



# OFFICE OF INTERNATIONAL RELATIONS

Indian Institute of Technology Kharagpur  
Kharagpur- 721302, India



Ref No.: 1641/2022/OIR

Date: 05/12/2022

DEPUTY DIRECTOR'S  
No. ....  
IN 25 JAN 2023  
OUT  
IIT KHARAGPUR

## Subject: Request for reduction in the PDF Room Rental Charges for the International Students

This is to inform you that the below mentioned International Students are accommodated at the 7<sup>th</sup> Floor of the PDF Block on payment basis. These students have preferred to stay in PDF hostel because of various reasons, for example, inability to take regular mess food due to medical reasons, staying with kids, etc. and with suitable recommendations through the Associate Dean of International Relations and Ranking.

1. Juan David Matallana Guerrero (Roll No.: 18MT61A01)
2. Pavel Karmanov (Roll No.: 18GG61A01)
3. Thuria Musa Adem Hasan (Roll No.: 22MM62A01)
4. Nandita Barman (Roll No.: 21MA91A01)
5. Md. Monaem Hossain (Roll No.: 21HS91A01)
6. Babu Ram Sharma (Roll No.: 20CL91A01)

However, according to the Institute norm, it is compulsory for the students to pay the entire Hall Charges (Hall Establishment Charges and Hall Overhead Charges), that is, INR 17,470 per semester, despite of the fact that they are not availing hall facility of the Institute. Also, the rent in PDF building that amounts to INR 10,000 per month is quite high for the students. As a result, it is an exorbitant amount for these above-mentioned students to bear within the scholarship that they avail.

Therefore, in order to make their stay affordable, it is being requested to permit these international students to pay 20% of the PDF Room Rental Charges, that is, INR 2,000 per month along with the entire Hall Charges. The rest of the amount i.e. INR 8000 per month per student may be paid from the Institute of Eminence (IoE) fund that has been allocated towards the head of 'Others Associated Cost' in the Internationalization project (Refer to the table – 933980/2021/TS I Section, page no- 433 that has been attached herewith). Flag-1

Also, it is being requested for the refund of the PDF Room Rental Charges after deducting Rs. 2000 on monthly basis to each above-mentioned International Students with effect from 01<sup>st</sup> April, 2022.

Associate Dean,

International Relations and Ranking

9/12/22  
Dean, Outreach & Alumni Affairs

*We need to build a hostel with necessary amenities for our international students. With the present arrangement we may permit a few of them in PDF Block with subsidized rent, as proposed.*

Deputy Director

Registrar: Please discuss

1. Discussed.

2. Another file has been initiated proposing the scholarship to foreign students; hence this two may put together.

Dy. Director Pl.

A. Dean (IR) : 24/01/23

Chu. 24/01/23

