



**Office of International Relations (OIR)**  
**Indian Institute of Technology**  
**Kharagpur – 721 302**



REF: 2002/2023/OIR

Dated: 05.10.2023

**NOTE**

**Sub: Approval for the visit of 7 foreign delegates from various countries under the International Conference on Functional Materials (ICFM-2024) at IITKGP during January 08-12, 2024.**

The following visitors from Germany, Chile, Japan, Korea, UK and USA are scheduled to visit IIT Kharagpur during January 08 – 12, 2024 to deliver an invited talk at the International Conference on Functional Materials (ICFM-2024).

1. Dr. Christian Pithan
2. Prof. Jesus Jacobo Hernandez Montelongo
3. Prof. Yuki Sato
4. Prof. Unyong Jeong
5. Prof. Patrick Parkinson
6. Prof. Lutz Waldecker
7. Prof. Diana Yuan Qiu

The faculty coordinator of their visit is Prof. Prasana Kumar Sahoo of Materials Science Centre. As per the document submitted (enclosed no. Flag-ii) it is understood that their local travel, stay and food will be cover from the registration fees of the International Conference on Functional Materials (ICFM-2024) fund and all international air travel expenditure from their originating country to India and back will be arranged by the visitors.

*A.1* The supporting documents of the visit are enclosed. The Director is requested to kindly approve the visit.

This is placed for your kind consideration and approval.

Encl: (i) Filled up Ministry Clearance Form

*Arup K. Roy* 05.10.23  
Junior IR-Executive

(ii) Issuance of Visa Form

*Debjyoti Jena*  
Junior Assistant

(iii) Copy of Email Correspondence

*G. Chalendur*  
06/10/2023

Associate Dean AA&IR

*I may be approved please.  
Thanks for regards,  
Debjyoti Jena  
06/10/2023.*

*Approved*  
Dean Outreach & AA

*09/10/2023*  
Director



**Office of International Relations  
Indian Institute of Technology  
Kharagpur-721302**

**FORM FOR MINISTRY CLEARANCE  
GOVERNMENT OF INDIA  
FOR VISIT OF FOREIGN NATIONALS TO  
INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR, INDIA**

1	Name :	<b>PITHAN, Christian</b>
2	Nationality :	<b>German</b>
3	Date of birth :	<b>08.07.1966</b>
4	Place of birth :	<b>Karlsruhe</b>
5	Number, Date & Place of Issue of Passport :	<b>C768XC4G8, 24.09.2019, Stadt Jülich (Germany)</b>
6	Visa Number (if available)	
7	Current residential address :	<b>Josef-Wimmer-Straße 9, D-52428 Jülich-Selgersdorf (Germany)</b>
8	Permanent residential address :	<b>Josef-Wimmer-Straße 9, D-52428 Jülich-Selgersdorf (Germany)</b>
9.	Profession :	<b>Scientist &amp; Professor</b>
10.	Place of Employment:	<b>Forschungszentrum Jülich GmbH, D-52428 Jülich (Germany)</b>
11.	Academic Credentials:	<b>Doctor of Science (Ph.D. University of Stuttgart, Germany) Adjunct Professor (National Sun-Yat Sen University, Kaohsiung, Taiwan)</b>
12.	Purpose of visit:	<b>To deliver an invited talk at the International Conference on Functional Materials-2024 (ICFM-2024) at IIT Kharagpur</b>
13.	Period of visit:	<b>January 2024 (Tentatively 06.01.2024 until 14.01.2024)</b>
14.	Email:	<b>c.pithan@fz-juelich.de</b>
15.	Day time Phone:	<b>00-49-2461-61.5016</b>
16.	Address of Indian Embassy where you will be applying for your visa:	<b>Consulate General of India, Friedrich-Ebert-Anlage 26 60325 Frankfurt am Main (Germany)</b>
17.	Coordinator of your visit at IITKGP/Dept :	<b>Prof. Prasana Kumar Sahoo Materials Science Centre, Phone Number +91-7894525638</b>



**Office of International Relations  
Indian Institute of Technology  
Kharagpur-721302**

**FORM FOR MINISTRY CLEARANCE  
GOVERNMENT OF INDIA  
FOR VISIT OF FOREIGN NATIONALS TO  
INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR, INDIA**

