



Office of International Relations(OIR)
Indian Institute of Technology
Kharagpur – 721 302

REF: 1487/2022/OIR

Dated: 29.04.2022

To:
The Head of Department
Department of Agricultural & Food Engineering
IIT Kharagpur
721302.

Subject: Submission of Application of Mr. Shreedhar Neupane from Nepal.

Program Applied: Short term visit.

Tentative Intended duration of stay: May 2022 – August 2022.

Dear Prof. Rintu Banerjee,
Greetings from the Office of International Relations (OIR)!

We are pleased to forward an application for short term visit from Mr. Shreedhar Neupane – B. Tech from Tribhuvan University, Nepal who is interested to visit IITKGP for his research in your department.

All supporting documents are attached. The Departmental Recommendation Form (DRF) for the foreign applicant is also enclosed.

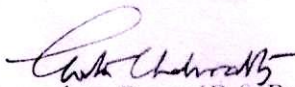
You are requested to kindly:

- i. Review and evaluate the application form and mark accordingly in the attached DRF.
- ii. Assign/Approve the Faculty mentor (if recommended for the short term visit).
- iii. Provide your additional comments (if any).
- iv. 'Sign' with date; put your name seal in the space provided.

Once done you are requested to return back this filled and signed application form to OIR for our further processing. You may contact our Head - Ms. Alivia Nag (Extn: 81068 or email at alivia.nag@adm.iitkgp.ac.in) in case of any issues or further query regarding this application form.

Thank you.

Sincerely,


Associate Dean IR & Ranking

सह-संकायध्यास (अंतराष्ट्रीय संबंध एवं श्रेणी)
Associate Dean (International Relations & Ranking)
भा.प्रौ.सं. खड़गपुर/IIT Kharagpur

Encl: (a) Dept. Recommendation Form (DRF) for Short Term.
(b) Application form along with the supporting documents.

29/04/2022