



**Office of Alumni Affairs & International Relations
Indian Institute of Technology
Kharagpur – 721 302**

REF: 2051/2023/OIR

Dated: 10.11.2023

Sub: Request for processing for GoI Clearance for the visit of 2 foreign delegates under the International Conference on Functional Materials (ICFM-2024) from Chile & Japan at IITKGP during January 02-30, 2024.

The Office of International Relations (OIR) is hereby submitting the following documents to Asst. Registrar Estb: Director's approval copy (Flag-a), Filled-up Ministry Clearance forms (Flag-b) and Invitation Letters copy (Flag-c) for 2 foreign delegates who are scheduled to visit IITKGP during 2nd Jan to 30th Jan, 2024 to deliver an invited talk at the International Conference on Functional Materials (ICFM-2024). The faculty coordinator of their visit is Prof. Prasana Kumar Sahoo of Materials Science Centre.

Name of the Visitor	Country	Passport No.
Prof. Jesus Jacobo Hernandez Montelongo	Chile	G28683301
Prof. Yukio Sato	Japan	TT2057669

This is for necessary processing please.

Kindly acknowledge the receipt of the above documents and get back to Office of Alumni Affairs & International Relations on incremental update.

Thank you.

Encl.Flag: (a) Director's approval copy
(b) Filled-up Ministry Clearance Forms
(c) Invitation Letters copy

Arup Kumar Roy
10.11.23

Junior IR-Executive

Arup Kumar Roy
10.11.23

Executive Officer

Arup Kumar Roy
10.11.23

Assistant Registrar (AA&IR)

Arup Kumar Roy
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Associate Dean AA&IR

Asst. Registrar (Estb.)



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