1	Name :	<b>Yukio Sato</b>
2	Nationality :	<b>Japanese</b>
3	Date of birth :	<b>Feb. 2<sup>nd</sup>, 1979</b>
4	Place of birth :	<b>Iizuka, Fukuoka</b>
5	Number, Date & Place of Issue of Passport :	<b>TT2057669</b>
6	Visa Number (if available)	
7	Current residential address :	<b>404, 5-10-79, Hotakubo, Higashi-ku, Kumamoto, 862-0926, JAPAN</b>
8	Permanent residential address :	<b>1-767, Yoshiomachi, Iizuka, Fukuoka, JAPAN</b>
9.	Profession :	<b>Professor</b>
10.	Place of Employment:	<b>Kumamoto University</b>
11.	Academic Credentials:	<b>Ph. D.</b>
12.	Purpose of visit:	<b>To deliver an invited talk at ICFM 2024</b>
13.	Period of visit:	<b>January 7 – 14, 2024</b>
14.	Email:	<b>sato-yukio@kumamoto-u.ac.jp</b>
15.	Day time Phone:	<b>+81-96-342-2281</b>
16.	Address of Indian Embassy where you will be applying for your visa:	<b>Consulate General of India, 10F, Semba I.S. Bldg, 1-9-26, Kyutaromachi, Chuo-ku, Osaka 541-0056 (Japan)</b>
17.	Coordinator of your visit at IITKGP/Dept :	<b>Prof. Prasana Kumar Sahoo Materials Science Centre, Phone Number +91-7894525638</b>



**Office of International Relations  
Indian Institute of Technology  
Kharagpur-721302**

**FORM FOR MINISTRY CLEARANCE  
GOVERNMENT OF INDIA  
FOR VISIT OF FOREIGN NATIONALS TO  
INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR, INDIA**

1	Name :	Unyong Jeong
2	Nationality :	Korean
3	Date of birth :	1972.05.07
4	Place of birth :	Gwangju
5	Number, Date & Place of Issue of Passport :	M649K8336 Apr.13, 2022 Pohang
6	Visa Number (if available)	
7	Current residential address :	Jigok-ro 155, POSTECH faculty apt. 4-304, Namgu, Pohang, Gyoungbuk, Korea 37673
8	Permanent residential address :	Jigok-ro 155, POSTECH faculty apt. 4-304, Namgu, Pohang, Gyoungbuk, Korea 37673
9.	Profession :	Professor
10.	Place of Employment:	Pohang Univeristy of Science and Technology
11.	Academic Credentials:	Ph.D.
12.	Purpose of visit:	To deliver an invited talk at the International Conference on Functional Materials-2024 (ICFM-2024) at IIT Kharagpur
13.	Period of visit:	Jan. 8, 2024 – Jan. 12, 2024
14.	Email:	ujeong@postech.ac.kr
15.	Day time Phone:	+82-10-6249-3909
16.	Address of Indian Embassy where you will be applying for your visa:	Dokseodang-ro 102, Yongsan, Seoul, Korea
17.	Coordinator of your visit at IITKGP/Dept :	Prof. Prasana Kumar Sahoo Materials Science Centre, Phone Number +91-7894525638



**Office of International Relations  
Indian Institute of Technology  
Kharagpur-721302**

**FORM FOR MINISTRY CLEARANCE  
GOVERNMENT OF INDIA  
FOR VISIT OF FOREIGN NATIONALS TO  
INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR, INDIA**

1	Name :	<b>Patrick Parkinson</b>
2	Nationality :	<b>British/Irish (Dual). Travelling on British Passport.</b>
3	Date of birth :	<b>26/April/1983</b>
4	Place of birth :	<b>Nottingham, United Kingdom</b>
5	Number, Date & Place of Issue of Passport :	<b>No: 533247340</b> <b>Date of Issue: 14/Dec/2015</b> <b>Place: HMPO/UK</b>
6	Visa Number (if available)	<b>Not yet applied</b>
7	Current residential address :	<b>24 Buckingham Road, Poynton, SK12 1JH, UK</b>
8	Permanent residential address :	<b>As above</b>
9.	Profession :	<b>University Lecturer</b>
10.	Place of Employment:	<b>University of Manchester</b>
11.	Academic Credentials:	<b>DPhil (PhD) Oxford, 2009, MPhys (MSc) Oxford, 2005</b>
12.	Purpose of visit:	<b>Invited talk at conference ICFM 2024, IIT Kharagpur</b>
13.	Period of visit:	<b>Approx 8<sup>th</sup> – 12<sup>th</sup> January 2024</b>
14.	Email:	<b><a href="mailto:Patrick.parkinson@manchester.ac.uk">Patrick.parkinson@manchester.ac.uk</a></b>
15.	Day time Phone:	<b>+44-(0)161-2751023</b>
16.	Address of Indian Embassy where you will be applying for your visa:	<b>London, United Kingdom</b>
17.	Coordinator of your visit at IITKGP/Dept :	<b>Prof. Prasana Kumar Sahoo</b>



**Office of International Relations  
Indian Institute of Technology  
Kharagpur-721302**

**FORM FOR MINISTRY CLEARANCE  
GOVERNMENT OF INDIA  
FOR VISIT OF FOREIGN NATIONALS TO  
INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR, INDIA**

