



**Office of Alumni Affairs & International Relations (AA&IR)**  
**Indian Institute of Technology**  
**Kharagpur – 721 302**

निदेशक कार्यालय  
DIRECTOR'S OFFICE  
सं. NO.: 3918  
IN 30 NOV 2023

REF: 2070/2023/OIR

Dated: 29.11.2023  
OUT.....  
शा. प्रो सं. खड़गपुर  
IIT KHARAGPUR

**NOTE**

**Sub: Approval for the visit of Dr. Rhea Verbeke from Belgium to deliver an Invited talk and creating collaboration at IITKGP during January 11-12, 2024.**

Dr. Rhea Verbeke from Belgium is scheduled to visit IIT Kharagpur during January 11-12, 2024 to deliver an Invited talk and creating collaboration.

The faculty coordinator of her visit is Prof. Susanta Banerjee of Materials Science Centre (Flag-i). As per the document submitted (Flag-ii) it is understood that expenses including her local travel, stay and food will be supported from the operating grant of Materials Science Centre and all international airfare expenses from her originating country to India and back will be arranged by the visitor herself.

The supporting documents of the visit are enclosed.

This is placed for your kind consideration and approval of the said visit.

Encl.Flag: (i) Filled-up Ministry Clearance Form

(ii) Issuance of Visa Form

(iii) Passport copy

*Anup Kr. Roy*  
Junior IR- Executive

*Rejz b. Neena,  
29/11/23.*  
Junior Assistant

*Shreya  
29/11/23*  
Executive Officer

*Merin  
29/11.*  
Assistant Registrar

Associate Dean AA&IR

Dean Outreach & AA

Director

*A may be approved Please  
D. Chakravarty  
30/11/2023.*

*(A) approval.*

*JHC  
01.12.2023*

**FORM FOR CLEARANCE OF THE  
MINISTRY OF HUMAN RESOURCE DEVELOPMENT  
GOVERNMENT OF INDIA  
FOR VISIT OF FOREIGN NATIONALS TO  
INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR, INDIA.**

1	Name :	<b>Rhea</b>
2	Father's Name :	<b>Verbeke</b>
3	Nationality :	<b>Belgium</b>
4	Date of birth :	<b>30/11/1992</b>
5	Place of birth :	<b>Hoeilaart</b>
6	Number, Date & Place of Issue of Passport :	<b>GB2348998 26/06/2023 Hoeilaart</b>
7	Current residential address :	<b>Terhulpsesteenweg 14, 1560 Hoeilaart, Belgium</b>
8	Permanent residential address :	<b>Terhulpsesteenweg 14, 1560 Hoeilaart, Belgium</b>
9.	Profession :	<b>Postdoctoral researcher</b>
10.	Place of Employment:	<b>Leuven, Belgium</b>
11.	Academic Credentials:	<b>Doctor Engineer</b>
12.	Purpose of visit:	<b>Talk at Prof. Banerjee group</b>
13.	Period of visit:	<b>11-12/01/2024</b>
14.	Email:	<b>Rhea.verbeke@kuleuven.be</b>
15.	Day time Phone:	<b>+32477517110</b>
16.	Address of Indian Embassy where you will be applying for your visa:	<b>eVISA</b>
17.	Coordinator of your visit at IITKGP/Dept :	<b>Prof. Susanta Banerjee Materials Science Centre</b>



Office of International Relations  
Indian Institute of Technology Kharagpur

Request for issuance of visa invitation letter to foreign citizens

Invitee details	
Name of the visitor:	Rhea Verbeke
Address and contact details:	Terhulpsesteenweg 14 1560 Hoeilaart Belgium
Citizenship:	Belgium
Date of birth:	30/11/1992
Organization:	KU Leuven
Details of visit	
Host Dept/School/ Centre/ Office:	Prof. Susanta Banerjee
Activity to be undertaken at IITKGP:	Visit of Materials Science Centre, IIT Kharagpur and deliver a talk for possible future collaboration
Intended duration of stay at IITKGP :	1-2 days (11-12 January 2024)
Support provided by IITKGP (local travel, stay, food, honorarium, any other). Please give details of each type of support with funding source and proof:	local travel (Kolkata airport to IIT Kharagpur and back), stay, food <i>From departmental operating grant.</i> <i>S. Banerjee</i> 24.11.23
Support provided by any other organization incl. personal resources. Please give details and proof:	Flights included in postdoctoral research grant <i>(The candidate will arrange in her own)</i>
Invited by	
Name, affiliation and signature of host:	Prof. Susanta Banerjee, Materials Science Centre <i>Susanta Banerjee</i>
Recommended by Registrar/ HoD/ HoS/ HoC/ Dean (as appropriate)	<i>S. Banerjee</i> Head Materials Science Centre I.I.T. Kharagpur-721302

Please note: Govt. rules will be followed regarding issuance of visa invitation letters



Duplicate N°: 0



