

INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR

FINANCE & ACCOUNTS SECTION

OBSERVATIONS WHILE PROCESSING BILLS

Dated: 25-02-2023

1. Copy of order/approval of competent authority for hosting of International delegates may please be provided.

JAO

AR(A/Cs)

DR(A/Cs)

Dean OR

DR(A/Cs)

The e-mail correspondence between the delegates and the Competent authority from IIT has are attached. Also attached is the e-mail for Virginia Tech after the visit.

Encl. Advaity
25/3/23





OFFICE OF INTERNATIONAL RELATIONS

Indian Institute of Technology Kharagpur
Kharagpur- 721302, India

Ref No.: 1797/2023/OIR

Date: 17/03/2023

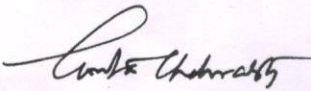
| |
|--------------------------|
| DEPUTY DIRECTOR'S OFFICE |
| No. 542 |
| IN 21 MAR 2023 |
| OUT |
| IIT KHARAGPUR |

NOTE

This is to bring to your kind attention that the high level delegation from Virginia Tech visited IIT Kharagpur during 25th - 27th of July, 2022 to explore possible academic and research collaboration between specific Departments and Schools of both the Institutions.

In this regard, the Office of International Relations organised a grand dinner for the delegates, guests and hosts at the banquet hall of the New Technology Guest House.


Now, you are being requested for your kind approval for releasing the payment of an amount INR 22,050 to the vendor.



Associate Dean,
International Relations and Ranking

20/3/23


(All the necessary correspondence and approvals are attached as per requirements)

 20/3/23


Dean, Outreach and Alumni Affairs

~~Deputy Director~~

no discuss

 22/3/23

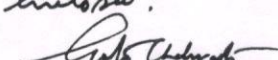
For n.a.
A. Dean (P.R. & R.)

 22/3/23

Deputy Registrar, Accounts

Necessary approvals are enclosed.

DR (AC)


22/3/23



Indian Institute of Technology Kharagpur
Administrative Approval For Procurement (FORM - A)

FBR/2022-2023/IIT/17068

Booking Request ID:FBR/2022-2023/IIT/17068

Booking ID:FBK/2022-2023/IIT/16281

Name of Indentor : Shruti Singh Parihar (16066)
Designation : Executive Officer
Organisation : Indian Institute of Technology Kharagpur
Cost Center : International Relations
Project : Not Applicable



Budget Information : Maintenance Fund

Item Description : Being amount paid to Blugent Hospitality-V/2022/641 towards fooding expenses of international delegates vide bill no-206 dt 13-08-2022

Total Estimated Value : 22050.00 [Rupees Twenty Two Thousand Fifty Only] /-

Status : Approved

Justification(add extra sheet if required) :

summarized position of allocation

| Total Allocated Amount | Cumulative Booked Fund | Available Balance | Total Concurred | Creation Information |
|------------------------|------------------------|-------------------|-----------------|------------------------------|
| 1284518.00 | 881915.00 | 402603.00 | 822983.00 | 16066 01-02-2023 05:31 PM |

Date:

(Signature of The Indentor)
Shruti Singh Parihar
Executive Officer
Emp. Code: 16066

If Proposal upto 600000 /-

Approved

Date:

14/2/23

(Signature of The Indentor)

प्राध्यापक जयन्त मुखोपाध्याय
Prof. Jayanta Mukhopadhyay
(Signature and Seal of The ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOIPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HE. IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRT/SE/JOIN REGISTRAR / DEPUTY REGISTRAR / Sr. EE)
Indian Institute of Technology Kharagpur

If Proposal above 600000 /-

Approved

Date:

Recommendation of the /ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOIPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HE. IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRT/SE/JOIN REGISTRAR / DEPUTY REGISTRAR / Sr. EE

(Signature with Seal)

Deputy Director

Approved

Date:

(Director)

FINANCIAL POWER FOR APPROVAL