

Office of Alumni Affairs & International Relations (AA&IR)
Indian Institute of Technology
Kharagpur – 721 302

REF: 2100/2023/OIR

Dated: 22.12.2023

NOTE

Sub: Approval for the visit of Prof. Diane Davis and Ms. Alexandra Sanyal from USA to give lectures to PG and RS students of Architecture & Regional Planning Department at IITKGP during January 03-05, 2024.

Prof. Diane Emily Davis and Ms. Alexandra Indira Sanyal from USA are scheduled to visit IIT Kharagpur during January 03-05, 2024 to give lectures to PG and RS students of Architecture & Regional Planning Department.

The faculty coordinator of their visit is Prof. Haimanti Banerji of Architecture & Regional Planning Department (Flag-i). As per the document submitted it is understood that local travel, accommodation and honorarium will be supported from the Departmental Contingency Grant and international airfare expenses will arranged by the visitors (Flag-ii & iii).

The supporting documents of the visit are enclosed.

This is placed for your kind consideration and approval of the said visit.

Encl.Flag: (i) Filled-up Ministry Clearance Form

(ii) Issuance of Visa Form

(iii) Director's approval copy for lecture

(iv) Passport copy

Gayatri Venkatesh
Junior Assistant

22/12/23
Assistant Registrar

23/12/2023
Associate Dean AA&IR

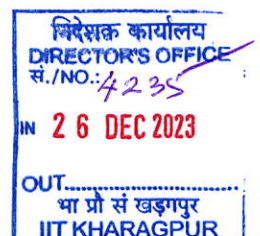
Dean Outreach & AA

Director

Anup K. Roy
22.12.23
Junior IR- Executive

'A' may be approved.
27/12/23

(A) approved.
27/12/23





**Office of Alumni Affairs & International Relations
Indian Institute of Technology
Kharagpur-721302**

FORM FOR MINISTRY CLEARANCE
GOVERNMENT OF INDIA
FOR VISIT OF FOREIGN NATIONALS TO
INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR, INDIA

1	Name :	DIANE EMILY DAVIS
2	Nationality :	USA
3	Date of birth :	30.12.1953
4	Place of birth :	WISCONSIN, USA
5	Number, Date & Place of Issue of Passport :	642434240, 16 OCT 2018, USA
6	Visa Number (if available)	
7	Current residential address :	166 Arborway, Jamaica Plane, MA 02130
8	Permanent residential address :	166 Arborway, Jamaica Plane, MA 02130
9.	Profession :	Professor
10.	Place of Employment:	Harvard Graduate School of Design
11.	Academic Credentials:	
12.	Purpose of visit:	Lecture to PG and RS students
13.	Period of visit:	03.01.2024 – 05.01.2024
14.	Email:	ddavis@gsd.harvard.edu
15.	Day time Phone:	+ 1 (617) 2331037
16.	Address of Indian Embassy where you will be applying for your visa:	
17.	Coordinator of your visit at IITKGP/Dept :	Prof. Haimanti Banerji, ARP



**Office of Alumni Affairs & International Relations
Indian Institute of Technology
Kharagpur-721302**

FORM FOR MINISTRY CLEARANCE
GOVERNMENT OF INDIA
FOR VISIT OF FOREIGN NATIONALS TO
INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR, INDIA

1	Name :	ALEXANDRA INDIRA SANYAL
2	Nationality :	USA
3	Date of birth :	05.12.1994
4	Place of birth :	MASSACHUSETTS, USA
5	Number, Date & Place of Issue of Passport :	663390277, 05 Dec 1994, USA
6	Visa Number (if available)	
7	Current residential address :	166 Arborway, Jamaica Plane, MA 02130
8	Permanent residential address :	166 Arborway, Jamaica Plane, MA 02130
9.	Profession :	
10.	Place of Employment:	
11.	Academic Credentials:	
12.	Purpose of visit:	Invited for Lecture to PG and RS students
13.	Period of visit:	03.01.2024 – 05.01.2024
14.	Email:	ddavis@gsd.harvard.edu
15.	Day time Phone:	+ 1 (617) 2331037
16.	Address of Indian Embassy where you will be applying for your visa:	
17.	Coordinator of your visit at IITKGP/Dept :	Prof. Haimanti Banerji, ARP

