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PAYMENT DUE

FILE NO. 42

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NOT RECOMMENDED



Office of International Relations
Indian Institute of Technology
Kharagpur - 721 302

M/sand
21/05/19 (AM)

REF: 269 /2019/OIR

Dated: 15.04.2019

To:
The Head of the Department
Dept. of Mechanical Engineering
IIT Kharagpur
721302.

Subject: Application Mr./Ms. Ritesh Dev
Program Applied for : Masters Program at the Dept. of Mechanical Engineering
Session Applied: Autumn semester - 2019-2020.

Dear Prof. Dash,
Greetings from the Office of International Relations (OIR)!

We are pleased to forward an application for Masters Program from Mr./Ms. Ritesh Dev from Nepal. All supporting documents are attached. The Departmental Recommendation Form (DRF) for the foreign applicant is also enclosed.

You are requested to kindly:

- (i) Review and evaluate the application form and mark accordingly in the attached DRF.
- (ii) Schedule an online personal interview if found eligible.
- (iii) Tick whether and when personal interview was conducted. Indicate your decision in the space provided in the DRF.
- (iv) Assign Faculty mentor (if recommended) for admission.
- (v) Provide your additional comments (if any).
- (vi) 'Sign' with date; put your name seal in the space provided.

Once done you are requested to return back this filled and signed application form to OIR for our further processing. You may contact our IR Executive - Ms. Alivia Nag (Extn: 81068 or email at alivia.nag@adm.iitkgp.ac.in) in case of any issues or further query regarding this application form.

Thank you.

Sincerely,

Baidurya Bhattacharya



संकायाध्यक्ष, अंतराष्ट्रीय संबंध
Dean, International Relations
भा प्रौ सं खड़गपुर/IIT Kharagpur

To
Prof. Ghosh Markic
16/4/2019

Encl: (a) Recommendation Form for PG/Doctoral Studies by foreign applicant,
(b) Application forms along with the supporting documents.