



Office of Alumni Affairs & International Relations
Indian Institute of Technology Kharagpur
Kharagpur – 721 302

DEPUTY DIRECTOR'S OFFICE	
No.	365
IN	17 APR 2024
OUT	IIT KHARAGPUR

Ref: 2202/2024/OIR

Date: 15.04.2024

Subject: Travel reimbursement for Joint Doctoral Programme students travelling to host country (The University of Melbourne)

Joint Doctoral Program (JDP) student under the IITKGP-University of Melbourne JDP program, Joydeep Baral (18BT92R02) has applied for financial support towards one-time travel and visa charges as per **Office order No. Estt/52/2019 (Flag 1)**. The student had joined the program AY 2020-22 and had travelled to Melbourne to conduct his 4th year and 5th year of study at the host institute as per the JDP agreement.

The amount in INR requested for reimbursement is:

Name	Travel charge	Visa charge	Total
Joydeep Baral	INR 34,915.00	INR 35,071.00	INR 69,986.00

In view of the above, please find enclosed all relevant documents pertaining to the requests for travel reimbursement of Joydeep Baral.

This is being submitted for your necessary approval, please.

Enclosed:

1. Office order No. Estt/52/2019
2. Tax invoice: Visa
3. Tax invoice: Air ticket
4. NoC PRS&R
5. Office order: Re-joining IITKGP

Jaydeep Baral
Junior Assistant

[Signature]
IR Executive

[Signature]
Assistant Registrar

[Signature]
Associate Dean (AA&IR)

[Signature]
Dean (OR&AA)

[Signature]
Deputy Director

May please be approved.
[Signature]
17/4/2024



IR (Academics)
For NA please
[Signature]
24/4/2024

To Dean BTBS
Be permitted as per the
office order.
[Signature]
23/4/24

AA&IR
For update tomorrow please
[Signature]
23/4/2024

Assoc. Dean (AA&IR)



भारतीय प्रौद्योगिकी संस्थान खड़गपुर
INDIAN INSTITUTE OF TECHNOLOGY KHARAGPU


Application
Reim

Office Order No. Estt / 52 / 2019 dated January 24, 2019

The undersigned is directed to convey that the Senate in its 327th Meeting held on 20th December 2018 approved to provide financial support for International travel to Dual Doctoral Degree students and students having Joint Supervisor from Abroad, in lieu of the Non-SAARC Conference under the following terms and conditions.

1. The students should be registered under Dual Doctoral Degree programme with a foreign university or should have a Joint Supervisor from a recognized foreign university.
2. The student should complete the registration seminar before applying for such a visit.
3. Minimum stay in a foreign university should be 90 days at a stretch.
4. Admissible amount of financial support is limited to Rs. 1,00,000.00 plus INR equivalent to US\$500.
5. The student will be reimbursed one time to and fro travel expenditure as per Government of India rules and visa charges only.

This is issued with the approval of the Competent Authority.


कुलसचिव / Registrar

Copy to :

1. All Deans
2. All Head of the Departments/ Centres / Schools / Sections / Units – *with request to bring it to the notice of all faculty and students of the Institute*
3. All Chairmen/ Chairpersons / Professors-in-Charge
4. Chairman, Hall Management Centre
5. Librarian, Central Library
6. President/Vice-President, Technology Students' Gymkhana
7. All Wardens / Assistant Wardens, Halls of Residence
8. Secretary to Director
9. Secretary, Deputy Director's Office
10. Secretary, Registrar's Office
11. Office Order File



Tax Invoice/Receipt

Receipt number: 200028014685 Date: 12.10.2021

ImmiAccount Name: BARAL,JOYDEEP
BP no: 1021633371 Email: d8981520240@gmail.com

Total Due: 638.82 AUD

Payment Received: 638.82 AUD

Balance Due: 0.00 AUD

Details	Product and Description	Qty	Amount (AUD)
	Reference No: EGOR6E42E9		
	Main Applicant: JOYDEEP BARAL (31.07.1994)		
	5134 TU500 Student Post Graduate Research	1	630.00
	Sub total for FTRN 9019568846		630.00
	Credit Card/PayPal Surcharge		8.82
	Total Due (AUD)		638.82

Payment Details

Card Holder Name: Jagadish Baral
Card Payment MC - 545964*****504 (200028014685) 638.82
Response : 0 - Approved AuthCode : 128504637333
Order ID : 30001021723 Merch ID : DICCOM03

2. Tax, in

Payment total (AUD) 638.82

Comments: ORIGINAL RECEIPT

* GST applies to this item and is equal to 1/11th of the total charged for this item. If a credit card surcharge applies then the GST component of the surcharge is also 1/11th.



