



Office of International Relations  
Indian Institute of Technology Kharagpur  
Kharagpur – 721 302

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No. 283  
IN 14 NOV 2022  
OUT  
IIT KHARAGPUR

Ref: 1628/2022/OIR

Date: 11.11.2022



**NOTE**

IIT Kharagpur and Guru Krupa Foundation had entered into an MoU in 2020 to support the summer students fellowship at IITKGP and for an amount of INR 50,000.00/p.a. The parties now wish to amend the MoU with an additional funding of USD 25,000 towards funding 05 international students admitted to IITKGP in various Post Graduate Programmes for one year.

To this end, a draft Memorandum of Understanding (MoU), was placed for the MoU committee's review on Aug 3, 2022. After subsequent correspondences between ADeanIR & R and Dr. Asoke Deysarkar and Mr. Mukund Padmanabhan, the amendment has been finalised by GKF.

The draft and supporting email correspondence is placed for your consideration and approval.

  
Associate Dean IR&R

  
Dean OR&AA

  
Deputy Director

  
15/11/2022  
Director

## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) is entered in to on \_\_\_\_\_ by and between:

**Guru Krupa Foundation**, PO Box 81, Jericho, NY 11753, USA, represented by Mr. Mukund-Padmanabhan, President and an alumnus of IIT Kharagpur, hereinafter referred to as "GKF" of the **First Party**:

AND

**INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR**, an academic institute of global repute and a statutory body created under the provisions of the Indian Institute of Technology (Kharagpur) Act, 1956 having its main campus and administrative office at Kharagpur 721302, India (hereinafter referred to as "IITKGP"), of the **Second Party**.

WHEREAS

GKF has approached IITKGP with a request to create summer student fellowships in the IITKGP and particularly in the ECE Department that will fund international summer internships for students at well recognized universities outside India.

### **KEY OBJECTIVES OF THIS MOU**

1. In order to enhance further, the education and experience of the IITKGP students, GKF has very kindly offered to provide financial support to enable ten of the top students from IITKGP, of which at least two are from the ECE department to avail of high-quality international research and professional internships (expected to last 8-12 weeks, most likely during the summer holidays).
2. In addition, GKF has also offered to provide financial support to five of the top international students studying at IITKGP in various Post Graduate Programmes.

### **Responsibilities of GKF:**

1. GKF will provide support to ten (depending upon the interest shown) undergraduate or graduate students including Ph.D. students, at least two of whom are from the ECE Department, for every year for the duration of this MoU, for availing high quality international research and professional internships. The typical value of a scholarship award will be approximately USD 5,000 per student per year.
2. GKF will provide financial support in the form of scholarship to five international students studying at IITKGP in various Post Graduate Programmes for every year for the duration of the MoU. The annual scholarship will be given to the top five students to fund on campus accommodation, tuition fees, food and other expenses. The typical value of a scholarship, will amount to approximately USD 5,000 per student per year. Of the support given to a student, an amount of 10% per year per student will be used towards dissemination, accounting, administrative and other operational costs.
3. GKF will provide the required funding for supporting internship programme to the **IITKGP Foundation**, PO Box 27183, 11218, John Galt Boulevard, Suite 201, Omaha, Nebraska 68127,

represented by Dr. Asoke Deysarkar, President and an alumnus of IIT Kharagpur, (hereinafter referred to as "IITKGP") for the above-mentioned project and the financial aspects will be administered by IITKGP, as appropriate, no money will be transferred to IIT Kharagpur for disbursement.

4. GKF will provide the required funding for PG scholarship programme to the IITKGP Foundation for further disbursement to IIT Kharagpur as and when required.
5. In case, the support from GKF does not cover the entire expenses for an awardee, the awardee would be responsible for arranging additional sources of support.

