



Office of International Relations  
Indian Institute of Technology Kharagpur  
Kharagpur – 721 302

Date: 26.04.19

No. 285/2019/OIR

**Subject: Agenda Item for 166th Heads' Meeting on 7.5.19 - foreign students medical insurance**

Competent authority has already given in-principle approval to providing incoming foreign students (both short-term visitors and degree candidates) with (i) roll numbers, (ii) medical books and (iii) group medical insurance cover on payment basis (Ref. Memo No. IITKGP/AAIR/INTL/2017-18/240 dtd. 21.1.18; Memo No. 165/OIR/2018 dtd. 15.11.18; Memo No. 189/OIR/2019 dtd. 15.1.19; Deputy Director's approval dtd. 23.4.19 on Nigerian student Mr. Lawan's request dtd. 7.3.19).

It is now proposed that the above in-principle approvals be implemented in the following manner:

1. All incoming degree candidates of international origin be given roll numbers, medical books and group insurance upon registration in the same manner as is done for incoming Indian students. They must also present their duly completed health forms and immunization record upon arrival. They will also be encouraged to bring supplementary health insurance from their home countries. The annual medical insurance fees will be the same as that paid by Indian students.
2. All non-degree (short term research and/or coursework) students of international origin visiting IIT Kharagpur for a duration above one month be given temporary roll numbers, medical books and group insurance. They must present their duly completed health forms and immunization record upon arrival. They will also be encouraged to bring supplementary health insurance from their home countries. The group medical insurance fees for such students will be as follows:
  - a. For duration of visit between one month and four months: equal to one-third of the annual fees paid by degree students.
  - b. For duration of visit between four months and 12 months: equal to the annual fees paid by degree students.
3. All non-degree (short term research and/or coursework) students of international origin visiting IIT Kharagpur for a duration less than one month must mandatorily bring with them health insurance from their home countries.

Submitted for consideration.

Dean IR

Director

Required docs for Hf Insurance.  
1. ID (or temporary).  
2. Passport Name  
3. Visa Pages

208.33 / month