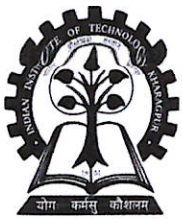


**Office of Alumni Affairs & International Relations
Indian Institute of Technology
Kharagpur-721302**

Request for issuance of visa invitation letter to foreign citizens

Invitee details		
Name of the visitor:	Diane Emily Davis	
Address and contact details:	166 Arborway, Jamaica Plane, MA 02130 ddavis@gsd.harvard.edu Phone: +1(617)2331037	
Citizenship:	American	
Date of birth:	30/12/1953	
Organization:	Harvard Graduate School of Design	
Details of visit		
Host Dept/School/ Centre/ Office:	Dept. of ARP	
Activity to be undertaken at IITKGP:	Lecture to PG students and RS	
Intended duration of stay at IITKGP :	03/01/2024 – 05/01/2024	
Support provided by IITKGP (local travel, stay, food, honorarium, any other). Please give details of each type of support with funding source and proof:	Accommodation at TGH and transport from Kolkata and back (Director's approval attached)	
Support provided by any other organization incl. personal resources. Please give details and proof:	Dr. Diane's air fare to India is not to be provided by IIT Kharagpur	
Invited by		
Name, affiliation and signature of host:	Prof. Haimanti Banerji ARP	
Recommended by Registrar/ HoD/ HoS/ HoC/ Dean (as appropriate)		

Please note: Govt. rules will be followed regarding issuance of visa invitation letters



**Office of Alumni Affairs & International Relations
Indian Institute of Technology
Kharagpur-721302**

Request for issuance of visa invitation letter to foreign citizens

Invitee details		
Name of the visitor:	Alexandria Indira Sanyal	
Address and contact details:	166 Arborway, Jamaica Plane, MA 02130 ddavis@gsd.harvard.edu Phone: +1(617)2331037	
Citizenship:	American	
Date of birth:	05/12/1994	
Organization:	NA	
Details of visit		
Host Dept/School/ Centre/ Office:	Dept. of ARP	
Activity to be undertaken at IITKGP:	She is the daughter of Prof. Diane Davis who is invited for Lecture to PG students and RS	
Intended duration of stay at IITKGP :	03/01/2024 – 05/01/2024	
Support provided by IITKGP (local travel, stay, food, honorarium, any other). Please give details of each type of support with funding source and proof:	She will be sharing accommodation with Prof. Diane	
Support provided by any other organization incl. personal resources. Please give details and proof:	Her air fare to India is not to be provided by IIT Kharagpur	
Invited by		
Name, affiliation and signature of host:	Prof. Haimanti Banerji ARP	
Recommended by Registrar/ HoD/ HoS/ HoC/ Dean (as appropriate)		

Please note: Govt. rules will be followed regarding issuance of visa invitation letters



Department of Architecture and Regional Planning
IIT Kharagpur

Date: 14th December 2023

Subj: Invitation for Special Lecture for students of Master of City Planning

The undersigned proposes to invite Prof. Diane Davis for a special guest lecture for the course of Urban Design which is a compulsory core subject for the 2nd semester students pursuing MCP degree in the Department of Architecture and Regional Planning at IIT Kharagpur.

Diane E. Davis is the Charles Dyer Norton Professor of Regional Planning and Urbanism and former Chair of the Department of Urban Planning and Design at Harvard's Graduate School of Design (GSD). She also is the director of the Mexican Cities Initiative at the GSD, and faculty chair of the committee on Mexico at the David Rockefeller Centre for Latin American Studies at Harvard. Her recent research has focused on spatial strategies to minimize risk and foster resilience for making sustainable cities.