#### **Responsibilities of IIT Kharagpur:**

1. IIT Kharagpur will create and administer a set of merit-based criteria for selecting the most deserving applicants, and GKF will participate in the selection process. A committee will be constituted by the Director for this purpose which will include ex-officio the president of GKF (or his/her nominee), and the President of IITKGP (or his/her nominee). The committee will consider the merit of the applicant, the quality of the host institution/company and the quality of the proposed research or professional internship in the selection process.
2. All interested students will apply to The IIT KGP Office of International Relations with all details, no student may solicit funds directly from GKF, IITKGP or any alumnus/alumna. Each applicant must fulfill the eligibility criteria frames by the selection committee for that year, and have permission from his/her faculty advisor (outgoing student) or host supervisor/advisor (incoming student) and Head of the Department to apply for this award.
3. IIT Kharagpur will forward the names of selected applicants for internship programmes to GKF and IITKGP for necessary action, along with a summary of the selection evaluation.
4. This GKF International scholarship program for PG students will be given wide publicity In order to attract good students in PG level.
5. IITKGP agrees to provide a status report on the fellowships to GKF and IITKGP annually.
6. The awardee will be solely responsible for his/her well-being and conduct during the internship.
7. The awardee will provide a one-page summary of achievements and accomplishments to GKF and IITKGP within 30 days after the completion of the internship.

#### **Recognition**

In recognition of GKF's support for the fellowships, they will be called GKF International Program. (GKFIP).

#### **Funding Details**

For the initial period of one year, and extensible for future years under mutual consent, **GKF**, agrees to provide the following funds to **IITKGP**.

No.	Purpose	Amount(USD)
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1	Towards funding ten out-bound interns from the ECE Department and others in any academic unit for one year.	50,000
2	Towards funding five International students admitted to IIT Kharagpur in various Post Graduate Programmes for one year	25,000

### **Intellectual Property**

Any Intellectual Property generated by the student's research internship will be governed by the rules of the host institution and of IIT Kharagpur.

### **Non-Discrimination**

IITKGP and GKF agree not to discriminate against any person because of age, sex, national origin, race, ancestry, color, religious creed disability or handicap, and sexual orientation. Neither institution shall impose criteria for the exchange of faculty, staff and students that would violate the principles of non-discrimination.

### **Legal Status**

This document is a statement of intent to foster genuine and mutually beneficial cooperation and is not legally binding on both the parties. Any disputes shall be resolved through mutual discussion.

### **Validity and Termination**

This MoU is valid for an initial period of three years and becomes effective from the date it is signed by the partners. The partnership period may be extended by mutual consent.

This agreement may be terminated:

- a. on either party giving the other party 6 months' prior written notice;
- b. on written notice by one of the Parties if the other Party has committed a breach of this MoU.

However, specific commitments made prior to such intimation shall be honored by both the institutions and ongoing activities will be brought to its logical conclusion.

Signed for and on behalf of

**GKF**

**Mr. Mukund Padmanabhan**

President (Authorized Signatory)

Signed for and on behalf of

**IITKGP**

**Prof. Jayanta Mukhopadhyay**

Dean, Outreach & Alumni Affairs

Dear Goutam,

Thanks for the MoU draft - I did have a couple of changes to suggest

1. For the money for the PG program, I'd prefer to route it through IITKGPF as it makes it easier for me. So I amended Item 4 of 'GKF responsibilities' accordingly.
2. The wording in Item 2 of 'GKF responsibilities' seemed to indicate it would be possible to switch fellowship recipients every month - which I guess is not the intention ? I'm assuming the fellowship will be given to a student for a year and students will be selected every year ? I made this change to Item 2.
3. Also, in the same Item 2 as above, you had \$500/student/year towards costs. Now, I believe the IITKGPF will also take 5% of the grant towards costs, so you may receive less than \$5000/student so I just changed the language to say costs will be approx 10% of the grant.

Items 2 and 3 above are cosmetic - only Item 1 is consequential, and only for GKF - both KGP and IITKGP should be agnostic to this change I think ?

And re: the duration of the MoU, 2-years till 2025 is fine with me.

Thanks and regards

Mukund

On Friday, September 16, 2022 at 03:00:34 PM EDT, Mukund Padmanabhan <mpadm@yahoo.com> wrote:

Sounds good - i had a couple of minor comments and will email them over the weekend ...

Thanks

Mukund

On Friday, September 16, 2022 at 01:26:46 PM EDT, Asoke Deysarkar <asoke.deysarkar@pfpindustries.com> wrote:

I am ok

Asoke Deysarkar  
713-962-8039

Sent from my iPhone

> On Sep 16, 2022, at 12:17 PM, Meenakshi Khazanchi

<[meenakshi@iitkgpfoundation.org](mailto:meenakshi@iitkgpfoundation.org)> wrote:

>

> Dear all,

>

> Would it be ok if I setup a zoom meeting on Friday, September 23rd at 10:30am CST (9pm IST) to discuss the MoU?