1	Name :	<b>Lutz Waldecker</b>
2	Nationality :	<b>Germany</b>
3	Date of birth :	<b>03.03.1986</b>
4	Place of birth :	<b>Heidelberg</b>
5	Number, Date & Place of Issue of Passport :	<b>C3K6M9YH8</b> <b>Date of Issue: 19.12.2014</b> <b>Place of Issue: Berlin</b>
6	Visa Number (if available)	
7	Current residential address :	<b>Papiermühlenweg 30, 52070 Aachen</b>
8	Permanent residential address :	<b>Papiermühlenweg 30, 52070 Aachen</b>
9.	Profession :	<b>Physicist, Employee of RWTH Aachen University</b>
10.	Place of Employment:	<b>Aachen</b>
11.	Academic Credentials:	<b>PhD</b>
12.	Purpose of visit:	To deliver an invited talk at the International Conference on Functional Materials-2024 (ICFM-2024) at IIT Kharagpur
13.	Period of visit:	<b>Jan 09 – Jan 11</b>
14.	Email:	<b><a href="mailto:waldecker@physik.rwth-aachen.de">waldecker@physik.rwth-aachen.de</a></b>
15.	Day time Phone:	
16.	Address of Indian Embassy where you will be applying for your visa:	<b>Frankfurt am Main</b>
17.	Coordinator of your visit at IITKGP/Dept :	Prof. Prasana Kumar Sahoo Materials Science Centre, IIT Kharagpur



**Office of International Relations  
Indian Institute of Technology  
Kharagpur-721302**

**FORM FOR MINISTRY CLEARANCE  
GOVERNMENT OF INDIA  
FOR VISIT OF FOREIGN NATIONALS TO  
INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR, INDIA**

1	Name :	<b>Diana Yuan Qiu</b>
2	Nationality :	<b>United States of America</b>
3	Date of birth :	<b>21/07/1989</b>
4	Place of birth :	<b>Minnesota, USA</b>
5	Number, Date & Place of Issue of Passport :	<b>555668845, 12/12/2016, USA</b>
6	Visa Number (if available)	
7	Current residential address :	<b>150 Harbour Close unit 307, New Haven, CT 06519</b>
8	Permanent residential address :	<b>150 Harbour Close unit 307, New Haven, CT 06519</b>
9.	Profession :	<b>Assistant professor</b>
10.	Place of Employment:	<b>Yale University</b>
11.	Academic Credentials:	<b>Ph.D. from UC Berkeley, 2017</b>
12.	Purpose of visit:	To deliver an invited talk at the International Conference on Functional Materials-2024 (ICFM-2024) at IIT Kharagpur
13.	Period of visit:	<b>January 9-11, 2024</b>
14.	Email:	<b>Diana.qiu@yale.edu</b>
15.	Day time Phone:	<b>+1 719 210 6447</b>
16.	Address of Indian Embassy where you will be applying for your visa:	<b>2107 Massachusetts Avenue, NW Washington, DC 20008</b>
17.	Coordinator of your visit at IITKGP/Dept :	<b>Prof. Prasana Kumar Sahoo Materials Science Centre, Phone Number +91-7894525638</b>



# Office of International Relations

## Indian Institute of Technology

### Kharagpur-721302

#### FORM FOR MINISTRY CLEARANCE

#### GOVERNMENT OF INDIA

#### FOR VISIT OF FOREIGN NATIONALS TO

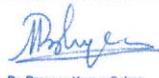
#### INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR, INDIA

1	Name :	Jesús Jacobo Hernández Montelongo
2	Nationality :	Mexican
3	Date of birth :	13/12/1979
4	Place of birth :	Guadalajara, Jalisco, Mexico
5	Number, Date & Place of Issue of Passport :	G28683301, 13/04/2018, Santiago
6	Visa Number (if available)	
7	Current residential address :	San Ernesto 990, Depto 512, Temuco, Chile
8	Permanent residential address :	San Ernesto 990, Depto 512, Temuco, Chile
9.	Profession :	Professor
10.	Place of Employment:	Catholic University of Temuco
11.	Academic Credentials:	<ul style="list-style-type: none"><li>Doctorate in Advanced Materials and Nanotechnology (2013), with an outstanding qualification and mentions of Doctor Europeus and Cum Laude. Autonomous University of Madrid, Spain.</li><li>Degree in Chemical Engineering (2007). University of Guadalajara, Mexico.</li></ul>
12.	Purpose of visit:	Attending the International Conference on Functional Materials-2024 (ICFM-2024) and undertaking a scientific stay in the Materials Science Centre, IIT Kharagpur, India
13.	Period of visit:	From January 2 to January 30.
14.	Email:	<a href="mailto:jacobo.hernandez@uct.cl">jacobo.hernandez@uct.cl</a> <a href="mailto:jacobo.h.montelongo@gmail.com">jacobo.h.montelongo@gmail.com</a>
15.	Day time Phone:	+56 9 72220 758
16.	Address of Indian Embassy where you will be applying for your visa:	Alcántara 971, Las Condes Santiago, Chile
17.	Coordinator of your visit at IITKGP/Dept :	Prof. Prasana Kumar Sahoo Materials Science Centre, IIT Kharagpur



