



**Office of International Relations
Indian Institute of Technology
Kharagpur – 721 302**

REF: 735/2020/OIR

Dated: 03.02.2020

To:
 The Head of Department
 Department of Computer Science and Engineering
 IIT Kharagpur
 721302.

Subject: Application of Ms. Susmita Dey from Bangladesh.
Program Applied for: Master's at the Department of Computer Science and Engineering.
Session Applied: Autumn semester- 2020-2021.

Dear Prof. Dipanwita Roy Chowdhury,
 Greetings from the Office of International Relations (**OIR**)!

We are pleased to forward an application for Master's from Ms. Susmita Dey. All supporting documents are attached. The Departmental Recommendation Form (DRF) for the foreign applicant is also enclosed.

You are requested to kindly:

- i. Review and evaluate the application form and mark accordingly in the attached DRF.
- ii. Schedule an online personal interview if found eligible.
- iii. Tick whether and when personal interview was conducted. Indicate your decision in the space provided in the DRF.
- iv. Assign Faculty mentor (if recommended for admission).
- v. Provide your additional comments (if any).
- vi. 'Sign' with date; put your name seal in the space provided.

Once done you are requested to return back this filled and signed application form to OIR for our further processing. You may contact our IR Executive - Ms. Alivia Nag (Extn: 81068 or email at alivia.nag@adm.iitkgp.ac.in) in case of any issues or further query regarding this application form.

Thank you.

Sincerely,

Dean, International Relations

• संकायाध्यक्ष, अंतर्राष्ट्रीय संबंध
 Dean, International Relations
 भा. प्री. से. खड़गपुर/IIT Kharagpur



Encl: (a) Recommendation Form for PG/Doctoral Studies by foreign applicant,
 (b) Application forms along with the supporting documents.

