



Office of International Relation & Ranking Indian Institute of Technology Kharagpur

NOTE

Ref. No. 1838/2023/OIR

Date: 18.04.2023

Subject: Approval for processing the honorarium of Riju Das.

Mr. Riju Das has been appointed to the office of International Relations on a purely contractual basis. He has worked on the following areas from 20th February to 30th March 2023.

- Data entry for applications for JDP Manchester and Data entry for DIGIPLAT.

The honorarium of Mr. Riju Das for the above mentioned period is Rs.16,000.00 (Rupees sixteen thousand only). As suggested, the above mentioned amount may kindly be processed from the overhead of the office of alumni affairs. The bank details of Mr. Riju Das are as follows:

A/c Name- RIJU DAS
A/c No-77870100001356
IFSC Code- BARBOVJRAJA
Branch- Kolkata Rajarhat

This is submitted for your kind consideration and necessary approval please.

Executive Officer

Associate Dean IR

Dean OR & AA

Project Associates (F&A)

Enclosure:

- 1) Approval copy