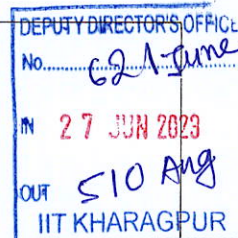




Office of International Relations
Indian Institute of Technology
Kharagpur-721302



Ref. No. 1909/2023/OIR

Date: 26.06.2023

Sub: Request to approve the proposal to match seed funding offered by University of Edinburgh on shared academic collaboration

Recently, the Institute has signed an MoU with the University of Edinburgh (UoE) on shared academic collaboration in promoting teaching, education curriculum, research and service to the community. University of Edinburgh (UK) has offered a seed fund to initiate collaborative research between them and IIT Kharagpur in some strategic areas.

Following are the details of the proposal submitted by UoE:

Purpose:

The purpose of the seed fund is to create new research partnerships, and consolidate existing research partnerships, through delivery of joint research projects and arriving at preliminary results for applying for extramural grants as well as joint supervision of research students.

Focus area:

Research within the themes of rural energy, water, food & health will be eligible.

Modality:

The research will be delivered by Ph.D. students, who will spend 1 – 3 months in the partner lab. Host labs will help the incoming students to find short-term accommodation.

Resources:

The maximum resource per project will be three months' mobility in each direction. Asymmetric projects will also be eligible, whereby mobility is different in each direction (however there should be overall balance between the two universities across the whole seed fund so these instances will need to even out.) The purpose and value of the mobility needs to be justified in the proposal. Mobility of academic project leaders will not be supported by this fund, and they are encouraged to seek other funding sources and/or make use of online tools for project development and student supervision.

Participation:

In UoE, all projects will be led from the College of Science & Engineering, with mobile students to be from that College. However, collaborative co-investigators from College of Arts Humanities and Social Sciences, and from College of Medicine and Vet Medicine are welcome. Similar participation will apply from IIT Kharagpur.

Timeline:

Two-weeks post closure of the application deadline; the outcomes will be announced. The Projects can commence two weeks post declaration of the acceptance of the proposal, and the reports on the seed grant phase of the work will be due in March, 2024.

Financial coverage:

Each university will cover

- (i) the cost of international travel for their own students, plus
- (ii) the cost of accommodation, living expenses and consumables for the incoming students.

This means that no funds need to be transferred internationally.

Specific financial support:

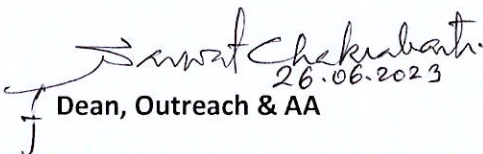
- IITKgp students visiting UoE would be eligible for a stipend of £1400 per month/per student.
- IITKgp will provide free-of-cost furnished accommodation to all the visiting participants from the UoE, as well as subsistence- allowance for their on-campus living as per the rates of the stipends of our regular JRF/ SRF.
- The seed fund will not cover staff salary that needs to be managed from complementary internal resources.
- Consumables or contingency expenses of research for each Visiting student will be completely taken care of by the host research group, which may be partly supported from this seed fund.
- IITKgp and UoE will take the responsibilities of covering the International travel expenses of their respective students.

It is proposed that the funding to bear the travel cost of outbound KGP student and to host the inbound guest student may be sourced through IoE scheme.

Submitted for the consideration and approval please.



Associate Dean, IR & Ranking


26.06.2023
Dean, Outreach & AA

Deputy Director

↑
Please provide an estimate
of the funding required.
27/6/23

A clear estimate may be provided for further processing.
Samrat Chakrabarti,
28.06.2023

Associate Dean, IR & Ranking

Estimated ticket price is
attached please. (F. Lag D).
Thanks and regards,
Phalguni,
24/6/2023.

Ph discuss
25/6/23

Recd at OIR on
3/7/2023.

James M. Smith
James M. Smith
James M. Smith

James M. Smith
James M. Smith
James M. Smith

James M. Smith
James M. Smith



Office of International Relations
Indian Institute of Technology
Kharagpur-721302

Ref. No. 1928/2023/OIR

Date: 20.07.2023

Sub: Annexure to the letter with Ref No. 1909/2023/OIR

With reference to the letter with Ref No. 1909/2023/OIR, this is to propose the following expenses with an estimated budget to be funded by the Institute through the IoE scheme:

SR NO	PARTICULAR	BUDGET HEAD	ESTIMATED BUDGET (APPROXIMATE) IN INR
1	OUTBOUND STUDENT FROM IIT KHARAGPUR	INTERNATIONAL TRAVEL TO EDINBURGH (TO AND FRO)	INR 140139/- per person
2	INBOUND STUDENT FROM THE UNIVERSITY OF EDINBURGH	MONTHLY STIPEND AND ACCOMMODATION (maximum for a period of 3 months)	INR 31000/35000 per month (as per JRF/SRF) + accommodation on a payment basis

Submitted for consideration and approval, please.