**Office of International Relations  
Indian Institute of Technology  
Kharagpur-721302**

**Request for issuance of visa invitation letter to foreign citizens**

<b>Invitee details</b>	
<b>Name of the visitor:</b>	Dr. Christian Pithan
<b>Address and contact details:</b>	Forschungszentrum Jülich GmbH, Peter Grünberg Institute PGI 7: Electronic Materials, D-52428 Jülich, Office: Building 04.6, Room 53 (0)2461-61.5016 ; FAX: (0)2461-61.2550 Email : <a href="mailto:c.pithan@fz-juelich.de">c.pithan@fz-juelich.de</a>
<b>Citizenship:</b>	German
<b>Date of birth:</b>	08/07/1966
<b>Organization:</b>	Forschungszentrum Jülich GmbH, D-52428 Jülich
<b>Details of visit</b>	
<b>Host Dept/School/ Centre/ Office:</b>	Materials Science Centre
<b>Activity to be undertaken at IITKGP:</b>	To deliver an invited talk at the International Conference on Functional Materials-2024 (ICFM-2024) at IIT Kharagpur
<b>Intended duration of stay at IITKGP :</b>	Jan. 8, 2024 – Jan. 12, 2024
<b>Support provided by IITKGP (local travel, stay, food, honorarium, any other). Please give details of each type of support with funding source and proof:</b>	Local Travel, Stay, Food and Accommodation  Funding Source: Conference registration fees will cover all these expenses
<b>Support provided by any other organization incl. personal resources. Please give details and proof:</b>	NA
<b>Invited by</b>	
<b>Name, affiliation and signature of host:</b>	Prof. Prasana Kumar Sahoo Materials Science Centre, IIT Kharagpur Phone Number +91-7894525638   <small>Dr. Prasana Kumar Sahoo Assistant Professor Materials Science Centre Indian Institute of Technology Kharagpur Kharagpur-721302, India</small>
<b>Recommended by Registrar/ HoD/ HoS/ HoC/ Dean (as appropriate)</b>	Prof. Subhasish Basu Majumder Head, Materials Science Centre IIT Kharagpur   <small>Head Materials Science Centre I.I.T. Kharagpur-721302</small>

**Please note: Govt. rules will be followed regarding issuance of visa invitation letters**

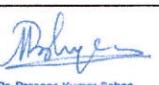


**Office of International Relations  
Indian Institute of Technology  
Kharagpur-721302**

**Request for issuance of visa invitation letter to foreign citizens**

<b>Invitee details</b>	
<b>Name of the visitor:</b>	Prof. Jesús Jacobo Hernández Montelongo
<b>Address and contact details:</b>	Temuco Catholic University, Temuco, Chile Email: <a href="mailto:jacobo.hernandez@uct.cl">jacobo.hernandez@uct.cl</a> +56 9 72220 758
<b>Citizenship:</b>	Mexican
<b>Date of birth:</b>	13/12/1979
<b>Organization:</b>	Temuco Catholic University, Chile
<b>Details of visit</b>	
<b>Host Dept/School/ Centre/ Office:</b>	Materials Science Centre
<b>Activity to be undertaken at IITKGP:</b>	To deliver an invited talk at the International Conference on Functional Materials-2024 (ICFM-2024) at IIT Kharagpur
<b>Intended duration of stay at IITKGP :</b>	Jan. 2, 2024 – Jan. 30, 2024
<b>Support provided by IITKGP (local travel, stay, food, honorarium, any other). Please give details of each type of support with funding source and proof:</b>	Local Travel, Stay, Food and Accommodation  Funding Source: Conference registration fees will cover all these expenses
<b>Support provided by any other organization incl. personal resources. Please give details and proof:</b>	NA
<b>Invited by</b>	
<b>Name, affiliation and signature of host:</b>	Prof. Prasana Kumar Sahoo Materials Science Centre, IIT Kharagpur Phone Number +91-7894525638
<b>Recommended by Registrar/ HoD/ HoS/ HoC/ Dean (as appropriate)</b>	Prof. Subhasish Basu Majumder Head, Materials Science Centre IIT Kharagpur

