

## Office of International Relation & Ranking Indian Institute of Technology Kharagpur

### NOTE

Ref. No. 1840 /2023/OIR

Date: 18.04.2023

**Subject: Approval for processing the honorarium of Chiroosree Basu.**

Ms. Chiroosree Basu has been appointed to the office of International Relations on a purely contractual basis. She has worked on the following areas from 8th February to 28th February 2023.

- Content creation for IR brochure

The honorarium of Ms. Chiroosree Basu for the above mentioned period is Rs.18,000.00 (Rupees eighteen thousand only). As suggested, the above mentioned amount may kindly be processed from the overhead of the office of alumni affairs. The bank details of Ms. Chiroosree Basu are as follows:

A/c Name- CHIROOSREE BASU

A/c No-81050149975

IFSC Code- HDFC0001923


Branch- Kasba, Kolkata

This is submitted for your kind consideration and necessary approval please.

  
Project Associates (F&A)

  
Executive Officer

  
Associate Dean IR

 20/4/23  
Dean OR & AA

Enclosure:

- 1) Approval copy