



OFFICE OF INTERNATIONAL RELATIONS

Indian Institute of Technology Kharagpur
Kharagpur- 721302, India

Ref No.: 1639/2022/OIR

Date: 15/11/2022

Subject: Request for a separate module for the payment of Health Insurance premium on ERP for the on-campus international students

This is to inform you that as per the Institute practices, students' enrolment into the Institute's Group Health Insurance Policy is done after payment of the Insurance premium along with the other fees during the semester registration through the ERP system. However, the international students are pursuing their courses at IIT Kharagpur under various scholarship programmes and they are permitted to pay the semester fee after receiving the stipend through the funding schemes, which takes minimum three months.

As a result, the international students cannot be enrolled into the Institute's Group Health Insurance Policy immediately after joining the Institute physically. Recently, one of the international students, named Nuha Mohammed Abdelkheir Elshiakh, who joined the institute on 05.09.2022 under the AARDO and IIT Kharagpur Scholarship Programme, was admitted to the Manipal Hospital, Kolkata due to her medical emergencies without having any insurance and due to which, she had to incur the entire expenses.

In order to avoid such undesirable circumstances, it is being requested to create a separate module on the ERP so that the international students could have an option for the payment of Insurance premium after joining the Institute without having to pay the entire semester fee.

Associate Dean,
International Relations and Ranking

Even without any ERP module, this (insurance for medical care of international students) should be allowed as soon as possible.

15/11/22
Dean, Outreach & Alumni Affairs

Deputy Director

PL. discuss with Chairman ERP

Director

21/11/2022