



**Office of International Relations  
Indian Institute of Technology Kharagpur  
Kharagpur – 721 302**

Ref: 1287/2021/OIR

Date: 19.03.2021

**Subj: Request for approval of the Renewal of the MoU and SEA with  
Kyoto University (KU), Japan**

IIT Kharagpur and KU wishes to renew the MoU and SEA between the Institutes which were first signed in 2015.

A meeting was held with Kyoto University on 16.02.2021 to discuss the draft MoU and SEA. Both documents were discussed in the MoU committee on 17.02.2021.

**With regard to the MoU:** The committee decided that the MoU be approved for renewal between IITKGP's Faculty of Engineering and Architecture, and The Faculty and Graduate School of Agriculture, Kyoto University. It could be extended to an Institutional level MoU once activities with other academic units are engendered. The committee advised that the 'non-discrimination' and 'non-legal' clauses be included in the document. It was agreed that Dean FOE&A, Prof. V.R Desai would be the signatory of this MoU.

The suggested modifications were communicated with KU, which they have agreed to.

**With regard to the SEA:** The committee decided that the SEA be approved for renewal with the Faculty of Engineering & Architecture, IITKGP, while increasing the total number of exchange students to up to 5. It was also decided that the written notice for termination of the MoU would be fixed at 6 months instead of 12 months. It was agreed that depending on the level of activity between the Institutions, the SEA could later be extended to the Institute level. It was agreed that Dean FOE&A, Prof. V.R Desai would be the signatory of this SEA.

The suggested modifications were communicated with KU. KU came back with requests for keeping the total number of exchange students to 2, along with other minor changes, which IITKGP agreed.

The documents were circulated by email for the MoU committee's approval on 15.03.2021.

The supporting email correspondence and Minutes of Meeting are enclosed. Director is requested to kindly approve the signing of the MoU.

This is placed for your kind consideration and approval.

  
22/3/21  
Associate Dean IR

Deputy Director

Director

  
23/03/2021