>

> Thanks and regards,

>

>

> Meenakshi

>

>> On Sep 16, 2022, at 5:09 AM, [goutam@mech.iitkgp.ac.in](mailto:goutam@mech.iitkgp.ac.in) wrote:

>>

## **MEMORANDUM OF UNDERSTANDING**

**This Memorandum of Understanding (MOU) is entered into on January 8, 2020 by and between:**

**Guru Krupa Foundation**, PO Box 81, Jericho, NY 11753, USA, represented by Mr. Mukund Padmanabhan, President and an alumnus of IIT Kharagpur, hereinafter referred to as "GKF" of the **First Party**:

AND

**INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR**, an academic institute of global repute and a statutory body created under the provisions of the Indian Institute of Technology (Kharagpur) Act, 1956 having its main campus and administrative office at Kharagpur 721302, India (hereinafter referred to as "IITKGP"), of the **Second Party**.

WHEREAS

GKF has approached IITKGP with a request to create summer student fellowships in the IITKGP and particularly in the ECE Department that will fund international summer internships for students at well recognized universities outside India.

### **KEY OBJECTIVES OF THIS MOU**

In order to enhance further, the education and experience of the IITKGP students, GKF has very kindly offered to provide financial support to enable five of the top students from IITKGP, of which at least one is from the ECE department and four from any department, school or center to avail of high quality international research and professional internships (expected to last 8-12 weeks, most likely during the summer holidays). In addition, GKF has also offered to provide financial support to five incoming international students from top universities across the world for short term research or academic stays for a period of 2 months upto a semester.

### **Responsibilities of GKF:**

1. GKF will provide support to five (depending upon the interest shown) undergraduate or graduate students including Ph.D. students, at least one of whom is from the ECE Department, and four from any department, school or center of IIT Kharagpur for every year for the duration of this MoU, for availing high quality international research and professional internships. The typical value of a scholarship award will be approximately USD 5,000 per student per year.
2. GKF will provide support to five incoming international students from top universities across the world at undergraduate, post-graduate or doctoral levels, at least one of whom is from the ECE Department, for every year for the duration of the MoU, for short term research or academic stays for a period of 2 months upto a semester. The typical value of a scholarship award will be approximately USD 5,000 per student per year. ]

3. GKF will provide the required funding to the **IITKGP Foundation**, PO Box 27183, 11218 John Galt Boulevard, Suite 201, Omaha, Nebraska 68127, represented by Ron Gupta, President and an alumnus of IIT Kharagpur, (hereinafter referred to as "IITKGP") for the above mentioned projects and the financial aspects will be administered by IITKGP, as appropriate. No money will be transferred to IIT Kharagpur for disbursement.
4. In case, the support from GKF does not cover the entire expenses for an awardee, the awardee would be responsible for arranging additional sources of support.

#### **Responsibilities of IIT Kharagpur:**

1. IIT Kharagpur will create and administer a set of merit based criteria for selecting the most deserving applicants, and GKF will participate in the selection process. A committee will be constituted by the Director for this purpose which will include ex-officio the President of GKF (or his/her nominee), and the President of IITKGP (or his/her nominee). The committee will consider the merit of the applicant, the quality of the host institution/ company and the quality of the proposed research or professional internship in the selection process.
2. All interested students will apply to The IIT KGP Office of International Relations with all details. No student may solicit funds directly from GKF, IITKGP or any alumnus/alumna. Each applicant must fulfil the eligibility criteria frames by the selection committee for that year, and have permission from his/her faculty advisor (outgoing student) or host supervisor/advisor (incoming student) and Head of the Department to apply for this award.
3. IIT Kharagpur will forward the names of selected applicants to GKF and IITKGP for necessary action, along with a summary of the selection evaluation.
4. This GKF International Intern Fellowships program will be given wide publicity among students of all Departments, Schools and Centers as well as in top international universities.
5. IITKGP agrees to provide a status report on the fellowships to GKF and IITKGP annually.
6. The awardee will be solely responsible for his/her well-being and conduct during the internship.
7. The awardee will provide a one-page summary of achievements and accomplishments to GKF and IITKGP within 30 days after the completion of the internship.

