



**Office of International Relations (OIR)
Indian Institute of Technology
Kharagpur – 721 302**

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REF: 1978/2023/OIR

Dated: 11/09/2023

NOTE

Sub: Approval for the visit of Prof. Pablo Daniel Mininni from Argentina during November 25 – December 24, 2023 to deliver the GIAN course “Computational Geophysical Fluid Dynamics” (191001M02).

The following visitor from Argentina is scheduled to visit IIT Kharagpur during November 25 – December 24, 2023 to deliver the GIAN course “Computational Geophysical Fluid Dynamics” (191001M02).

1. Prof. Pablo Daniel Mininni

The faculty coordinator of his visit is Prof. Vishwanath Shukla, Department of Physics. All expenses (enclosed no. Flag ii & iv) related to his visit will be sponsored by Global Initiative for Academic Networks (GIAN).

The supporting documents of the visit are enclosed. The Director is requested to kindly approve the visit.

This is placed for your kind consideration and approval.

Encl: (i) Filled-up Ministry Clearance Form

(ii) Issuance of Visa Form

(iii) Passport copy

(iv) GIAN Sanction letter copy

(v) Copy of email correspondence

Arup K. Ray
11.09.23

Junior IR-Executive

Shukla
11/09/23

Executive Officer

B. Choudhury
11/09/2023

Associate Dean AA&IR

J. C. S. Roy

Dean Outreach & AA

J. C. S. Roy
12/09/2023

Director



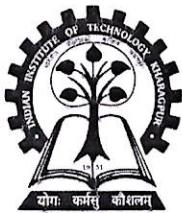
**Office of International Relations
Indian Institute of Technology
Kharagpur-721302**

**FORM FOR MINISTRY CLEARANCE
GOVERNMENT OF INDIA
FOR VISIT OF FOREIGN NATIONALS TO
INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR, INDIA**

1	Name :	PABLO DANIEL MINIMMI
2	Nationality :	ARGENTINA
3	Date of birth :	3/3/1975
4	Place of birth :	Buenos Aires, Argentina
5	Number, Date & Place of Issue of Passport :	AAI641760 03 FEB 2023, Buenos Aires Argentina
6	Visa Number (if available)	
7	Current residential address :	Pumacahua 42 1A, 1406 Buenos Aires, Argentina
8	Permanent residential address :	Pumacahua 42 1A, 1406 Buenos Aires, Argentina
9.	Profession :	Professor / Scientist
10.	Place of Employment:	Universidad de Buenos Aires, Buenos Aires, Argentina
11.	Academic Credentials:	PhD
12.	Purpose of visit:	Deliver the GIAN course "Computational Geophysical Fluid Dynamics" [191001Mo2] from 4/12/2023 – 15/12/2023.
13.	Period of visit:	25 November 2023 to 24 December 2023
14.	Email:	mininni@df.uba.ar
15.	Day time Phone:	+54 9 11 3877 4960
16.	Address of Indian Embassy where you will be applying for your visa:	Torre Madero, Av. Eduardo Madero 942 Piso 19, C1106, Buenos Aires, Argentina
17.	Coordinator of your visit at IITKGP/Dept : Physics	Dr. Vishwanath Shukla

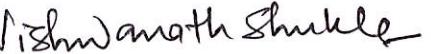
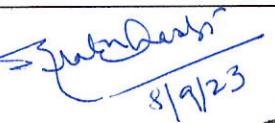


Pablo Daniel Mininni



**Office of International Relations
Indian Institute of Technology
Kharagpur-721302**

Request for issuance of visa invitation letter to foreign citizens

Invitee details	
Name of the visitor:	PABLO DANIEL MININNI
Address and contact details:	<p>Office: Departamento de Fisica, Universidad de Buenos Aires and CONICET, Buenos Aires, Argentina Residential: Pumacahua 42 1A, 1406 Buenos Aires, Argentina Email: mininni@df.uba.ar Phone: +54 9 11 38774960</p>
Citizenship:	ARGENTINA
Date of birth:	3/3/1975
Organization:	Universidad de Buenos Aires and CONICET, Argentina
Details of visit	
Host Dept/School/ Centre/ Office:	PHYSICS
Activity to be undertaken at IITKGP:	Deliver the GIAN course "Computational Geophysical Fluid Dynamics" [191001Mo2] from 4/12/2023 – 15/12/2023.
Intended duration of stay at IITKGP :	25 November 2023 – 24 December 2023
Support provided by IITKGP (local travel, stay, food, honorarium, any other). Please give details of each type of support with funding source and proof:	Support is provided by the Global Initiative for Academic Networks (GIAN) programme. Letter no. IIT/GIAN/S-23/1998 Date: 01/09/2023. Amount: \$12000 (Rs. 9.12 Lakh).
Support provided by any other organization incl. personal resources. Please give details and proof:	
Invited by	
Name, affiliation and signature of host:	<p>Dr. Vishwanath Shukla, Assistant Professor Grade I, Department of Physics, IIT Kharagpur</p> 
Recommended by Registrar/ HoD/ HoS/ HoC/ Dean (as appropriate)	 <p>Dr. Subrata Bhattacharya 8/9/23</p> <p>विभागाध्यक्ष/Head पौरीकियान विभाग Department of Physics IIT Kharagpur</p>

