



Office of Alumni Affairs & International Relations  
Indian Institute of Technology  
Kharagpur – 721 302

REF: 2044/2023/OIR

Dated: 08.11.2023

**NOTE**

**Sub: Approval for the visit of Prof. Ardeshir Mahdavi of TU Graz, Austria as per DST Project ID: DST/IC/Austria/P-15/2021- during 4<sup>th</sup> to 12<sup>th</sup> December, 2023.**

Prof. Ardeshir Mahdavi from Austria is scheduled to visit IIT Kharagpur during 4<sup>th</sup> to 12<sup>th</sup> December, 2023 under the Department of Science and Technology (DST), Government of India project titled "Configuration and testing of smart occupant-centric thermal and indoor air quality controls in buildings". This project is being conducted as a part of the Program for Scientific & Technological Cooperation.

The faculty coordinator for his visit is the Principal Investigator (PI) of the project, Dr. Prashant Anand, from the Department of Architecture and Regional Planning at IIT Kharagpur. As per the document submitted (enclosed no. Flag-ii) it is understood that all expenses related to his visit will be jointly sponsored as per the approval of DST Project ID: DST/IC/Austria/P-15/2021 and PI of the project OeAD, Prof. Ardeshir Mahdavi (Project ID: IN 06/2022).

The supporting documents of the visit are enclosed.

This is placed for your kind consideration and approval of the said visit.

Encl. Flag (i) Filled-up Ministry Clearance Form

(ii) Issuance of Visa Form

(iii) Passport copy

(iv) Financial approval letter copy

Arun K. Roy 08.11.23  
Junior IR-Executive

Executive Officer

Assistant Registrar

Associate Dean AA&IR

Dean Outreach

Director

'A' may please be approved.  
09/11/2023.

(A) approved.

10/11/2023



**FORM FOR MINISTRY CLEARANCE  
GOVERNMENT OF INDIA  
FOR VISIT OF FOREIGN NATIONALS TO  
INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR, INDIA.**

1	Name :	Ardeshir Mahdavi
2	Nationality :	Austria
3	Date of birth :	26.06.1956
4	Place of birth :	Tehran
5	Number, Date & Place of Issue of Passport :	P 8007963, 04.09.2014, Austria
6	Visa Number (if available)	-
7	Current residential address :	Liechtensteinstraße 80, 1090 Vienna, Austria
8	Permanent residential address :	Liechtensteinstraße 80, 1090 Vienna, Austria
9.	Profession :	University Professor DI Dr. iR
10.	Place of Employment:	Graz University of Technology, Graz, Austria
11.	Academic Credentials:	Doctor of Science + Dipl. Ing. (MSc) + Post-graduate Habilitation degree
12.	Purpose of visit:	As per the requirements of DST Approved Project, Project ID: DST/IC/Austria/P-15/2021
13.	Period of visit:	04/12/2023 to 12/12/2023
14.	Email:	a.mahdavi@tugraz.at
15.	Day time Phone:	+4366480457888
16.	Address of Indian Embassy where you will be applying for your visa:	Vienna, Austria
17.	Coordinator of your visit at IITKGP/Dept :	Prashant Anand, Department of Architecture and Regional Planning, IIT Kharagpur



Office of International Relations  
Indian Institute of Technology Kharagpur

Request for issuance of visa invitation letter to foreign citizens

Invitee details	
Name of the visitor:	Prof. Ardeshtir Mahdavi
Address and contact details:	Graz University of Technology, Graz, Austria
Citizenship:	Austrian
Date of birth:	26.06.1956
Organization:	University Professor at TU Graz.
Details of visit	
Host Dept/School/ Centre/ Office:	Department of Architecture and Regional Planning
Activity to be undertaken at IITKGP:	AS per the requirement of DST Approved Project, Project ID: DST/IC/Austria/P-15/2021.
Intended duration of stay at IITKGP:	7 days (04/12/23 - 12/12/23)
Support provided by IITKGP (local travel, stay, food, honorarium, any other). Please give details of each type of support with funding source and proof:	Expenditure related to the visit will be jointly sponsored as per the approval of DST Project ID: DST/IC/Austria/P-15 /2021 and OeAD Project ID: IM 06/2022. (SRIC Project ID: TIC).
Support provided by any other organization incl. personal resources. Please give details and proof:	Visit will be Co-ordinated by PI of the project Dr. Prashant Anand with his PhD Scholars and with support of ARP Department.
Invited by	
Name, affiliation and signature of host:	Dr. Prashant Anand Department of ARP, IIT Kharagpur <i>Prashant Anand</i> 30/10/23.
Recommended by Registrar/ HoD/ HoS/ HoC/ Dean (as appropriate)	<i>Jmajumdar</i> विभागाध्यक्ष / Head Deptt. of Architecture & Regional Planning भा प्रौ सं खड़गपुर / IIT Kharagpur