Executive Officer

Associate Dean, IR & Ranking

Dean, Outreach & AA

Deputy Director

Enclosure:

① As advised, estimated budget for the round trip to Edinburgh is enclosed.

EO, How much is approved under this head please, just a clarification.

Enclosure:

- ① Estimated air fare by Balmer Lawrie
- ② Approval copy for airfare for travelling abroad - to be paid in full
- ③ Proposal copy - email from Prof. Suman Chakraborty

Shouti
28/7/23

Re: BUDGET ESTIMATE FOR ROUND TRIP TRAVEL TO EDINBURGH

From : Shruti Singh <shruti@adm.iitkgp.ac.in>

Thu, Jul 20, 2023 05:51 PM

Subject : Re: BUDGET ESTIMATE FOR ROUND TRIP TRAVEL TO EDINBURGH**To :** paul <paul.a@balmerlawrie.com>**Cc :** dc <dc@mining.iitkgp.ac.in>, Associate Dean International Relation <adeanir@adm.iitkgp.ac.in>, Dean Outreach <deanor@adm.iitkgp.ac.in>, debjani <debjani@maths.iitkgp.ac.in>

Many thanks for the prompt response.

Highly appreciated.

Thanks
Shruti

From: "paul" <paul.a@balmerlawrie.com>**To:** "Shruti Singh" <shruti@adm.iitkgp.ac.in>**Cc:** "dc" <dc@mining.iitkgp.ac.in>, "Associate Dean International Relation" <adeanir@adm.iitkgp.ac.in>, "Dean Outreach" <deanor@adm.iitkgp.ac.in>, "debjani" <debjani@maths.iitkgp.ac.in>**Sent:** Thursday, July 20, 2023 5:45:12 PM**Subject:** RE: BUDGET ESTIMATE FOR ROUND TRIP TRAVEL TO EDINBURGH

1

Dear Madam

Pls find the below quotations as on date:

PRICING OPTION 1 TOTAL AMOUNT 140139 INR APPROX
PERSON

	ADT		TAX INCLUDED	
1	QR	541 M	01AUG CCU DOH 0350 0625	TU 788 MJR4R1SX
2	QR	29 M	01AUG DOH EDI 0740 1315	TU 788 MJR4R1SX
3	QR	32 Q	31AUG EDI DOH 0810 1705	TH 788 QJINP1RX
4	QR	540 Q	31AUG DOH CCU 1850 0220 #	TH 333 QJINP1RX
		«BOOK»	+TQ	

Rgds
Alik

From: shruti@adm.iitkgp.ac.in <shruti@adm.iitkgp.ac.in>

Sent: 20 July 2023 17:39

To: Alik Paul <paul.a@balmerlawrie.com>

Cc: dc@mining.iitkgp.ac.in; adeanir@adm.iitkgp.ac.in; deanor@adm.iitkgp.ac.in; debjani@maths.iitkgp.ac.in

Subject: BUDGET ESTIMATE FOR ROUND TRIP TRAVEL TO EDINBURGH

Dear Mr. Paul,

With reference to our telephonic conversation, we would be needing a budget estimate for round trip travel from Kolkata to Edinburgh for the following 2 separate dates:

- Kolkata to Edinburgh - 1st August 2023
- Edinburgh to Kolkata - 31st August 2023

As advised by our Associate Dean, we will be needing the above-mentioned information to prepare a budgetary proposal.

Your kind help is requested.

Thanks
Shruti

--

Best Regards,
Shruti Singh Barik (She/Her)

10

INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR

A meeting was held on 14th November 2014 at 12.00 Noon in the Office of the Deputy Director regarding modalities for financial support to students for participation in conferences in SAARC/Non-SAARC countries, Best Academic International Conferences, Students' Competition, Field Trip, Data Collection, Research work, etc. The following criteria are recommended:

#	Elements of Payment	Recommended Criteria
TRAVEL ABROAD		
1	Air Travel	Travel in economic class in Air India by shortest route only. For other airlines, prior approval to be obtained following MOCA guidelines.
2	Air fare	To be paid in full
3	Registration Fee	As per actual
4	Visa (If applicable)	As per actual
5	Medical Insurance (If applicable)	As per actual
Admissible per diem for Accommodation, Food and Local Travel (subject to submission of receipts)		
6	(A) European Countries, Asian Countries (Japan Only), North & South America, South Africa, Australia & UK	USD 150 per day (maximum 10 days). USD 75 per day after 10 days.
	(B) Other Countries	USD 120 per day (maximum 10 days). USD 45 per day after 10 days. <i>60 - my 26/11/2014</i>
TRAVEL IN INDIA		
7	Travel	Travel by Train in AC II-Tier by shortest route.
8	Train fare	To be Paid in full
9	Registration Fee	As per actual
10	Road journey	Rs. 10.00 per km. where train is not connected. subject to submission of receipts. However, to & fro airport journey will be paid as per actual subject to submission of receipts.
11	Accommodation, Food and Travel within city	Rs. 2000 per day (maximum) subject to production of receipts.
Remarks : 1) Actual amount to be reimbursed is limited to the admissible amount but shall depend on approval for the particular visit/scheme under which the support for participation is provided. 2) Reimbursement beyond the admissible amount prior approval to be obtained.		

