution. In case of termination, the commitments made to students already participating in the programs must not be affected. Once the notice of termination is issued, no new student will be enrolled under this program. All students already enrolled under this program at the time of the issue of notice of termination or at the expiry of this Agreement in accordance with clause 11, will be allowed to finish their work as per this Agreement.

## **13. General**

### **13.1 Confidentiality**

If this exchange should involve any confidential information or materials, a separate Non-disclosure agreement will be required.

### **13.2 Administrative Expenses**

NTHU and IITKGP shall be responsible for their own administrative expenses respectively.

### **13.3 Resolution of Conflict and Disputes**

In the event of any dispute arising out of or in connection with this Agreement, both Universities agree

to resolve the matter in good faith. Any dispute or claim not resolved to the satisfaction to both parties further to the dispute resolution efforts above shall be submitted to the court of the defendant's country. Both parties agree this Agreement is governed by and construed in accordance with the laws of the defendant's country without regard to the principles of the conflict of laws thereof.

#### 13.4 Use of name and logo

During the continuation of the agreement, each institution may use the name and logo of the other institution in connection with the Agreement, provided that the name and logo of each institution shall be used only in connection with the Agreement.

**For and on behalf of**  
**National Tsing Hua University**

---

**Hong Hocheng**  
**President**  
**Date:** \_\_\_\_\_

**For and on behalf of**  
**Indian Institute of Technology, Kharagpur**



---

**Virendra Kumar Tewari**  
**Director**  
**Date:** \_\_\_\_\_

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Agreement for Student Exchange  
between  
National Tsing Hua University, Taiwan  
and  
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Each student shall determine the study program at the host institution in consultation with academic advisors of both home and host institutions if needed. The academic performance shall be evaluated according to the rules of the host institution.

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11.3 Where the Institutions jointly develop intellectual property, inventions and innovations as a result of the research work of the Student working under the supervision of the supervisors, the terms with respect to title and exploitation of such intellectual property, inventions and innovations (including but not limited to trademarks and service marks, copyright, patents, know-how designs and confidential information on the subject of such intellectual property, inventions and innovations) will be negotiated on a case-by-case basis having due regard for each Institution's policies and governance requirements, the nature of the contributions made by both Institutions to the development of such intellectual property, inventions and innovations, and the terms and conditions imposed by any individual funding agencies or grant-making organizations. The general guiding principle for such case-by-case agreements will be that the intellectual property rights created in the course of this program will vest in each Institution in equal shares and that each Party may use such jointly-owned intellectual property for internal, non-commercial research and educational purposes. Save as aforesaid, nothing in this agreement shall be construed as a license or transfer or an obligation to enter into any further agreement with respect to intellectual property currently licensed to or belonging to either Institute.

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**For and on behalf of**  
**National Tsing Hua University**

---

**Hong Hocheng**  
**President**  
**Date:** \_\_\_\_\_

**For and on behalf of**  
**Indian Institute of Technology, Kharagpur**



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**Virendra Kumar Tewari**  
**Director**  
**Date:** \_\_\_\_\_

# Indian Institute of Technology Kharagpur

Date: 31<sup>st</sup> January, 2022

## **Subject: Minutes of the MoU Committee Meeting Dated 27<sup>th</sup> January, 2022.**

The MoU Committee comprising the undersigned members met on 27<sup>th</sup> January, 2022 through Online Mode. The minutes and resolutions of the meeting are as under.

