



Office of International Relations  
Indian Institute of Technology  
Kharagpur – 721 302

Dated: 14.02.2020

REF: 763/2020/OIR

To:  
The Head of Department  
Department of Electrical Engineering  
IIT Kharagpur  
721302.

**Subject:** Application of Ms. Susmita Bhowmik from Bangladesh.  
**Program Applied for:** Master's at the Department of Electrical Engineering.  
**Session Applied:** Autumn semester- 2020-2021.

Dear Prof. Pranab Kumar Dutta,  
Greetings from the Office of International Relations (OIR)!

We are pleased to forward an application for Master's from Ms. Susmita Bhowmik. All supporting documents are attached. The Departmental Recommendation Form (DRF) for the foreign applicant is also enclosed.

**You are requested to kindly:**

- Review and evaluate the application form and mark accordingly in the attached DRF.
- Schedule an online personal interview if found eligible.
- Tick whether and when personal interview was conducted. Indicate your decision in the space provided in the DRF.
- Assign Faculty mentor (if recommended for admission).
- Provide your additional comments (if any).
- 'Sign' with date; put your name seal in the space provided.

Once done you are requested to return back this filled and signed application form to OIR for our further processing. You may contact our IR Executive - Ms. Alivia Nag (Extn: 81068 or email at [alivia.nag@adm.iitkgp.ac.in](mailto:alivia.nag@adm.iitkgp.ac.in)) in case of any issues or further query regarding this application form.

Thank you.

Sincerely,

Dean, International Relations

संकायाध्यक्ष, अंतराष्ट्रीय संबंध  
Dean, International Relations  
भा प्रौ सं खड़गपुर/IIT Kharagpur



Encl: (a) Recommendation Form for PG/Doctoral Studies by foreign applicant,  
(b) Application forms along with the supporting documents.