**Please note: Govt. rules will be followed regarding issuance of visa invitation letters**

  
Dr. Prasana Kumar Sahoo  
Assistant Professor  
Materials Science Centre  
Indian Institute of Technology Kharagpur  
Kharagpur-721302, India

  
Prof. Subhasish Basu Majumder  
Head  
Materials Science Centre  
I.I.T. Kharagpur-721302



**Office of International Relations  
Indian Institute of Technology  
Kharagpur-721302**

**Request for issuance of visa invitation letter to foreign citizens**

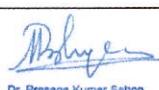
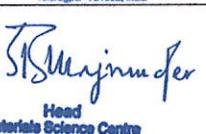
**Invitee details**

<b>Name of the visitor:</b>	Prof. Yukio Sato
<b>Address and contact details:</b>	Institute of Research and Education on Semiconductor and Digital Sciences, Kumamoto University 404, 5-10-79, Hotakubo, Higashi-ku, Kumamoto, 862-0926, JAPAN <a href="mailto:sato-yukio@kumamoto-u.ac.jp">sato-yukio@kumamoto-u.ac.jp</a> , +81-96-342-2281
<b>Citizenship:</b>	Japanese
<b>Date of birth:</b>	Feb. 2 <sup>nd</sup> , 1979
<b>Organization:</b>	Kumamoto University

**Details of visit**

<b>Host Dept/School/ Centre/ Office:</b>	Materials Science Centre
<b>Activity to be undertaken at IITKGP:</b>	To deliver an invited talk at the International Conference on Functional Materials-2024 (ICFM-2024) at IIT Kharagpur
<b>Intended duration of stay at IITKGP :</b>	Jan. 8, 2024 – Jan. 12, 2024
<b>Support provided by IITKGP (local travel, stay, food, honorarium, any other). Please give details of each type of support with funding source and proof:</b>	Local Travel, Stay, Food and Accommodation  Funding Source: Conference registration fees will cover all these expenses
<b>Support provided by any other organization incl. personal resources. Please give details and proof:</b>	NA

**Invited by**

<b>Name, affiliation and signature of host:</b>	Prof. Prasana Kumar Sahoo Materials Science Centre, IIT Kharagpur Phone Number +91-7894525638	 Dr. Prasana Kumar Sahoo Assistant Professor Materials Science Centre Indian Institute of Technology Kharagpur Kharagpur-721302, India
<b>Recommended by Registrar/ HoD/ HoS/ HoC/ Dean (as appropriate)</b>	Prof. Subhasish Basu Majumder Head, Materials Science Centre IIT Kharagpur	 Prof. Subhasish Basu Majumder Head, Materials Science Centre IIT Kharagpur

**Please note: Govt. rules will be followed regarding issuance of visa invitation letters**



**Office of International Relations  
Indian Institute of Technology  
Kharagpur-721302**

**Request for issuance of visa invitation letter to foreign citizens**

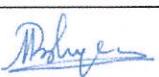
**Invitee details**

<b>Name of the visitor:</b>	Prof. Unyong Jeong
<b>Address and contact details:</b>	Department of Materials Science and Engineering, Pohang University of Science and Pechology (POSTECH), 77, Cheongam-ro, Nam-gu, Pohang-si, Gyeongsangbuk-do, Korea E-mail : <a href="mailto:ujeong@postech.ac.kr">ujeong@postech.ac.kr</a> Tel: +82-54-279-2148
<b>Citizenship:</b>	Korean
<b>Date of birth:</b>	07/05/1972
<b>Organization:</b>	Pohang University of Science and Technology, Korea

**Details of visit**

<b>Host Dept/School/ Centre/ Office:</b>	Materials Science Centre
<b>Activity to be undertaken at IITKGP:</b>	To deliver an invited talk at the International Conference on Functional Materials-2024 (ICFM-2024) at IIT Kharagpur
<b>Intended duration of stay at IITKGP :</b>	08-01-2024 to 12-01-2024
<b>Support provided by IITKGP (local travel, stay, food, honorarium, any other). Please give details of each type of support with funding source and proof:</b>	Local Travel, Stay, Food and Accommodation  Funding Source: Conference registration fees will cover all these expenses
<b>Support provided by any other organization incl. personal resources. Please give details and proof:</b>	NA

**Invited by**

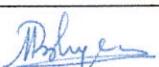
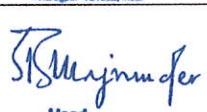
<b>Name, affiliation and signature of host:</b>	Prof. Prasana Kumar Sahoo Materials Science Centre, IIT Kharagpur Phone Number +91-7894525638	 Dr. Prasana Kumar Sahoo Assistant Professor Materials Science Centre Indian Institute of Technology Kharagpur Kharagpur-721302, India
<b>Recommended by Registrar/ HoD/ HoS/ HoC/ Dean (as appropriate)</b>	Prof. Subhasish Basu Majumder Head, Materials Science Centre IIT Kharagpur	 Prof. Subhasish Basu Majumder Head, Materials Science Centre IIT Kharagpur

