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FILE NO. 98

Office of International Relations (OIR)  
Indian Institute of Technology  
Kharagpur – 721 302

REF: 369 /2019/OIR

Dated: 17.06.2019

To:  
The Head of the Department  
Dept. of Civil Engineering  
IIT Kharagpur  
721302

**Subject:** Submission of application of Mr. Getachew Asefa Alene from Ethiopia

**Program Applied for:** Doctoral Program at the Department of Civil Engineering

**Session Applied:** Autumn-semester – 2019-2020

Dear Prof. Nirjhar Dhang,  
Greetings from the Office of International Relations (OIR)!

We are pleased to forward an application for Doctoral Program from Mr. Getachew Asefa Alene from Ethiopia. All supporting documents are attached. The Departmental Recommendation Form (DRF) for the foreign applicant is also enclosed.

**You are requested to kindly:**

- I. Review and evaluate the application form and mark accordingly in the attached DRF.
- II. Schedule and online personal interview if found eligible.
- III. Tick whether and when personal interview was conducted. Indicate your decision in the space provided in the DRF.
- IV. Assign Faculty mentor (if recommended) for admission.
- V. Provide your additional comments (if any).
- VI. 'Sign' with date; put your name seal in the space provided.

Once done you are requested to return back this filled and signed application form to OIR for our further processing. You may contact our IR Executive – Ms. Alivia Nag (Ext.: 81068 or email at [alivia.nag@adm.iitkgp.ac.in](mailto:alivia.nag@adm.iitkgp.ac.in)) in case of any issues or further query regarding this application form.

Thank you.

Sincerely,

Surjya Kanta Pal  
(Acting Dean IR)

संकायाध्यक्ष, अंतर्राष्ट्रीय संबंध  
Dean, International Relations  
भा. प्री. सं. खड़गपुर/ IIT Kharagpur



Encl: (a) Recommendation Form for PG/ Doctoral Studies by foreign applicant,  
(b) Application forms along with the supporting documents.