#### **Recognition**

In recognition of GKF's support for the fellowships, they will be called GKF International Program (GKIP).

#### **Funding Details**

For the initial period of one year, and extensible for future years under mutual consent, GKF, agrees to provide the following funds to IITKGP.

<b>No</b>	<b>Purpose</b>	<b>Amount (USD)</b>
1	Towards funding five outgoing and five incoming international internship fellowships one in each category in the ECE Department and others in any academic unit for one year.	50,000

### **Intellectual Property**

Any Intellectual Property generated by the student's research internship will be governed by the rules of the host institution and of IIT Kharagpur.

### **Non-Discrimination**

IITKGP and GKF agree not to discriminate against any person because of age, sex, national origin, race, ancestry, color, religious creed disability or handicap, and sexual orientation. Neither institution shall impose criteria for the exchange of faculty, staff and students that would violate the principles of non-discrimination.

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However, specific commitments made prior to such intimation shall be honored by both the institutions and ongoing activities will be brought to its logical conclusion.

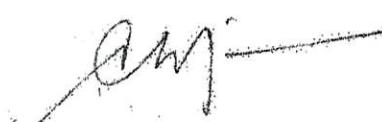
Signed for and on behalf of  
GKF



**Name: Mr. Mukund Padmanabhan**

President (Authorized Signatory)

Signed for and on behalf of  
IITKGP



**Name: Prof. Subrata Chattopadhyay**

Designation: Dean, Alumni Affairs

Office of the Dean, International Relations  
Indian Institute of Technology Kharagpur

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IN : 02 SEP 2022
OUT : 03 SEP 2022
64
TO : IIT KHARAGPUR
FROM : IIT KHARAGPUR

Date: 03 August, 2022

**Subject: Minutes of the MoU Committee Meeting Dated 03 August, 2022.**

The MoU Committee comprising the undersigned members met on 03 August, 2022. The minutes and resolutions of the meeting are as under.

Prof. Amit Patra	Chairman, MoU Committee
Prof. Jayanta Mukhopadhyay	Dean, OR & AA
Prof. V.R. Desai	Dean, FoEA
Prof. G.P. Raja Sekhar	Dean, FoS
Prof. Saswat Chakraborty	Dean, FoBTBS
Prof. Suman Chakraborty	Dean, R&D
Prof. Debasish Chakravarty	Associate Dean, AA & Branding
Prof. Goutam Chakraborty	Associate Dean, IR & Ranking (Secretary & Convener)

**Reporting Items:**

SL	Partner	Partnership	Coordinator (Dr./Professor)	D/S/C
1	MoU with Virginia Polytechnic Institute and State University	MoU	Jayanta Mukhopadhyay	Dean OR
2.	UCLA	New MoU	Goutam Chakraborty	ADeanIR&R
3.	Purdue University	Renewal	Goutam Chakraborty	ADeanIR&R

**Action Items:**

1. **MoU Renewal with amendment with Guru Kripa Foundation:** Goutam Chakraborty, ADeanIR&R

The MoU with GKF, which is valid till 2023, requires amendment on the following grounds:

- Dr Asoke Dey Sarkar has taken over the responsibility of the President, IITKGPF from Mr. Ranbir Gupta. Consequently, the name of the President appearing in the existing MoU needs to be changed.
- In an e-mail communication Mr. Mukund Padmanabhan expressed his desire to modify the number and amount of scholarship given in GKFIP. Instead of supporting 05 out-bound interns and 05 in-bound interns GKF is willing to support 10 out-bound interns. In addition the Foundation is also willing to support international students studying at IIT KGP in various PG programmes

**Resolution:** The committee recommended the amendment to the MoU in principle with a request for renewal until 2025. The following points are to be incorporated in the amendment:

- Replace the name of the President from Mr. Ranbir Gupta to Dr. Ashok Dey Sarkar
- Include USD 50,000 for 10 out-bound interns in the funding details

Regarding PG scholarship the committee opined that a generous scholarship of an amount of USD 5,000 per year per student to fund accommodation in IGH, tuition fees, food and other expenses will be more effective in attracting good international students and also in branding. It was recommended that AdeanIR & R may first discuss informally with Mr. Mukund Padmanabhan the financial stipulations and obtain an approval before the MoU may be formally renewed. It was further pointed out that the renewed MoU must also specify that, of the support given to a student an amount of USD 500 per year per student will be used in bearing various operational expenses.

