



**Office of International Relations(OIR)
Indian Institute of Technology
Kharagpur – 721 302**

REF: 1659/2022/OIR

Dated: 05.12.2022

To,
The Dean,
Vinod Gupta School of Management
IIT Kharagpur
721302.

Subject: Submission of Application of Mr. Loitongbam Athouba Meetei.

Program Applied: Short term visit_Research work

Tentative Intended duration of stay: Feb, 2023 – June, 2023.

Dear Prof. Kusam Sudhakar Reddy,
Greetings from the Office of International Relations (OIR)!

We are pleased to forward an application for short term visit from Mr. Loitongbam Athouba Meetei – PhD in Innovation (NIS, RIS) from National Tsing Hua University, Taiwan who is interested to visit IITKGP for his research work in your school.

All supporting documents are attached. The Departmental Recommendation Form (DRF) for the foreign applicant is also enclosed.

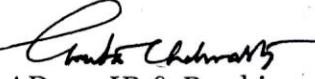
You are requested to kindly:

- i. Review and evaluate the application form and mark accordingly in the attached DRF.
- ii. Assign/Approve the Faculty mentor (if recommended for the short term visit).
- iii. Provide your additional comments (if any).
- iv. 'Sign' with date; put your name seal in the space provided.

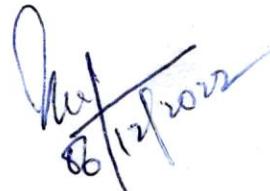
Once done you are requested to return back this filled and signed application form to OIR for our further processing. You may contact our HoD - Ms. Alivia Nag (Extn: 81068 or email at alivia.nag@adm.iitkgp.ac.in) in case of any issues or further query regarding this application form.

Thank you.

Sincerely,


A. Dean IR & Ranking

सह-संकायध्यक्ष (अंतर्राष्ट्रीय संबंध एवं श्रेणी)
Associate Dean (International Relations & Ranking)
भा.ग्री.सं. खड़गपुर/ IIT Kharagpur


86/12/2022

Encl: (a) Dept. Recommendation Form (DRF) for Short Term.
(b) Application forms along with the supporting documents.