**Please note: Govt. rules will be followed regarding issuance of visa invitation letters**



**Office of International Relations  
Indian Institute of Technology  
Kharagpur-721302**

**Request for issuance of visa invitation letter to foreign citizens**

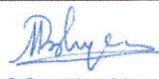
<b>Invitee details</b>	
<b>Name of the visitor:</b>	Prof. Patrick Parkinson
<b>Address and contact details:</b>	Department Head of Research & UKRI Future Leaders Fellow, Department of Physics and Astronomy & The Photon Science Institute, University of Manchester, A: Alan Turing Building, Oxford Road, Manchester, M13 9PL, United Kingdom Email: <a href="mailto:patrick.parkinson@manchester.ac.uk">patrick.parkinson@manchester.ac.uk</a> ; +44-(0)161-2751023
<b>Citizenship:</b>	British
<b>Date of birth:</b>	26/April/1983
<b>Organization:</b>	University of Manchester, UK
<b>Details of visit</b>	
<b>Host Dept/School/ Centre/ Office:</b>	Materials Science Centre
<b>Activity to be undertaken at IITKGP:</b>	To deliver an invited talk at the International Conference on Functional Materials-2024 (ICFM-2024) at IIT Kharagpur
<b>Intended duration of stay at IITKGP :</b>	Jan. 8, 2024 – Jan. 12, 2024
<b>Support provided by IITKGP (local travel, stay, food, honorarium, any other). Please give details of each type of support with funding source and proof:</b>	Local Travel, Stay, Food and Accommodation  Funding Source: Conference registration fees will cover all these expenses
<b>Support provided by any other organization incl. personal resources. Please give details and proof:</b>	NA
<b>Invited by</b>	
<b>Name, affiliation and signature of host:</b>	Prof. Prasana Kumar Sahoo Materials Science Centre, IIT Kharagpur Phone Number +91-7894525638   <small>Dr. Prasana Kumar Sahoo Assistant Professor Materials Science Centre Indian Institute of Technology Kharagpur Kharagpur-721302, India</small>
<b>Recommended by Registrar/ HoD/ HoS/ HoC/ Dean (as appropriate)</b>	Prof. Subhasish Basu Majumder Head, Materials Science Centre IIT Kharagpur   <small>Head Materials Science Centre I.I.T. Kharagpur-721302</small>

**Please note: Govt. rules will be followed regarding issuance of visa invitation letters**



**Office of International Relations  
Indian Institute of Technology  
Kharagpur-721302**

**Request for issuance of visa invitation letter to foreign citizens**

<b>Invitee details</b>	
<b>Name of the visitor:</b>	Prof. Lutz Waldecker
<b>Address and contact details:</b>	2nd Institute of Physics A, Department of Physics, RWTH Aachen University, Aachen, Germany Email: waldecker@physik.rwth-aachen.de
<b>Citizenship:</b>	Germany
<b>Date of birth:</b>	03/03/1986
<b>Organization:</b>	RWTH Aachen University, Aachen, Germany
<b>Details of visit</b>	
<b>Host Dept/School/ Centre/ Office:</b>	Materials Science Centre
<b>Activity to be undertaken at IITKGP:</b>	To deliver an invited talk at the International Conference on Functional Materials-2024 (ICFM-2024) at IIT Kharagpur
<b>Intended duration of stay at IITKGP :</b>	08-01-2024 to 12-01-2024
<b>Support provided by IITKGP (local travel, stay, food, honorarium, any other). Please give details of each type of support with funding source and proof:</b>	Local Travel, Stay, Food and Accommodation  Funding Source: Conference registration fees will cover all these expenses
<b>Support provided by any other organization incl. personal resources. Please give details and proof:</b>	NA
<b>Invited by</b>	
<b>Name, affiliation and signature of host:</b>	Prof. Prasana Kumar Sahoo Materials Science Centre, IIT Kharagpur Phone Number +91-7894525638   Dr. Prasana Kumar Sahoo Assistant Professor Materials Science Centre Indian Institute of Technology Kharagpur Kharagpur-721302, India
<b>Recommended by Registrar/ HoD/ HoS/ HoC/ Dean (as appropriate)</b>	Prof. Subhasish Basu Majumder Head, Materials Science Centre IIT Kharagpur   Head Materials Science Centre I.I.T. Kharagpur-721302,

