



Office of International Relations(OIR)  
Indian Institute of Technology  
Kharagpur – 721 302

REF: 780/2020/OIR

Dated: 21.02.2020

To:  
The Head of School  
School of Medical Science and Technology  
IIT Kharagpur  
721302.

**Subject:** Submission of Application of Ms. Ridhi Deo.

**Program Applied:** Short term visit \_under Prof. Manjunatha Mahadevappa.

**Tentative Intended duration of stay:** March 2020 – July 2020.

Dear Prof. Jyotirmoy Chatterjee,  
Greetings from the Office of International Relations (OIR)!

We are pleased to forward an application for short term visit from Ms. Ridhi Deo – PhD in Biomedical Instrumentation/Predictive health Informatics from Purdue University, United States who is interested to visit IITKGP for his research in your department under Prof. Manjunatha Mahadevappa.

All supporting documents are attached. The Departmental Recommendation Form (DRF) for the foreign applicant is also enclosed.

**You are requested to kindly:**

- i. Review and evaluate the application form and mark accordingly in the attached DRF.
- ii. Assign/Approve the Faculty mentor (if recommended for the short term visit).
- iii. Provide your additional comments (if any).
- iv. 'Sign' with date; put your name seal in the space provided.

Once done you are requested to return back this filled and signed application form to OIR for our further processing. You may contact our IR Executive - Ms. Alivia Nag (Extn: 81068 or email at [alivia.nag@adm.iitkgp.ac.in](mailto:alivia.nag@adm.iitkgp.ac.in)) in case of any issues or further query regarding this application form.

Thank you.

Sincerely,

Dean, International Relations

\* संकायाध्यक्ष, अंतर्राष्ट्रीय संबंध

Dean, International Relations

\* भा प्री सं खड़गपुर/IIT Kharagpur

Encl: (a) Dept. Recommendation Form (DRF) for Short Term.

(b) Application forms along with the supporting documents.

