



Office of International Relations
Indian Institute of Technology
Kharagpur-721302



Ref. No. 1688/2023/OIR

Date: 04.01.2023

Sub: To propose accommodation allowance for the international students in special cases

With an objective to achieve the goal of "internationalization at home", the Office of International Relations is committed to provide an enriching and comfortable experience to all the international students staying in IIT Kharagpur campus.

In this regard, we propose to establish an accommodation allowance at the Office of IR to partially support the international students experiencing disadvantaged circumstances. Following are the key features related to the proposed accommodation allowance:

- The proposed accommodation allowance aims to subsidize the rent of the already available accommodation facilities in the Institute at a discounted rate.
- The proposed allowance is a rental assistance and is paid directly to the concerned unit or section of the Institute, not to the individuals.
- The proposed allowance is a partial funding aid, not a full waiver on any Institute accommodation facility. It is proposed that the 80 percent of the accommodation rent will be paid by the Office of IR and 20 percent will be borne by the international student.
- The needy international student will get the benefit of the accommodation allowance only under exceptional circumstances and each of such cases must be approved by the Associate Dean, International Relations.
- 20 accommodation requests will be entertained and funded under this scheme every year.

An annual budget of **INR 19,20,000** will be required to operationalize this scheme. The detailed budget estimate is presented at the bottom of the document.

The accommodation allowance is proposed to be operational from the next semester and is proposed to be funded by IoE budget.

Submitted for the kind consideration and approval.

Associate Dean, IR & R

This may be approved as per 8(iii) (Flag - 1)

Dean, OR & AA

Deputy Director

Director

06 Jan 2023

➤ Budget estimate per year:

SR NO	Institute Accommodation (for deprived international students in special cases)	Subsidized Monthly Rent (in INR)	Amount paid in a year (in INR)
1	10 rooms in PDF facility	8000 per month per room	9,60,000
2	10 rooms in IGH facility	8000 per month per room	9,60,000
		TOTAL	19,20,000