Please note: Govt. rules will be followed regarding issuance of visa invitation letters  
विभाग के द्वारा विदेशी नागरिकों को वीजा आवेदन पत्र जारी किया जाएगा  
Deptt. of Architecture & Regional Planning  
भा प्रौ सं खड़गपुर / IIT Kharagpur



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P 8007963

2. Geburtsdatum (Geburtsdatum)  
26.06.1956  
3. Geburtsort (Geburtsort)  
04.09.2014  
4. Geburtszeit (Geburtszeit)  
03.09.2024  
5. Geburtszeitpunkt (Geburtszeitpunkt)  
173 cm  
6. Unterschrift (Unterschrift)  
Mehmet

DVR 0000191

P<AUTMAHDAVI<<ARDESHIR<<<<<<<<<<<<<<<<<<<<<<<<<<<<  
P8007963<OAUT5606267M2409032<<<<<<<<<<<<<<<<<4



SPONSORED RESEARCH & INDUSTRIAL CONSULTANCY  
INDIAN INSTITUTE OF TECHNOLOGY, KHARAGPUR

Intimation Slip for Other Advance

Signature Not Verified

Digitally signed by ANUPAM  
KHAN  
Date: 2023.10.05 19:17:38  
IST  
Location: SRIC IIT  
Kharagpur

Approval No: OTHERS/TIC/23-24/2, Date: 15-09-2023

Bank A/C No: NA, Bank Name: NA,NA,IFSC:NA

1) Name of the applicant	: PRASHANT ANAND	3) Dept. / Centre	: ARCHITECTURE AND REGIONAL PLANNING
2) Designation	: ASSISTANT PROFESSOR GRADE-I	5) Basic Pay Rs.	: 110800.00 G.Pay. : 0.00
4) EC/ID No./Roll No.	: 20047		

6) Project Code	: TIC	7) PDC	: 10-01-2025
8) Name of Principal Investigator	: Prashant Anand (20047,AR)		
9) Sponsor	: DEPARTMENT OF SCIENCE AND TECHNOLOGY (DST), GOVERNMENT OF INDIA, MINISTRY OF SCIENCE AND TECHNOLOGY, (MISSION OFFICE, NM-ICPS), TECHNOLOGY BHAVAN, NEW MEHRAULI ROAD, NEW DELHI-110 016,		

A. Purpose: We kindly request your approval for an advance of 180,000 INR to confirm our visit to Austria in accordance with the Project Requirements. This advance will cover expenses such as ticket bookings and visa arrangements as outlined by the project requirements. As per DST/project approval, the visit will involve two Indian researchers this year, PhD Scholars Ms. Krithika Panicker and Mr. Ajith N Nair, who will be staying in Austria for 12-15 days from October 25th to November 7th. Additionally, Prof. Ardeshir Mahdavi from TU Graz will be visiting IIT Kharagpur from December 4th to December 12th, 2023. ( from () to () )is approved . Place of Visit:

B. Duration of Leave : from N.A() to N.A()

C. Remarks: We have obtained approval for the visit of two investigators from my team this year from DST.

D. Advance of Rs. 180000.00 from TIC project is passed for payment.

Vide Advance Bill No.: R/TIC/ADVA/TRAV/23-24/SEP/1

Dated: 27-09-2023

**Note: a)Please attach this slip along with your TA claim.**

**b)Advance Bill may be adjusted within 3 months.**

**\*\*\*Remarks By SRIC(if any):**