



**Office of International Relations (OIR)
Indian Institute of Technology
Kharagpur – 721 302**

REF: 1954/2023/OIR

Dated: 11.08.2023

Sub: Submission of documents for GoI clearance for Ms. Mozghan H Kouchaki from Iran to pursue Doctoral Programme at the Department of Architecture and Regional Planning, IIT Kharagpur.

The Office of International Relations (OIR) is hereby submitting a copy of the filled up Ministry Clearance form, Invitation Letter copy and Passport copy for Ms. Mozghan H. Kouchaki who has been selected and recommended for admission to PhD program in the Department of Architecture and Regional Planning, IIT Kharagpur. The student is from Iran.

Name of the Visitor	Country	Passport No.
Mozhgan Hassani Kouchaki	Iran	L62365978

This is for your information and necessary action please.

Kindly acknowledge the receipt of the above documents by signing and returning a copy of this letter back to us.

Thank you.

- Encl: (a) Ministry Clearance Form
(b) Invitation Letter copy
(c) Passport Copy
(d) Director's approval copy

Arup K. Roy
11.08.23
Junior IR-Executive

Shruti
11/08/23
Executive Officer

Chakraborty
16/8/2023
Associate Dean AA & IR

Requesting for help in submitting the relevant documents and following up with the clearance needed.
Thanks & regards,
Mozhgan H. Kouchaki
16/8/2023

Asst. Registrar (Estb.)



**Office of International Relations
Indian Institute of Technology
Kharagpur-721302**

**FORM FOR MINISTRY CLEARANCE
GOVERNMENT OF INDIA
FOR VISIT OF FOREIGN NATIONALS TO
INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR, INDIA**

1	Name :	Mozhgan Hassani Kouchaki
2	Nationality :	Iranian
3	Date of birth :	25/12/1986
4	Place of birth :	Borojen, Iran
5	Number, Date & Place of Issue of Passport :	Number: L62365978 Date: 25/03/2023 Place of Issue: Tehran, Immigration and Passport police
6	Visa Number (if available):	VK7472176
7	Current residential address :	38/C, Evergreen Society, Opp. Anuradha society, Bopal-Guma Road, Ahmedabad, Gujarat, 380058
8	Permanent residential address :	360, Tvoos 14, Valiasr Avenue, Baharestan city, Esfahan, Iran
9.	Profession :	student
10.	Place of Employment:	Anant National University
11.	Academic Credentials:	Bachelors' Degree : Urban planning engineering, Master's degree : Urban Desin
12.	Purpose of visit:	To join a PhD program
13.	Period of visit:	5 years
14.	Email:	Mo.hasani65@gmail.com
15.	Day time Phone:	+916353779379 - +989380050272
16.	Address of Indian Embassy where you will be applying for your visa:	Tehran, Iran
17.	Coordinator of your visit at IITKGP/Dept.:	Professor A. George, Architecture & Regional Planning

**INVITATION LETTER**

Date: 07.08.2023

To:
Ms./Mr. MOZHGAN HASSANI KOUCHAKI,
360, TAVUS 14, VALIASR AVENUE, BAHARESTAN NEW CITY, ISFAHAN, IRAN.

Subject: Invitation to pursue Doctoral Programme at the Department of Architecture and Regional Planning of IIT Kharagpur for Autumn Semester of the Academic Year – 2023-24

Dear **Ms./Mr. Mozhgan Hassani Kouchaki,**

We are pleased to invite you to the Indian Institute of Technology (IIT) Kharagpur to pursue Doctoral Programme (PhD) at the Department of Architecture and Regional Planning for the Autumn Semester of the Academic Year 2023-24. The duration of the course will be of **5 years (August, 2023 – June, 2028)**. The classes have already commenced from 01.08.2023. You are encouraged to join the Institute, at your earliest possibility.

We have noted your passport details as follows:

Name:	Mozhgan Hassani Kouchaki	Passport Number:	L62365978
Nationality:	Iranian	Place of Issue:	Tehran, Immigration and Passport Police
Country of present domicile:	Iran	Passport Issue Date:	25.03.2023
Date of Birth:	25.12.1986	Passport Expiry Date:	24.03.2028

During your study at IIT Kharagpur, you will be attached with the Department of Architecture and Regional Planning and your faculty mentor will be assigned upon your joining. Your coursework and research work towards your degree will be decided in consultation with your mentor and the Departmental Academic Committee. Your academic progress will be evaluated according to rules and policies of the Institute.

We have noted that your studies will be Self-funded. You will be responsible for all expenses including all travel costs, medical insurance premium, food, accommodation and other incidental charges. Please bring your updated health and immunization records signed by your physician. Participating in IIT Kharagpur's group student health insurance is mandatory for all students; we also encourage you to bring your supplementary health insurance.

Your accommodation will be arranged in an on-campus Student's Hall of Residence of IIT Kharagpur upon your arrival on campus. Your stay will be governed by the Institute policy, and relevant the statutes of India.

You may kindly use this invitation as an official document of admission at IIT Kharagpur for visiting India. An advance copy of this letter is being forwarded to the Embassy of India, 22, Mir Emad Street, Dr. Beheshti Avenue, Tehran, Iran for their due information.

We look forward to welcoming you at IIT Kharagpur.



Sincerely,

Dean, Outreach and Alumni
 Affairs

Dean Outreach & AA
 Indian Institute of Technology Kharagpur

Copy to:

- (1) Dean, FoE&A, (2) Head, Department of Architecture and Regional Planning, (3) Registrar, IIT Kharagpur,
 (4) Embassy of India, 22, Mir Emad Street, Dr. Beheshti Avenue, Tehran, Iran

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