Please note: Govt. rules will be followed regarding issuance of visa invitation letters

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*En nombre del Gobierno de la República Argentina,
la autoridad que expide el presente pasaporte,
ruega y solicita a todos aquellos a quienes puede
concernir, dejen pasar libremente a su titular y
prestarle la asistencia y protección necesaria.*

The Government of the República Argentina, hereby
requests all whom it may concern, to permit the
bearer to pass without delay or hindrance and in case
of need to give all lawful aid and protection.

Em nome do Governo da República Argentina, a
autoridade que concede o presente passaporte,
roga e solicita às autoridades competentes, deixar
passar livremente o titular e prestar-lhe toda a
assistência e proteção necessária.

Au nom du Gouvernement de la République
Argentine, l'autorité qui délivre le présent passeport,
demande à tous ceux qui pourraient être concernés,
de laisser passer librement son titulaire et lui prêter
l'assistance et la protection nécessaire.



P<ARGMININNI<<PABLO<DANIEL<<<<<<<<<<<<<<

AAI6417600ARG7503038M33020372445263<<<<<64



GLOBAL INITIATIVE FOR ACADEMIC NETWORKS (GIAN)
INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR
Kharagpur - 721302

Gian

No.IIT/GIAN/S-23/1998
Date: 01/09/2023

To
The Director
Indian Institute Of Technology Kharagpur
Kharagpur - 721 302
West Bengal

Subject: Approval of courses and sanction of funds for implementation of Global Initiative for Academic Networks (GIAN) programme during this financial year.

Sir/Madam,

I am pleased to inform you the GIAN implementation committee has approved the proposals submitted from your Institute/University as detailed in the following table.

#	Course Info	Start/End Date	Amount allotted (max.)
1	191001M02: Computational Geophysical Fluid Dynamics Foreign Expert: Prof Pablo Daniel Mininni,Argentina Coordinator: Vishwanath Shukla,Department of Physics,IIT Kharagpur	04/12/2023 to 15/12/2023	\$12000 (Rs. 9.12 Lakh) (for 22 lectures in 12 days)

***** Rs.9.12 lakhs will be paid if the course is organised in physical (offline) mode. For virtual (online) mode course, Rs. 4.8 lakhs will be paid as advance.***

The validity of this approval order is subjected to fulfilling the following terms and conditions:

1. The amount allocated for each course is the maximum amount and is to be spent for (a) honorarium and travel of one foreign expert/faculty only (b) lecture note preparation (c) video recording of the course (d) contingencies and miscellaneous expenses, if any. A maximum of Rs. 1.5 lakhs (for one week course, 10-14 lectures) and Rs. 2 lakhs for (2 weeks course, 20-28 lectures) can be spent for items (b), (c) and (d) only.
2. The activities in the scheme should be limited to the extents of fund available with the grantee Institution at any given time. The grantee Institution would bear responsibility for any expenditure incurred over and above available grants and the sanctioning authority or MoE would not be liable to reimburse the same, on a routine basis, except as per rules.
3. A statement of expenditure and utilization certificate of the fund released signed by the **appropriate financial authority** should be sent within 30 days after completion of the course. The GIAN

Zimbra**ir-office@adm.iitkgp.ac.in****Re: GIAN document -- Invitation letter request**

From : vishwanath shukla
<vishwanath.shukla@phy.iitkgp.ac.in>

Fri, Sep 08, 2023 04:57 PM

📎 1 attachment

Subject : Re: GIAN document -- Invitation letter
request

To : IIT Kharagpur Office of Dean, International
Relations <ir-office@adm.iitkgp.ac.in>

Cc : Ms. Koushiki Mukherjee
<koushiki@adm.iitkgp.ac.in>, Associate
Dean CET <adeancet@adm.iitkgp.ac.in>,
Shri Soumavo Das
<soumavo.das@adm.iitkgp.ac.in>, dc
<dc@mining.iitkgp.ac.in>, Associate Dean
International Relation
<adeanir@adm.iitkgp.ac.in>, Shruti Gupta
<shruti@adm.iitkgp.ac.in>

Dear Arup ji,

Please find attached the corrected form for the issuance of visa invitation letter.

Hard copy is being sent.

