



Office of Alumni Affairs & International Relations (AA&IR)
Indian Institute of Technology
Kharagpur – 721 302

REF: 2149/2024/OIR

Dated: 01.02.2024

NOTE

Sub: Approval for the visit of 02 foreign delegates from Germany to attend the Indo-German Scientific workshop in Chemical Engineering Department at IITKGP during February 17-26, 2024.

With reference to the letter Ref. No. 2071/2023/OIR dated 29.11.2023 (attached for reference, Flag-i) approval from the competent authority was received for the visit of 12 international visitors on the captioned workshop "Indo-German Scientific workshop". An additional 02 international visitors from Germany are being invited to attend the same workshop during February 17-26, 2024. The Visitors are:

1. Dr. Iris Beate Nieken, Germany
2. Ms. Stefanie Lott, Germany

The faculty coordinator of their visit is Dr. Monojit Chakraborty of Chemical Engineering department (Flag-i). As per the document submitted (Flag-ii) it is understood that all local hospitalities including transportation to and from Kolkata airport, and accommodation at the guest house will be provided from the Indo-German Scientific workshop fund (Program ID: IIT/CEP/WOR/WOR/2023-2024/CH/82). International airfare expenses from their originating country to India and back will be borne by the visitors (Flag-iii).

The supporting documents of the visit are enclosed.

This is placed for your kind consideration and approval of the said visit.

Encl.Flag: (i) Earlier Director approval copy (12 visitors)

- (ii) Filled-up Ministry Clearance Forms
- (iii) Issuance of Visa Forms
- (iv) Approval copy of workshop
- (v) Passport copy



Arup Kumar Roy 01.2.24
Junior IR- Executive

Suraj Verma
Junior Assistant

Verma 01.02.24
Assistant Registrar

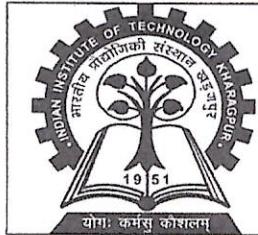
Associate Dean AA&IR

Dean Outreach & AA

Director

'A' may please be approved.
Chakraborty
01/2/2024.

(A) approved.
03/02/2024



3919

Office of Alumni Affairs & International Relations (AA&IR)
Indian Institute of Technology
Kharagpur – 721 302

REF: 2071/2023/OIR

Dated: 29.11.2023

NOTE

Sub: Approval for the visit of 12 foreign delegates from Germany to attend the Indo-German Scientific workshop in Chemical Engineering Department at IITKGP during February 17-26, 2024.

The following 12 foreign delegates from Germany are scheduled to visit IIT Kharagpur during February 17-26, 2024 to attend the Indo-German Scientific workshop in Chemical Engineering Department.

1. Prof. Wolfgang Ernst Peukert	7. Dr. Olaf Deutschmann
2. Dr. Achim Kienle, Germany	8. Dr. Robert Guttel
3. Dr. Andreas Gert Seidel-Morgenstern	9. Prof. Sebastian Patrick Schwaminger
4. Dr. Heiko Briesen	10. Prof. Ulrich Peter Nieken
5. Prof. Lothar Kaps	11. Prof. Wieland Kortuz
6. Dr. Luisa Bremer	12. Prof. Jens Bremer

The faculty coordinator of their visit is Dr. Monojit Chakraborty of Chemical Engineering department (Flag-i). As per the document submitted (Flag-ii) it is understood that all local hospitalities including transportation to and from Kolkata airport, and accommodation at the guest house will be provided from the Indo-German Scientific workshop fund (Program ID: IIT/CEP/WOR/WOR/2023-2024/CH/82). International airfare expenses from their originating country to India and back will be borne by the visitors (Flag-iii).

The supporting documents of the visit are enclosed.

This is placed for your kind consideration and approval of the said visit.

Encl.Flag: (i) Filled-up Ministry Clearance Forms

- (ii) Issuance of Visa Forms
- (iii) Email & Approval copy of workshop
- (iv) Passport copy

*Jayanta Jyoti
29/11/23.*
Junior Assistant

*Jyoti
29/11/23*
Executive Officer

*Minhaj
29/11/23*
Assistant Registrar

Associate Dean AA&IR

Dean Outreach & AA

Director

Anup Kr. Roy
Junior IR- Executive

(A) approved

01.12.2023



**Office of Alumni Affairs & International Relations
Indian Institute of Technology
Kharagpur-721302**

**FORM FOR MINISTRY CLEARANCE
GOVERNMENT OF INDIA
FOR VISIT OF FOREIGN NATIONALS TO
INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR, INDIA**

