



Office of Alumni Affairs & International Relations  
Indian Institute of Technology  
Kharagpur – 721 302

REF: 2063/2023/OIR

Dated: 20.11.2023

To,  
The Asst. Registrar (Estb.)  
IIT Kharagpur

**Sub: Request for processing for GoI Clearance for the visit of Dr. Jens Schroter from Germany to host a workshop on 'Minor Media' at IITKGP during December 3-12, 2023.**

The Office of International Relations (OIR) is hereby submitting the following documents to Asst. Registrar Estb: Director's approval copy (Flag-a), Filled-up Ministry Clearance form (Flag-b), Invitation Letter copy (Flag-c) and Passport information page (Flag-d) for Dr. Schroter who is scheduled to visit IITKGP during December 3-12, 2023 to host a workshop on 'Minor Media'. The faculty coordinator of his visit is Prof. Saswat Samay Das of Humanities and Social Science department, IITKGP.

Name of the Visitor	Country	Passport No.
Dr. Jens Schroter	Germany	C7VLYFZ89

This is for necessary processing please.

Kindly acknowledge the receipt of the above documents and get back to Office of Alumni Affairs & International Relations on incremental update.

Thank you.

Encl. Flag: (a) Director's approval copy  
(b) Filled-up Ministry Clearance Form  
(c) Invitation Letter copy  
(d) Passport copy

*Arup K. Roy* 20.11.23

Junior IR-Executive

*Saswat Samay Das* 20/11/23

Associate Dean AA&IR