With best regards
Vishwanath

Vishwanath Shukla
Assistant Professor
Department of Physics,
Indian Institute of Technology Kharagpur,
Kharagpur, West Bengal
<https://vishwanathshukla.in>

On Sep 6, 2023, at 9:38 AM, IIT Kharagpur Office of Dean, International Relations <ir-office@adm.iitkgp.ac.in> wrote:

Dear Sir,

The Office of International Relations (OIR) has a standard procedure for inviting foreign delegates on campus. Please take the time to go through the requirements as mentioned below and provide the documents as they become available. We shall complete the necessary processes upon receiving the requested information. Please note that the OIR typically requires about 7 working days to complete all formalities wrt generation of invitation letter.

1. PFA the Ministry Clearance form. The scanned copy will be required with the signature of the visitor.
2. PFA the request for issuance of visa form to be filled and signed by yourself and HoD. Please include financial details in this form, including honorarium details, if applicable.
3. PFA the invitation letter template. Kindly use the template to draft the invitation letter.
4. Please request the visitor to share a scanned copy of his/her passport information page.
5. You are kindly requested to fill-out the requested information in the FVIF form once the visitor has received his/her visa. The form is available at: <https://international.iitkgp.ac.in/fvif/>

Once the documents are received, we will initiate the further processing.

Best Regards,
Arup Kr. Roy
Junior IR-Executive
Office of International Relations
(Nalanda Complex, 3rd Floor, NA#402)
Office Desk: +91 3222-281064

From: "vishwanath shukla" <vishwanath.shukla@phy.iitkgp.ac.in>
TO: "Ms. Koushiki Mukherjee" <koushiki@adm.iitkgp.ac.in>, "ir-office" <ir-office@adm.iitkgp.ac.in>
Cc: "Associate Dean CET" <adeancet@adm.iitkgp.ac.in>, "Shri Soumavo Das" <soumavo.das@adm.iitkgp.ac.in>, "dc" <dc@mining.iitkgp.ac.in>

On Sep 5, 2023, at 6:46 PM, Koushiki Mukherjee <koushiki@adm.iitkgp.ac.in> wrote:

Dear Prof. Shukla,

I have been following your correspondence with Prof. Banerji and I echo her response in the earlier email.

Since the GIAN visitor is a foreign national, I would imagine that there are certain processes to be followed before the formal invitation letter is issued (even if it is issued by any other office other than the OIR).

I request my colleague, Arup to share the necessary details with you.

Once we have the necessary information, we will apply for Director's approval.

Once the visit is approved, the invitation letter may be issued.

I will request Prof. Banerji and/or Mr. Soumavo Das to let us know if this is agreeable.

The earlier processes I am sure, have been different, but as a representative of the Office of IR, I am simply bringing you up-to-speed on the processes that are typically followed for international visits on campus for individuals.

If any other established process is being followed, I humbly request that the OIR be informed.

Additionally, although AIR India Flight is no longer mandatory, I believe according to an earlier circular dated June 15, 2022, flight tickets now have to be bought from one of the following travel agents if it is liable for reimbursement:

1. Balmer Lawrie
2. IRCTC
3. Ashok Travels & Tours (ATT)

Best Wishes,
Koushiki Mukherjee (*She/Her*)
International Relations Executive
IIT Kharagpur.
Office: +91 3222-281064

The Office of Alumni Affairs & International Relations has relocated to Nalanda, NA# 402

From: "vishwanath shukla"
<vishwanath.shukla@phy.iitkgp.ac.in>

To: "Associate Dean CET" <adeancet@adm.iitkgp.ac.in>

Cc: "Shri Soumavo Das" <soumavo.das@adm.iitkgp.ac.in>,
"Koushiki Mukherjee" <koushiki@adm.iitkgp.ac.in>

Sent: Tuesday, September 5, 2023 6:13:26 PM

Subject: Re: GIAN document

to permission and information are to be carried out by the PI

Thanks & regards,

Prof. Haimanti Banerji
Associate Dean, CE&T
Professor, Department of Architecture &
Regional Planning
IIT Kharagpur
Mobile: 9830469410

----- Forwarded Message -----

From: "Shri Soumavo Das"
<soumavo.das@eoffice.iitkgp.ac.in>
To: "adeancet"
<adeancet@adm.iitkgp.ac.in>
Sent: Tuesday, September 5, 2023
1:00:06 PM
Subject: GIAN document

Dear Madam,

Please find the attached document for your kind reference.

Thanks & Regards,
सौमावो दास / Soumavo Das
कार्यकारी अधिकारी / Executive Officer
आउटरीच (सीई&टी/आईओई/श्रेणी) /
Outreach (CE&T/IoE/Ranking)
भारतीय प्रौद्योगिकी संस्थान खड़गपुर / Indian
Institute of Technology, Kharagpur
Email - soumavo.das@adm.iitkgp.ac.in
Office - +91 3222 282112
Cell -
+917798315163<_down_1458106005+G
ian_invitation_letter_to_foreign_faculty.d
ocx>