1	Name :	Iris Beate Nieken
2	Nationality :	German
3	Date of birth :	10-04-1960
4	Place of birth :	Oberhausen
5	Number, Date & Place of Issue of Passport :	C2ZM855KW, 06-07-2021, Neustadt
6	Visa Number (if available)	
7	Current residential address :	Akazienweg 7, 67434 Neustadt, Germany
8	Permanent residential address :	Akazienweg 7, 67434 Neustadt, Germany
9.	Profession :	Doctor
10.	Place of Employment:	Offenburg
11.	Academic Credentials:	PhD
12.	Purpose of visit:	Attending Indo-German Scientific workshop in Chemical Engineering
13.	Period of visit:	18-02-2024 to 26-02-2024
14.	Email:	iris.nieken@online.de
15.	Day time Phone:	+49 1638144733
16.	Address of Indian Embassy where you will be applying for your visa:	10785 Berlin, Tiergartenstraße 17
17.	Coordinator of your visit at IITKGP/Dept :	Dr. Monojit Chakraborty



Office of Alumni Affairs & International Relations
Indian Institute of Technology
Kharagpur-721302

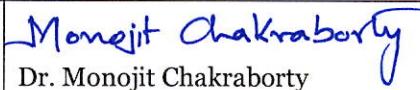
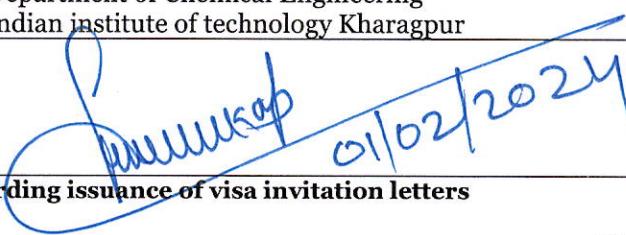
FORM FOR MINISTRY CLEARANCE
GOVERNMENT OF INDIA
FOR VISIT OF FOREIGN NATIONALS TO
INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR, INDIA

1	Name :	Stefanie Lott
2	Nationality :	German
3	Date of birth :	04-12-1992
4	Place of birth :	Achern, Germany
5	Number, Date & Place of Issue of Passport :	C8RZPKJC8, 05-22-2016, Karlsruhe
6	Visa Number (if available)	
7	Current residential address :	Schützenstr. 87, 76137 Karlsruhe, Germany
8	Permanent residential address :	Schützenstr. 87, 76137 Karlsruhe, Germany
9.	Profession :	Public servant
10.	Place of Employment:	NA
11.	Academic Credentials:	Bachelors
12.	Purpose of visit:	Attending Indo-German Scientific workshop in Chemical Engineering
13.	Period of visit:	18-02-2024 to 22-02-2024
14.	Email:	stefanie.lott@gmx.net
15.	Day time Phone:	NA
16.	Address of Indian Embassy where you will be applying for your visa:	e-visa
17.	Coordinator of your visit at IITKGP/Dept :	Dr. Monojit Chakraborty



**Office of International Relations
Indian Institute of Technology
Kharagpur-721302**

Request for issuance of visa invitation letter to foreign citizens

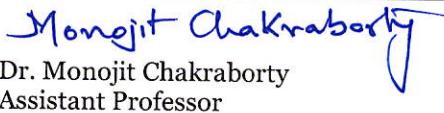
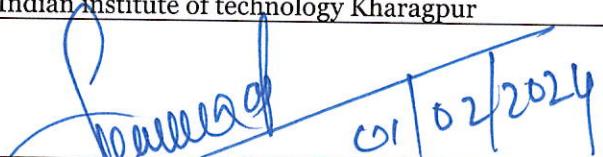
Invitee details	
Name of the visitor:	Iris Beate Nieken
Address and contact details:	Akazienweg 7, 67434 Neustadt, Germany Email: iris.nieken@online.de Ph: +49 1638144733
Citizenship:	Germany
Date of birth (dd-mm-yyyy):	10-04-1960
Organization:	Klinikum Offenburg
Details of visit	
Host Department:	Chemical Engineering
Activity to be undertaken at IITKGP:	Attending Indo-German Scientific workshop in Chemical Engineering at IITKGP. Presenting research work. Interacting with the students and other colleagues for research idea exchange.
Intended duration of stay at IITKGP :	17/02/2024 to 26/02/2024
Support provided by IITKGP (local travel, stay, food, honorarium, any other). Please give details of each type of support with funding source and proof:	All local hospitalities including transportation to and from kolkata airport, and accommodation at the guest house will be provided from the Indo-German Scientific workshop in Chemical Engineering fund. (CEP IIT/CEP/WOR/WOR/2023-2024/CH/82) Details of the nature and source of support are attached in the CEP approval form.
Support provided by any other organization incl. personal resources. Please give details and proof:	Details of the source of support are attached in the CEP approval form. A proof of the supporting funding approved by SERB is attached.
Invited by	
Name, affiliation and signature of host:	 Dr. Monojit Chakraborty Assistant Professor Department of Chemical Engineering Indian institute of technology Kharagpur
Recommended by HoD	 01/02/2024