Prof. Amit Patra	Chairman, MoU Committee
Prof. Jayanta Mukhopadhyay	Dean, OR
Prof. V.R. Desai	Dean, FoEA
Prof. G.P. Raja Sekhar	Dean, FoS
Prof. Saswat Chakraborty	Dean, FoBTBS
Prof. Suman Chakraborty	Dean, SRIC
Prof. Debashish Chakravarty	Associate Dean, AA & Branding
Prof. Goutam Chakraborty	Associate Dean, IR & Ranking (Secretary & Convener)

### **Signed Reporting Items:**

Sl. No.	Partner	Partnership	Coordinator	D/S/C
1	California State University (Sacramento State)	MoU	Priyadarshi Patnaik	HSS

### **Action Items:**

1. New MoU with **African-Asian Rural Development Organization**: Prof. Rintu Banerjee, AgFE

**Resolution:** The committee recommended preparation of the draft MoU.

It was suggested that Prof. Rintu Banerjee be the coordinator of this MoU.

Prof. Rintu Banerjee was requested to prepare the draft MoU with specific clauses including Intellectual Property Rights, Technology Transfers, etc.

It was further recommended that one faculty from the Rajiv Gandhi School of Intellectual Property Law be included as well.

**Resolution:** The draft MoU in its present form was not approved. The Committee suggested a broad-based MoU highlighting extended strengths and capabilities. The Committee would accord its approval in signing the MoU in the light of further detailed and specific information received from the coordinator.

3. New MoU with **ULM University, Germany**: Dr. Koutav Ray, CHE

**Resolution:** The Committee recommended modifications in the scope of the MoU. Dr. Koustav Ray was requested to provide specifics and targets before the document is placed for Director's approval.

4. Renewal MoU with **Paris Tech, France**: TBD

**Resolution:** The MoU may be put up in the next committee meeting after the draft has been created.

It was recommended that Prof. Goutam Chakraborty (Associate Dean, IR & R) be the coordinator of this MoU.

5. Renewal MoU with **IITKGP Foundation (Internship)**: Prof. Goutam Chakraborty, ADean IR & R

**Resolution:** The MoU Committee recommended extension of the MoU. The draft may be placed for renewal signatures.

6. Renewal MoU with **National Tsing Hua University (NTHU), Taiwan**: Prof. Dipanwita Roy Chowdhury, CSE

**Resolution:** The MoU and Student Exchange Agreement are approved for signatures.

7. **Shraman Foundation**: Discussion

**Resolution:** The Committee observed that there is a need to institutionalize such scholarships and streamline the funding processes.

It was recommended that the Office of Alumni Affairs will handle such funding opportunities. The Committee requested Prof. Goutam Chakraborty (Associate Dean, IR & R) to discuss further with Prof. Debasish Chakravarty (Associate Dean, AA & B).

*Goutam Chakraborty*  
**Goutam Chakraborty**  
Associate Dean, IR (Secretary  
& Convener)

ABSENT  
**Debashish Chakravarty**  
Associate Dean, AA

*G.P. Raja Sekhar*  
**G.P. Raja Sekhar**  
Dean, FoS

ABSENT  
**Suman Chakraborty**  
Dean, SRIC

*V.R. Desai*  
**V.R. Desai**  
Dean, FoEA

*Saswat Chakraborty*  
**Saswat Chakraborty**  
08.02.2022  
Dean, FoBTBS

*J*  
**Jayanta Mukhopadhyay**  
Dean, OR

*Amit Patra*  
**Amit Patra**  
Chairman, MoU Committee

I tried connecting with you, your phone appears to be busy.  
My cell is 9650069756.

Best Wishes,  
Koushiki Mukherjee (*She/Her*)  
International Relations Executive  
IIT Kharagpur.  
Office: +91 3222-281064

---

**From:** "drc" <drc@cse.iitkgp.ac.in>  
**To:** "Koushiki Mukherjee" <koushiki@adm.iitkgp.ac.in>  
**Sent:** Thursday, January 20, 2022 10:49:02 AM  
**Subject:** IITKG-P-NTHU Student Exchange Agreement

Dear Koushiki,

Would you please send me your cell phone number. I want to talk to you regarding this program.

My cell no. id 9434016982.

