



**Office of International Relations & Ranking
Indian Institute of Technology Kharagpur**

NOTE

Ref. No. 1520/2022/OIR

Date 07.06.2022

The office of International Relations and Rankings is urgently requires three numbers of Cartridge for colour printer. The office has decided to purchase the cartridge from GeM and the total estimated price quoted in GeM is Rs.22,727.16/-. The details of cartridge are as under:

| SL No | Model No | Colour Name | Quantity | Rate | Total |
|-------------|----------|-------------|----------|---------|----------|
| 1 | CF411A | Cyan | 1 | 7575.72 | 7575.72 |
| 2 | CF412A | Yellow | 1 | 7575.72 | 7575.72 |
| 3 | CF413A | Magenta | 1 | 7575.72 | 7575.72 |
| Grand Total | | | | | 22727.16 |

This is for your kind consideration and approval please.

Junior Executive (F & A)

SEO (AA & IR)

Associate Dean (IR & Rankings)

Dean OR & AA