Please note: Govt. rules will be followed regarding issuance of visa invitation letters



**Office of International Relations
Indian Institute of Technology
Kharagpur-721302**

Request for issuance of visa invitation letter to foreign citizens

Invitee details	
Name of the visitor:	Stefanie Lott
Address and contact details:	Schützenstraße 87, 76137 Karlsruhe, Germany Email: stefanie.lott@gmx.net Ph: +491718039592
Citizenship:	Germany
Date of birth (dd-mm-yyyy):	12-04-1992
Organization:	Karlsruhe Institute of Technology (KIT)
Details of visit	
Host Department:	Chemical Engineering
Activity to be undertaken at IITKGP:	Attending Indo-German Scientific workshop in Chemical Engineering at IITKGP. Presenting research work. Interacting with the students and other colleagues for research idea exchange.
Intended duration of stay at IITKGP :	17/02/2024 to 26/02/2024
Support provided by IITKGP (local travel, stay, food, honorarium, any other). Please give details of each type of support with funding source and proof:	All local hospitalities including transportation to and from kolkata airport, and accommodation at the guest house will be provided from the Indo-German Scientific workshop in Chemical Engineering fund. (CEP IIT/CEP/WOR/WOR/2023-2024/CH/82) Details of the nature and source of support are attached in the CEP approval form.
Support provided by any other organization incl. personal resources. Please give details and proof:	Details of the source of support are attached in the CEP approval form. A proof of the supporting funding approved by SERB is attached.
Invited by	
Name, affiliation and signature of host:	 Dr. Monojit Chakraborty Assistant Professor Department of Chemical Engineering Indian Institute of Technology Kharagpur
Recommended by HoD	 01/02/2024

Please note: Govt. rules will be followed regarding issuance of visa invitation letters



Continuing Education Programme

Indian Institute of Technology, Kharagpur - 721302

APPROVAL OF WORKSHOP

Date: 10-10-2023

The following has been approved by the Competent Authority

1. Program ID : IIT/CEP/WOR/WOR/2023-2024/CH/82
2. Title of the Program : Indo-German scientific workshop in chemical engineering

ROLE	NAME	EC	DEPARTMENT
Convenor	Rabibrata Mukherjee	09048	Chemical Engineering
Convenor	Arnab Atta	13006	Chemical Engineering
Convenor	Monojit Chakraborty	18124	Chemical Engineering
Convenor	Manish Kaushal	18032	Chemical Engineering
Convenor	Chirodeep Bakli	19008	Energy Science and Engineering
Convenor	Titash Mondal	20031	Rubber Technology
Convenor	Sourav Mondal	18042	Chemical Engineering

4. Department / Centre / School	:	Chemical Engineering
5. Duration of Program	:	From 19-02-2024 to 21-02-2024
6. No of CEUs	:	0
7. Expected number of participants	:	60
8. Venue	:	IIT KHARAGPUR,IIT KHARAGPUR
9. Source of Funds	:	Indo-German Science and Technology Centre (IGSTC),A Bilateral Institution of Government of India (DST) and Federal Government of Germany (BMBF), Ground Floor, Block-II, Technology Bhawan, New Mehruli Road, New Delhi - 110016, India; Science and Engineering Research Board (SERB),Department of Science and Technology, 5 and 5A, Lower Ground Floor, Vasant Square Mall, Plot No. A, Community Centre, Sector - B, Pocket-5 Vasant Kunj, New Delhi - 110 070
10. Brief Program Outline	:	This will be the fifth edition of the Indo-German scientific workshop series in Chemical Engineering, with participation of almost 70 individuals from India and Germany. The workshop is held every four years with the last one in Berlin in Feb 2020.
11. Application / Processing Fee	:	Not Applicable
12. For out station program : Not Applicable	:	
13. Estimated Budget	:	

Estimated Budget
(All numbers will be adjusted at the end of the course approximately on proportionate basis to match the gross receipts)

receipts	amount
Amount Received from Sponsorer	3000000
Total	3000000.00

Expenditure	Amount (Rs.)
Overhead Expenses	600000
Travelling and Conveyance Expenses	2050000
Proceedings Expenses	48230
Miscellaneous and Contingencies	100000
Hospitality Expenses	200000
Auditors Remuneration	1770
Total	3000000.00