Regards,  
Dipanwita

---

**From:** "drc" <drc@cse.iitkgp.ac.in>  
**To:** "NTHU" <wenyw@mx.nthu.edu.tw>  
**Cc:** "Ms. Koushiki Mukherjee" <koushiki@adm.iitkgp.ac.in>, "adeanir" <adeanir@adm.iitkgp.ac.in>, "Dean Outreach" <deanor@adm.iitkgp.ac.in>  
**Sent:** Thursday, January 20, 2022 10:45:38 AM  
**Subject:** Re: IITKG-P-NTHU Student Exchange Agreement

Dear Ms. Ya-Wen,

I am very sorry for not responding your earlier mail. Due to pandemic our natural work environment is totally disturbed and during this period I could not able to keep track of this NTHU-IITKG-P exchange program.

However, we have started working on this and try to finalize it positively by this month, January, 2022.

Happy New Year 2022!

Best regards,  
Dipanwita Roy Chowdhury

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**From:** "NTHU" <wenyw@mx.nthu.edu.tw>  
**To:** "drc" <drc@cse.iitkgp.ac.in>  
**Cc:** "Ms. Koushiki Mukherjee" <koushiki@adm.iitkgp.ac.in>, "adeanir" <adeanir@adm.iitkgp.ac.in>, "Dean Outreach" <deanor@adm.iitkgp.ac.in>  
**Sent:** Tuesday, January 18, 2022 1:45:48 PM  
**Subject:** Re: IITKG-P-NTHU Student Exchange Agreement

Tel: +886-3-571-5131 ext.33430

Fax: +886-3-516-2467

<http://oga.nthu.edu.tw>

NTHU - Ya-Wen Wen 於 2021-10-21 11:30 寫到:

Dear Dipanwita Roy Chowdhury,

Hope this e-mail finds you well.

In our last e-mail on the August, you mention that you are reviewing the MoU and SEA documents and will get back to us as soon as possible. However, I have not heard any news from you until now. To continue our agreement signature, may I know your new progress?

Please feel free to contact me if you have any concerns. After the contents are nailed down, we could proceed with the following procedures (reporting to the committee>approved>signing). Much appreciate your support and diligent work as always. I will remain in touch with you. Look forward to working with you for a close and friendly partnership between our two institutions. Wish you have a lovely weekend!

I look forward to your feedback and working with you to develop a solid agreement for both MoU and SEA between NTHU and IITKGP. Have a good day ahead!

Best regards,

Ya-Wen

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Ya-Wen Wen (Ms.)

Division of Global Mobility, Office of Global Affairs

National Tsing Hua University

No. 101, Section 2, Kuang Fu Road, Hsinchu 300044, Taiwan

Tel: +886-3-571-5131 ext.33430

Fax: +886-3-516-2467

<http://oga.nthu.edu.tw>

[drc@cse.iitkgp.ac.in](mailto:drc@cse.iitkgp.ac.in) 於 2021-08-17 22:34 寫到:

Dear Ms. Ya-Wen,

Thank you for your email.

We are currently reviewing the MOU and SEA documents. We will get back to you as soon as possible.

Thanks and regards,

Dipanwita Roy Chowdhury

---

**From:** "NTHU - Ya-Wen Wen" <wenyw@mx.nthu.edu.tw>

**To:** "Ms. Koushiki Mukherjee" <koushiki@adm.iitkgp.ac.in>

**Cc:** "drc" <drc@cse.iitkgp.ac.in>, "adeanir" <adeanir@adm.iitkgp.ac.in>, "Dean Outreach"

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Best regards,

Ya-Wen

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Ya-Wen Wen (Ms.)

Division of Global Mobility, Office of Global Affairs  
National Tsing Hua University  
No. 101, Section 2, Kuang Fu Road, Hsinchu 300044, Taiwan  
Tel: +886-3-571-5131 ext.33430  
Fax: +886-3-516-2467  
<http://oga.nthu.edu.tw>

NTHU - Ya-Wen Wen 於 2021-11-30 14:34 寫到:

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Ya-Wen Wen (Ms.)

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