



Office of Alumni Affairs & International Relations  
Indian Institute of Technology Kharagpur  
Kharagpur - 721 302

DEPUTY DIRECTOR'S OFFICE  
No. 603  
IN 14 MAR 2024  
OUT : IIT KHARAGPUR

Ref No. 2187/2024/DIR

Date : 14 MAR 2024

**Subject:** Travel reimbursement for Joint Doctoral Programme students travelling from host country (The University of Melbourne) to IITKGP

Soumendu Sarkar (19GG90J03), Joint Doctoral Program (JDP) student under the IITKGP-University of Melbourne JDP program, has applied for financial support towards one-time travel and visa charges as per **Office order No. Estt/52/2019 (Flag 1)**. The student had joined the program AY 2020-22 and had travelled to Melbourne to conduct his 3rd year and 4th year of study at the host institute as per the JDP agreement.

The amount in INR requested for reimbursement is:

Name	Travel charge	Visa charge	Total
Soumendu Sarkar	43,267.00	34,436.00	77,703.00

In view of the above, please find enclosed all relevant documents pertaining to the requests for travel reimbursement of Soumendu Sarkar.

This is being submitted for your necessary approval, please.

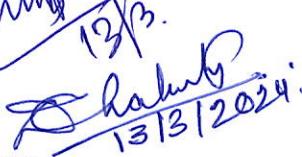
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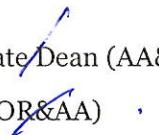
1. Office Order No. Estt/52/2019
2. Air ticket invoice
3. Visa charge receipt
4. a) First NoC from IIT Kharagpur  
b) Extended NoC from IITKGP
5. Approval of HoD for re-joining IIT Kharagpur

  
IR Executive

  
JA (AA&IR)

  
AR (AA&IR)

  
Associate Dean (AA&IR)

  
Dean (OR&AA)

  
Deputy Director

14/3/24