



## Office of International Relation & Ranking Indian Institute of Technology Kharagpur

### NOTE

Ref. No. 1755/2023/OIR

Date: 16.02.2023

#### Subject: File placed for financial concurrence.

This is in connection with booking request no. FBR/2022-23/IIT/18325 towards the purchase of a Multifunctional Printer for IR office use from GeM portal.

The above fund booking of Rs.1,78,350/- (Rupees one lakh seventy eight thousand three hundred fifty only) is being placed for the financial concurrence.

Junior Executive (F&A)

Associate Dean (IR)

Dean OR & AA

DR Accounts



#### Enclosure:

- 1) Fund Booking FORM- A.
- 2) Approval Note.
- 3) GeM comparison sheet.
- 4) Budget Approval Copy.

Based on the available documents in the file, financial concurrence is accorded for Rs 178,350/-.

Sn. Ex(P) MM/16/01/23  
AR(P) Qm/17/02/  
DR(A/Cs) Rm/17/2

ADM  
16.02.23

Dear, OR&AA