**Please note: Govt. rules will be followed regarding issuance of visa invitation letters**



**Office of International Relations  
Indian Institute of Technology  
Kharagpur-721302**

**Request for issuance of visa invitation letter to foreign citizens**

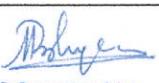
**Invitee details**

<b>Name of the visitor:</b>	Prof. Diana Yuan Qiu
<b>Address and contact details:</b>	Mechanical Engineering & Materials Science, 810 West Campus Dr, Rm A145, New Haven, CT 06516, Yale University, USA Email: <a href="mailto:diana.qiu@yale.edu">diana.qiu@yale.edu</a> +1 719 210 6447
<b>Citizenship:</b>	United States of America
<b>Date of birth:</b>	21/07/1989
<b>Organization:</b>	Yale University, USA

**Details of visit**

<b>Host Dept/School/ Centre/ Office:</b>	Materials Science Centre
<b>Activity to be undertaken at IITKGP:</b>	To deliver an invited talk at the International Conference on Functional Materials-2024 (ICFM-2024) at IIT Kharagpur
<b>Intended duration of stay at IITKGP :</b>	08-01-2024 to 12-01-2024
<b>Support provided by IITKGP (local travel, stay, food, honorarium, any other). Please give details of each type of support with funding source and proof:</b>	Local Travel, Stay, Food and Accommodation  Funding Source: Conference registration fees will cover all these expenses
<b>Support provided by any other organization incl. personal resources. Please give details and proof:</b>	NA

**Invited by**

<b>Name, affiliation and signature of host:</b>	Prof. Prasana Kumar Sahoo Materials Science Centre, IIT Kharagpur Phone Number +91-7894525638	 Dr. Prasana Kumar Sahoo Assistant Professor Materials Science Centre Indian Institute of Technology Kharagpur Kharagpur-721302, India
<b>Recommended by Registrar/ HoD/ HoS/ HoC/ Dean (as appropriate)</b>	Prof. Subhasish Basu Majumder Head, Materials Science Centre IIT Kharagpur	 Prof. Subhasish Basu Majumder Head Materials Science Centre IIT Kharagpur-721302

**Please note: Govt. rules will be followed regarding issuance of visa invitation letters**

**Re: VISA/Ministry Related Documents [Invitation to deliver a talk at ICFM 2024\_Jan 9-11 @ IIT Kharagpur]**

**From :** Dr. Prasana K Sahoo  
<prasana@matsc.iitkgp.ac.in>

Tue, Oct 03, 2023 10:39 AM  
📎 4 attachments

**Subject :** Re: VISA/Ministry Related Documents  
[Invitation to deliver a talk at ICFM  
2024\_Jan 9-11 @ IIT Kharagpur]

**To :** IIT Kharagpur Office of Dean, International  
Relations <ir-office@adm.iitkgp.ac.in>

**Cc :** Subhasish B Majumder  
<subhasish@matsc.iitkgp.ac.in>, Chacko  
Jacob <cxj14\_holiday@yahoo.com>

Dear Arup,  
Please find attached another international speakers document. Do we need to send the passport copies of all these visitors?

Anticipating a line in reply will be well appreciated.

Regards  
Prasana

---

Prasana Kumar Sahoo, Assistant Professor,  
Quantum Materials and Device Research Lab (QMDrL)  
Materials Science Centre, Indian Institute of Technology Kharagpur,  
Kharagpur, West Bengal, 721302, India  
Ph.: +91-32222-83980 (O), 69570 (Lab)

---

**From:** "Prof. Prasana Kumar Sahoo" <prasana@matsc.iitkgp.ac.in>  
**To:** "IIT Kharagpur Office of Dean, International Relations" <ir-office@adm.iitkgp.ac.in>  
**Cc:** "Subhasish B Majumder" <subhasish@matsc.iitkgp.ac.in>, "Chacko Jacob"  
<cxj14\_holiday@yahoo.com>  
**Sent:** Tuesday, September 26, 2023 4:33:26 PM  
**Subject:** Re: VISA/Ministry Related Documents [Invitation to deliver a talk at ICFM  
2024\_Jan 9-11 @ IIT Kharagpur]

**Re: VISA/Ministry Related Documents [Invitation to deliver a talk at ICFM 2024\_Jan 9-11 @ IIT Kharagpur]**

**From :** Dr. Prasana K Sahoo  
<prasana@matsc.iitkgp.ac.in>

Tue, Sep 26, 2023 04:33 PM  
📎 18 attachments

**Subject :** Re: VISA/Ministry Related Documents  
[Invitation to deliver a talk at ICFM  
2024\_Jan 9-11 @ IIT Kharagpur]

**To :** IIT Kharagpur Office of Dean, International  
Relations <ir-office@adm.iitkgp.ac.in>

**Cc :** Subhasish B Majumder  
<subhasish@matsc.iitkgp.ac.in>, Chacko  
Jacob <cxj14\_holiday@yahoo.com>

Dear Arup,

I am sharing with you Forms 16,17, and 18 for six international speakers who need VISA and Ministry clearance. Please find it in the attached file. Please let us know if you need further information.