Submitted to the Director for approval please.

S. Bhattacharyya
(S. Bhattacharyya)
Deputy Director

A. N. Samanta
(A. N. Samanta)
Dean, PGS&R

N. R. Mandal
(N. R. Mandal)
Dean, SA

S. Mukhopadhyay
(S. Mukhopadhyay)
Dean, AA & IR

A. K. Naskar
(A. K. Naskar)
Asst. Registrar, PGS&R

S. Nayak
(S. Nayak)
Asst. Registrar, Accounts

DIRECTOR

Approved subject to ~~approved~~ applicable budget and funds for a particular category. To be reported to BOG.
26/11/14

----- Original Message -----

From: "Prof. Suman Chakraborty" <suman@mech.iitkgp.ac.in>
 To: "Jayanta Mukhopadhyay" <jay@cse.iitkgp.ac.in>, deanor@adm.iitkgp.ac.in
 Cc: "goutam" <goutam@mech.iitkgp.ac.in>
 Sent: Sunday, June 4, 2023 6:13:13 PM
 Subject: Collaboration Proposal: University of Edinburgh

Dear Prof. Mukhopadhyay,

As you are aware of, the University of Edinburgh (UK) has offered a seed fund to initiate collaborative research between them and IIT Kharagpur in some strategic areas. They have accordingly suggested a framework for us to customize on and consent upon, which I am summarizing below.

Purpose: The purpose of the seed fund is to create new research partnerships, and consolidate existing research partnerships, through delivery of joint research projects and arriving at preliminary results for applying for extramural grants as well as joint supervision of research students.

Focus area: Research within the themes of rural energy, water, food & health will be eligible.

Modality: The research will be delivered by Ph.D students, who will spend 1 – 3 months in the partner lab. Host labs will help the incoming students to find short-term accommodation.

Resources: The maximum resource per project will be three months mobility in each direction. Asymmetric projects will also be eligible, whereby mobility is different in each direction (however there should be overall balance between the two universities across the whole seed fund so these instances will need to even out.) The purpose and value of the mobility needs to be justified in the proposal. Mobility of academic project leaders will not be supported by this fund, and they are encouraged to seek other funding sources and/or make use of online tools for project development and student supervision.

Participation: In UoE, all projects will be led from the College of Science & Engineering, with mobile students to be from that College. However, collaborative co-investigators from College of Arts Humanities and Social Sciences, and from College of Medicine and Vet Medicine are welcome. Similar participation will apply from IIT Kharagpur.

Timeline: Two-weeks post closure of the application deadline, the outcomes will be announced. The Projects can commence two weeks post declaration of the acceptance of the proposal, and the reports on the seed grant phase of the work will be due in March, 2024.

Financial coverage: Each university will cover (i) the cost of international travel for their own students, plus (ii) the cost of accommodation, living expenses and consumables for the incoming students. This means that no funds need to be transferred internationally.

Specific financial support:

- * IITKgp students visiting UoE would be eligible for a stipend of £1400 per month/per student.
- * IITKgp will provide free-of-cost furnished accommodation to all the visiting participants from the UoE, as well as subsistence- allowance for their on-campus living as per the rates of the stipends of our regular JRF/ SRF.
- * The seed fund will not cover staff salary that needs to be managed from complementary internal resources.
- * Consumables or contingency expenses of research for each Visiting student will be completely taken care of by the host research group, which may be partly supported from this seed fund.
- * IITKgp and UoE will take the responsibilities of covering the International travel expenses of their respective students.

Please advise on formalizing the same at the earliest so that we may revert to them with our internal recommendation.

Best regards,
 Suman

 Dr. Suman Chakraborty
 Professor & Sir J C Bose National Fellow
 Formerly: Dean R&D and Head, School of Medical Science & Technology
 IIT Kharagpur
 Kharagpur 721302, INDIA
 Phone: +91-3222-282990 (O), +91-3222-282991 (R)

Fellow: American Physical Society, Fellow: Royal Society of Chemistry (UK), Fellow: ASME; Fellow: Indian National Science Academy; Fellow: Indian National Academy of Engineering; Fellow: Indian National Academy of Sciences, Fellow: Indian Academy of Sciences

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Dr. Suman Chakraborty

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