



Office of International Relation & Ranking Indian Institute of Technology Kharagpur

NOTE

Date: 28.02.2023

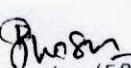
Ref. No. 1766/2023/OIR

Subject: Approval for purchase of two Laptop for official use.

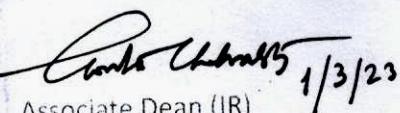
The Office of International Relations required two Laptops for managing various institute level events and regular official purpose. The estimated price of the Laptops quoted in GeM is Rs.1,24,988.99/- (Rupees one lakh twenty four thousand nine hundred eighty eight and paisa ninety nine only) and The capital creation head under the operating grant of the IR fund may be used for purchasing the laptops. Specification of the laptop and price quotation in GeM are annexed herewith for your kind reference.

The computer purchase and network maintenance committee is requested to confirm the specification so that we can proceed further.

This is submitted for your kind consideration and necessary approval, please


Junior Executive (F&A)


Executive Officer (IR)


Associate Dean (IR)


Dean OR & AA

Chairman CP & NMC

Enclosure:

- 1) Laptop Specification
- 2) GeM price comparison sheet

ANNEXURE-1

Recommended Technical Specification for Laptop PC with Intel 12th Generation CPU

The specification allows for multiple options in memory, hard disk, monitor, and OS. Academic/ Administrative Units should carefully choose the appropriate option as per their requirement before starting the procurement process.

SN	Component	Description
1	Processor	Inter Core i5 12th Generation
2	Chipset	Intel Core i5 1235U
3	Memory	16 GB RAM DDR4, 2666 MHz
4	Memory Expandability	NIL
5	Hard Disk	512 GB SSD
6	Monitor	15.6" LED HD Backlit Antiglare (1920*1080) Pixels
7	Ethernet	10/100/1000 on board Integrated Gigabit port
8	Wi-Fi Card	Wi-Fi 802.11ac
9	Mouse	Touchpad with multi-touch gestures enabled
10	Keyboard	Standard
11	Optical Drive	N A
12	Graphics	Integrated, Intel (R) Iris (R) Xe
13	Audio	Dual Internal audio speaker
14	I/O Ports	2 USB 3.0 port
15	Expansion Slots	1 (M.2)
16	Power Supply	Standard power adapter (Integrated Li-ion battery)
17	Operating Systems	Windows 11 Home
18	OS Certification	Windows
19	Warranty	Battery 1 years & on site OEM warranty 3 years

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