Please clarify whether the international office will send the Invitation letter to directly the invite for the VISA application.

Regards  
Prasana

---

Prasana Kumar Sahoo, Assistant Professor,  
Quantum Materials and Device Research Lab (QMDrL)  
Materials Science Centre, Indian Institute of Technology Kharagpur,  
Kharagpur, West Bengal, 721302, India  
Ph.: +91-32222-83980 (O), 69570 (Lab)

---

**From:** "IIT Kharagpur Office of Dean, International Relations" <ir-office@adm.iitkgp.ac.in>  
**To:** "Prof. Prasana Kumar Sahoo" <prasana@matsc.iitkgp.ac.in>  
**Cc:** "Subhasish B Majumder" <subhasish@matsc.iitkgp.ac.in>, "Chacko Jacob"  
<cxj14\_holiday@yahoo.com>  
**Sent:** Monday, September 25, 2023 10:50:37 AM

Subhasish Basu Majumder, Ph.D

---

Professor and Head  
Materials Science Center  
Indian Institute of Technology, Kharagpur  
Kharagpur 721302, W. Bengal, India  
Phone: +91-3222-283986 (O); +91-9433611775 (Cell)  
Fax: 91-3222-282700,282274  
email: subhasish@matsc.iitkgp.ac.in  
sbmajumder@gmail.com

Homepage: <https://www.iitkgp.ac.in/department/MS/faculty/ms-subhasish>  
Linkedin: <https://www.linkedin.com/in/subhasish-basu-majumder-556881191/>

---

**From:** "Prof. Prasana Kumar Sahoo" <prasana@matsc.iitkgp.ac.in>  
**To:** "Subhasish B Majumder" <subhasish@matsc.iitkgp.ac.in>  
**Sent:** Friday, September 22, 2023 5:18:04 PM  
**Subject:** Re: VISA/Ministry Related Documents [Invitation to deliver a talk at ICFM 2024\_Jan 9-11 @ IIT Kharagpur]

Dear Prof. SBM,  
So far, we have received six speaker's files that need ministry clearance and a letter for VISA processing. Please put your signature and send it back to me for further processing.

Kind regards  
Prasana

---

**From:** "Prof. Prasana Kumar Sahoo" <prasana@matsc.iitkgp.ac.in>  
**Cc:** "hoc" <hoc@matsc.iitkgp.ac.in>  
**Sent:** Tuesday, September 12, 2023 12:36:56 PM  
**Subject:** VISA/Ministry Related Documents [Invitation to deliver a talk at ICFM 2024\_Jan 9-11 @ IIT Kharagpur]

Dear Speakers,

I hope this email finds you well. Once again, I would like to express our sincere gratitude for accepting our invitation to speak at the ICFM 2024, IIT Kharagpur, India, from 9-11th January 2024. Your expertise and insights will undoubtedly contribute to the success of the conference. More updates related to the conference can be found at <https://icfm.info/>

In order for me to prepare an **Invitation Letter for your VISA application**, please can you send me a **soft copy of your passport page**, clearly indicating **your full name, your date of birth, Place of birth, passport number, Date and place of Issue of Passport, and the expiry date of your passport**.

**I would appreciate it if you could find time to fill out the FORM 18**

- **FORM 17\_Template of Invitation Letter\_Yukio Sato.docx**  
16 KB
- **FORM 18\_Ministry Clearance Form.docx**  
48 KB
- **FORM 17\_Template of Invitation Letter\_Patrick Parkinson.docx**  
16 KB
- **FORM 18\_Ministry Clearance Form-Patrick Parkinson.docx**  
47 KB
- **FORM 17\_Template of Invitation Letter\_Lutz Waldecker.docx**  
16 KB
- **FORM 18\_Ministry Clearance Form (1).docx**  
46 KB
- **FORM 17\_Template of Invitation Letter\_Unyong Jeong.docx**  
16 KB
- **FORM 18\_Ministry Clearance Form-Unyong Jeong.docx**  
47 KB
- **FORM 17\_Template of Invitation Letter\_Jesús Jacobo Hernández Montelongo.docx**  
16 KB
- **FORM 18\_Ministry Clearance Form-JHM.docx**  
47 KB
- **FORM 17\_Template of Invitation Letter\_Diana Qiu.docx**  
16 KB
- **FORM 18\_Ministry Clearance Form.docx**  
47 KB
- **FORM 16\_Issuane of Visa Form\_Diana Yuan Qiu.docx**  
732 KB