2. MoU Renewal with **Asoke Deysarkar International Program for South Asian Scholars:** Goutam Chakraborty, AdeanIR & R

The MoU with ADSIP, which is valid till 2023, requires amendment on the following grounds:

During his visit to IIT KGP Dr Dey Sarkar expressed his desire to expand the scope of the MoU to non-SAARC countries like Middle East, South East Asian countries, Ukraine.

**Resolution:** The committee recommended the amendment to the MoU in principle with a request for renewal until 2025. However, regarding the scholarship the committee opined that a generous scholarship of an amount of USD 5,000 per year per student to fund accommodation in IGH, tuition fees, food and other expenses will be more effective in attracting good international students and also in branding. It was recommended that AdeanIR & R may first discuss informally with Dr. Dey Sarkar the financial stipulations and obtain an approval before the MoU may be formally renewed. It was further pointed out that the renewed MoU must also specify that, of the support given to a student an amount of USD 500 per year per student will be used in bearing various operational expenses.

3. MoU Renewal with **Study in India:** Goutam Chakraborty, AdeanIR & R

**Resolution:** The committee recommended the following:

- Negotiate with SII to synchronize their calendar to suit IITKGP's admission requirements. If they can adjust their calendar that would be beneficial to the needs of IITKGP.
- It has also been recommended that OIR connects with other participating IITs and obtain information on how many admissions they have obtained from SII and by what means.
- Until then the signing of the renewal MoU is put on hold.

4. New MoU with **Sardar Vallabhbhai National Institute of Technology (SVNIT) Surat:** P.S Ghosh, Cryogenics

**Resolution:** MoU committee did not commit to giving approval to the draft MoU at this time because it was felt that the activities that are envisaged under this MoU can be carried out by mutual agreement without requiring any formal MoU between two institutions. If more activities are engendered under this MoU at a later point of time, then the document should be shared with the Chairman, Senate. After getting in principle approval from Chairman, Senate the proposed draft MoU may be placed again before the MoU committee for consideration.

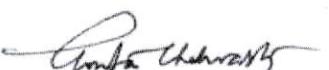
5. New MoU with **Keio University and Rika Institute**: Abraham George, HoD ARP  
**Resolution:** Not discussed in the absence of the faculty coordinator

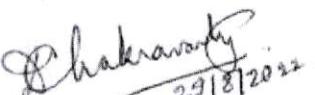
6. New MoU with **Mahindra & Mahindra**: Piyush Soni, AGFE  
**Resolution:** Not discussed in the absence of the faculty coordinator

7. New JDP with **National Tsing Hua Univ, Taiwan**: Goutam Chakraborty, AdeanIR & R  
**Resolution:** To be discussed in the next committee meeting

8. Coordinator change/SEA info request form **National Tsing Hua Univ, Taiwan**: Goutam Chakraborty, AdeanIR & R

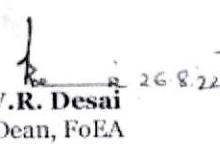
**Resolution:** The committee recommended that the earlier HoD of CSE, Prof. Dipanwita Roy Chowdhury be consulted before suggesting Prof. Arabindo Gupta as the new faculty coordinator. If approved by Prof. Roy Chowdhury, and if the coordinating position is accepted by Prof. Gupta, the new coordinating faculty may be documented.

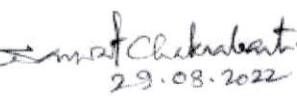
  
**Goutam Chakraborty**  
Associate Dean, IR (Secretary & Convener)

  
**Debashish Chakravarty**  
Associate Dean, AA

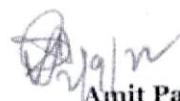
  
**G.P. Raja Sekhar** 25/8/22  
Dean, FoS

  
**Suman Chakraborty**  
Dean, R&D

  
**V.R. Desai** 26.8.22  
Dean, FoEA

  
**Saswat Chakraborty**  
Dean, FoBTBS

  
**Jayanta Mukhopadhyay**  
Dean, OR&AA

  
**Amit Patra**  
Chairman, MoU Committee