Continuing Education Programme
Indian Institute of Technology, Kharagpur - 721302

PROPOSAL FOR WORKSHOP

Proposal ID : IIT/CEP/WOR/WOR/2023-2024/CH/82

Date:29-09-2023

1. Title of the Program : Indo-German scientific workshop in chemical engineering

ROLE	NAME	EC	DEPARTMENT
Convenor	Rabibrata Mukherjee	09048	Chemical Engineering
Convenor	Arnab Atta	13006	Chemical Engineering
Convenor	Monojit Chakraborty	18124	Chemical Engineering
Convenor	Manish Kaushal	18032	Chemical Engineering
Convenor	Chirodeep Bakli	19008	Energy Science and Engineering
Convenor	Titash Mondal	20031	Rubber Technology
Convenor	Sourav Mondal	18042	Chemical Engineering

3. Department / Centre / School : Chemical Engineering

4. Duration of Program : From 19-02-2024 to 21-02-2024

5. Qualification of Target Participants : PHD

6. Continuing Education Units the Program will carry : 0

[One CEU is associated with 10 hours of instruction, 5 hours of in-class assignment and end-course examination. Minimum 2 CEUs.]

7. Expected number of participants : 60

8. Venue : IIT KHARAGPUR,IIT KHARAGPUR

9. Source of Funds : Sponsored

10. Name of Sponsor (if Any) : Indo-German Science and Technology Centre (IGSTC),A Bilateral Institution of Government of India (DST) and Federal Government of Germany (BMBF), Ground Floor, Block-II, Technology Bhawan, New Mehrauli Road, New Delhi - 110016, India; Science and Engineering Research Board (SERB),Department of Science and Technology, 5 and 5A, Lower Ground Floor, Vasant Square Mall, Plot No. A, Community Centre, Sector - B, Pocket-5 Vasant Kunj, New Delhi - 110 070

11. Brief Program Outline : This will be the fifth edition of the Indo-German scientific workshop series in Chemical Engineering, with participation of almost 70 individuals from India and Germany. The workshop is held every four years with the last one in Berlin in Feb 2020.

12. Application / Processing Fee : Not Applicable

13. FOR OUT STATION Programme

(Off campus and Extension Centres) : Station leaving permission requested for the following teachers. (The absence from Kharagpur will be treated as On Duty)

: Not Applicable

14. Estimated Budget : 3000000/-

[All numbers will be adjusted at the end of the course on proportionate basis to match the gross receipts. The CEP overhead is 20% of gross receipts for both instation and outstation courses. There is no CEP overhead on QIP and TEQIP courses.]

receipts	amount
Amount Received from Sponsorer	3000000
Total	3000000.00

Expenditure	Amount (Rs.)
Overhead Expenses	600000
Travelling and Conveyance Expenses	2050000
Proceedings Expenses	48230
Miscellaneous and Contingencies	100000
Hospitality Expenses	200000
Auditors Remuneration	1770

SERB-Notification

From: "SERB Administrator" <SERB_Administrator@serbonline.in>

To: "serbinfo1" <serbinfo1@gmail.com>

Sent: Wednesday, 15 November, 2023 10:59:17

Subject: SERB-Notification

SERB
India

Science and Engineering Research Board
(Statutory Body Established Through an Act of Parliament : SERB Act 2008)
Department of Science and Technology, Government of India

SCIENCE & ENGINEERING RESEARCH BOARD (SERB)

(Statutory Body Established Through an Act of Parliament : SERB Act 2008)

Science and Engineering Research Board
3rd & 4th Floor, Block II
Technology Bhavan, New Mehrauli Road
New Delhi - 110016

Assistance to Professional Bodies and Seminar Symposia

File Number: SSY/2023/001033

Dated: 15-Nov-2023

Subject: Application titled "International workshop on Advances in Materials, Reaction and Separation Processes"

Dear Dr. Sourav Mondal,

It is to inform you that your proposal seeking for financial assistance under "Assistance to Professional Bodies & Seminar / Symposia Scheme" has been considered and recommended for the same. We are now agreed to provide **The committee recommended Rs 500000/-**

to meet the expenses related to **TA/DA to Young and Senior Indian Scientists and Pre-Conference printing** as partial grant-in-aid to the recommended application.

The grant is only for **"International workshop on Advances in Materials, Reaction and Separation Processes"** Dated: 19-Feb-2024 to 21-Feb-2024

Kindly submit the required document/ RTGS within 15 days of the receipt of this letter in order to enable us to process the file for the release of funds. In case, we do not receive the requested document within the provided time, it would be presumed that