Balmer Lawrie
TRAVEL & VACATIONS

Balmer Lawrie & Co Ltd.
Core 08 GF/Scope Complex
New Delhi 110003

GST Number : 07AABCB0984E1ZX

IRN: -NA-
Ack No: -NA-
Ack Dt: -NA-



M/S, INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR
IIT KHARAGPUR
KHARAGPUR
Customer GST :
Place of Supply :

Bill No : DL237110046438
Ticket Issue Date : 30.11.2023
SAP Client Code : 7000009021
Client Code : IG000241108
Booked By : Alik Paul
Requested By : Mr. Joydeep Baral

3. Tax in

Airline	Passenger(s)	Ticket(s) No	Flight No.	Travel Date	Sectors	Travel Class	Gross Fare
Singapore	MR JOYDEEP BARAL	6185102248092	208	16.02.2024	MEL-SIN	N	34508
Singapore		6185102248092	516	17.02.2024	SIN-CCU	N	
PNR:6ILVWW, 69NNPL				Fare:	27245		
Tax Breakup : AU-3316,WG-316,WY-1400,L7-188,SG-375				YQ:	0		
Base Air Fare Taxable (Base Fare + YQ + YR + TRF + CMF + RCS + RCF + PHF				YR:	1668		
+ TTF + COMM + COMMBF + CUTE + SGI + SVGU + CNX - TF1K): 28913				PSF:	0		
				Other Taxes / Fees:	5595		
				Insurance:	0		
				IGST on Airfare (SAC:996425):	0		
				Add: Processing Fee	345		
				IGST on PF (SAC:998551):	62.1		
Total Bill Amount :						₹	34915.1
Rs: (THIRTY FOUR THOUSAND NINE HUNDRED FIFTEEN ONLY)						₹	34915

1 Payment should be made only by cheque/RTGS/creditcard/debitcard or other RBI approved digital modes of payment. No Cash payments are allowed.
2 For NEFT/RTGS payments, you may make payment to our local bank account as communicated to you by our branch officials for travel related payments.
3 GST has been charged on airfare @ 5% for economy and @ 12% for business class tickets, wherever applicable, as per law. For processing fees/commission/incentives, GST has been charged @18%.
4 As part of our digitization efforts and to save trees, all clients are advised to send an email for bill details covering bill no, bill date, passenger name, amount settled against each bill, credit note no, credit note date, credit note amount etc. to BL accounts department and BL branch manager on their official email id as communicated to you from time to time.

Bill Date : 30.11.2023

THIS IS A COMPUTER-GENERATED DOCUMENT AND IT DOES NOT REQUIRE A SIGNATURE

Signature valid

Digitally signed by BALMER LAWRIE AND CO LTD
Date : 30/11/2023 17:26:09

भारतीय प्रौद्योगिकी संस्थान खड़गपुर
शैक्षणिक (स्ना. अध्य. एवं शोध) अनुभाग
Indian Institute of Technology Kharagpur
Academic (PGS&R) Section

No. IIT/Acad(PGS&R)/F.II/2/18BT92R02
Date: 16.02.2022

4. NOC P

The undersigned is to convey that on the recommendation of the Supervisor and the Head of the Department, the Dean (PGS&R) has permitted Mr. Joydeep Baral (Roll No. 18BT92R02), a Ph.D Research Student under category 'Institute' in the Department of Biotechnology to visit The University of Melbourne, Australia under MIPA Dual Doctoral Program between IIT Kharagpur and The University of Melbourne during the period from **05.03.2022** for a period of 2 years under following conditions.

- (1) The period of his stay in Melbourne will be treated as leave without Institute Assistantship.
- (2) On expiry of leave Mr. Baral has to rejoin the School and submit his joining report through proper channel
- (3) The Institute has no objection if he applies for visa for the purpose.

संयुक्त कुलसचिव (शैक्षणिक) / Joint Registrar (Academic)

To
Mr. Joydeep Baral (Roll No. 18BT92R02)
Through: Head, Department of Biotechnology

Copy to:

1. Head, Department of Biotechnology
2. Deputy Registrar (Accounts)
3. Personal file

S. office pr

भारतीय प्रौद्योगिकी संस्थान खड़गपुर
शैक्षणिक अनुभाग
Indian Institute of Technology Kharagpur
Academic Section

No.IIT/ACD/PGS&R/F.II/2/18BT92R02

Date: 07.03.2024

With reference to his application through the Supervisor and Head of the Department, the undersigned is to convey that Mr. Joydeep Baral (Roll No. 18BT92R02), a Ph.D. Research Student under category 'Institute' in the Department of Biotechnology has rejoined the Department on **27.02.2024**.

Mr. Baral was permitted to visit the University of Melbourne, Australia under MIPA Dual Doctoral Programme without Institute assistantship during the period from **05.03.2022** to **04.03.2024** vide Office Order No. IIT /Acad (PGS&R) /F.II/2 /18BT92R02 dated 16.02.2022.



Assistant Registrar (Academic)



To

Deputy Registrar (Accounts)- *requested to resume the fellowship w.e.f. 27.02.2024*

Copy to:

1. Head, Department of Biotechnology
2. Mr. Joydeep Baral (Roll No. 18BT92R02)
Through: Head, Department of Biotechnology
3. Personal File