Our students in the course of Urban Design are introduced to topics like urban rejuvenation, integration of urban brownfield, river-front development, heritage conservation, place-making, inclusive planning for vulnerable groups, transit oriented development etc. All these are global issues with local implications.

In this context, a talk from an international expert will enhance the sensitivity, creativity and analytical ability amongst students.

Prof. Diane has kindly agreed to deliver an in-person lecture on 3rd January (FN), 2023. The talk will be followed by interactive sessions with research scholars, other faculty members from the department.

Though this is a dedicated lecture for the MCP 2nd year students pursuing the course of Urban Design, the lecture will be made open to the interested Faculty members, PG Students and Scholars of the Department of Architecture and Regional Planning, Ranbir and Chitra School of Infrastructure Design and Management and other relevant departments.

The proposal is placed for your kind approval. Prof. Diane will be available in Kolkata in the first week of January. To and from travel cost by road from Kolkata, stay for one night in TGH (suite room), and an honorarium of INR 10000 as per the institute norms may be sanctioned from the Departmental Contingency Grant.

Prof. Diane will also be very interested in having a meeting with the Director at a mutually convenient time during her stay in IIT Kharagpur.

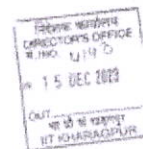
Warm regards,

Sincerely,

Dr. Haimanti Banerji
Subject Teacher of Urban Design

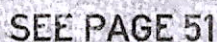
Head, ARP

Director, IIT Kharagpur



*Of the United States,
in Order to form a more perfect Union,
establish Justice, insure domestic Tranquility,
provide for the common defence,
promote the general Welfare, and secure
the Blessings of Liberty to ourselves and
our Posterity, do ordain and establish this
Constitution for the United States of America.*

SIGNATURE OF BEARER / SIGNATURE DU TITULAIRE / FIRMA DEL TITULAR



6424342403USA5312308F2810157293525853<096052



INVITATION LETTER

Date: 28.12.2023

To:

Prof. Diane E. Davis
Harvard University,
Graduate School of Design, 48 Quincy Street,
Cambridge, MA 02138

Subject: Invitation to visit the Indian Institute of Technology Kharagpur from 03.01.2024 to 05-01-2024.

Dear Prof. Diane Emily Davis,

IIT Kharagpur is pleased to invite you during 03.01.2024 to 05-01-2024 to give lectures to PG and RS students of Architecture & Regional Planning Department.

We have noted your passport details as follows:

Name: Diane Emily Davis

Nationality: USA

Country of present domicile: USA

Passport number: 642434240

Place of Issue of passport: USA

Issue date of passport: 16.10.2018

Expiry date of passport: 15.10.2028

Date of birth: 30.12.1953

We understand that all expenses related to your local travel, accommodation and honorarium at IITKGP will be supported from the Departmental Contingency Grant (ARP) and international airfare expenses from your originating country to India and back will be arranged by you. We encourage you to bring your own medical insurance during your visit. Prof. Haimanti Banerji (haimanti@arp.iitkgp.ac.in) department of Architecture and Regional Planning of our Institute will be the coordinator for your visit. We would be delighted if you accept our invitation and provide your travel plans to Prof. Haimanti Banerji.

You may kindly use this invitation to apply for the Indian visa.

I look forward to your positive response. Please feel free to discuss all matters pertaining to your visit with Prof. Haimanti Banerji.

With warm regards,



Sincerely,

Muraji

Associate Dean AA&IR

सह-संकायध्वज, पूर्वज्ञान मामले एवं अंतराष्ट्रीय संबंध
Associate Dean, Alumni Affairs and International Relations
भारतीय प्रौद्योगिकी संस्थान खरगपुर
Indian Institute of Technology Kharagpur

CC:

- (1) Office of Registrar, IIT Kharagpur
(2) Prof. T. N. Mazumder (HoD-ARP)
(3) Prof. Haimanti Banerji