



**Office of International Relations (OIR)
Indian Institute of Technology
Kharagpur – 721 302**

REF: 1714/2023/OIR

Dated: 13.01.2023

To:
The Executive Engineer (CIVIL)
CCM Section
IIT Kharagpur.

Civil Construction and
Maintenance Section

17 JAN 2023

IIT Kharagpur

Dear Mr. Rao,

Sub: Request for Repairing of the floor tiles of PDF building (7th Floor).

This is to inform you that the floor tiles of the PDF building (7th floor) rooms are cracking in Room numbers **802, 807** and **812**. The condition of the rooms is very bad and needs urgent repairing. Mr. Nath from your department has already visited the building for inspection.

I kindly request you to make arrangements and fix this problem as soon as possible.

Thank you.

Prof. Goutam Chakraborty

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