

PAYMENT DUE

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FILE NO. 12/



Office of International Relations Indian Institute of Technology Kharagpur – 721 302

UNDER EDC 11

REF: 399/2019/OIR

Dated: 02/07/2019

To:
The Head of Department
Dept. of Computer Science and Engineering.
IIT Kharagpur
721302.

Subject: Submission of Application of Mr. Tesfaye Habte Ketema from Ethiopia.

Program Applied for: Doctoral Program at the Department of Computer Science and Engineering.

Session Applied: Autumn Semester – 2019-2020.

Dear Prof. Roy Chowdhury,
Greetings from the Office of International Relations (OIR)!

We are pleased to forward an application for Doctoral Program from Mr. Tesfaye Habte Ketema. All supporting documents are attached. The Departmental Recommendation Form (DRF) for the foreign applicant is also enclosed.

You are requested to kindly:

- I. Review and evaluate the application form and mark accordingly in the attached DRF.
- II. Schedule an online personal interview if found eligible.
- III. Tick whether and when personal interview was conducted. Indicate your decision in the space provided in the DRF.
- IV. Assign Faculty mentor (if recommended for admission).
- V. Provide your additional comments (if any).
- VI. 'Sign' with date; put your name seal in the space provided.

Once done you are requested to return back this filled and signed application form to OIR for our further processing. You may contact our IR Executive - Ms. Alivia Nag (Extn: 81068 or email at alivia.nag@adm.iitkgp.ac.in) in case of any issues or further query regarding this application form.

Thank you.

Sincerely,

DeanIR

• संकायाध्यक्ष, अंतर्राष्ट्रीय संबंध
Dean, International Relations
भा प्री सं खड़गपुर/IIT Kharagpur



Encl: (a) Recommendation Form for PG/Doctoral Studies by foreign applicant
(b) Application forms along with the supporting documents.