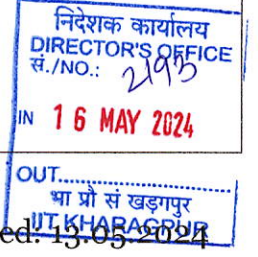




Office of Alumni Affairs & International Relations (AA&IR)
Indian Institute of Technology
Kharagpur – 721 302



REF: 2218/2024/OIR

Dated: 15.05.2024

NOTE

Sub: Approval for staying in TGH for the Short term visit of Ms. Raushan Amantayeva from Kazakhstan to do her internship under Prof. Kailash B L Srivastava, HSS Department at IITKGP.

Ms. Raushan Amantayeva from Kazakhstan has arrived on campus to do her internship under Prof. Kailash B L Srivastava of Humanities and Social Sciences Department (enclosed DRF, Flag-i). Prof. Srivastava has communicated with HMC, Chairman before arrival of the student regarding her accommodation at SAM Guest House (Flag-ii) but due to renovation work of the Guest House the student will be staying in TGH. As per the student application form it is understood that the funding to this short term visit will be supported by A. Baitursynov Kostanay University, Kazakhstan (Flag-iii).

This is placed for your kind consideration and approval of the following:

- A. Approval for staying in TGH from 16th – 31st May, 2024 (Email attached, Flag-iv) or as per

It may kindly be noted that the payment of TGH will be made by the student herself. TGH nominal please

The supporting documents of the visit are enclosed.

- Encl. Flag: (i) Copy of Departmental Recommendation Form
(ii) Email Correspondence between Prof. Srivastava & HMC, Chairman
(iii) Copy of Student application form
(iv) Passport & Visa copy
(v) Email Correspondence between Prof. Srivastava & TGH

Arup K. Roy
Junior IR- Executive

Jayabr.
Junior Assistant

on leave.
Assistant Registrar

Associate Dean / AA&IR

Dean Outreach & AA

Director

JA' may be considered for approval please.
Approved
Duty
15/5/2024

[Signature]
17/05/2024



Office of International Relations
Indian Institute of Technology
Kharagpur-721302

Recommendation Form for short-term visit to IIT Kharagpur by foreign applicants for coursework or research not leading to a degree

Applicant details (to be filled in by OIR)			
Name :	RAUSHAN AMANTAYEVA		
Citizenship:	KAZAKHSTAN	Date of birth:	20.04.1988
Home Institute :	A. BAITURSYNOV KOSTANAY STATE UNIVERSITY		
Program enrolled in :	MASTER		
Details of application at IIT Kharagpur (to be filled in by OIR)			
Department/School/Centre:	HUMANITIES & SOCIAL SCIENCES		
Intended courses/research to be undertaken at IITKGP:	KNOWLEDGE MANAGEMENT		
Intended start date/month at IITKGP :	MAY, 2024	Intended end date/month at IITKGP :	MAY, 2024
Source of funding:	Self / Scholarship	Details:	A. BAITURSYNOV KOSTANAY UNIVERSITY
Recommendation (to be filled in by D/C/S)			
Evaluation of applicant's academic credentials	Completed on: 19/01/2024	Marks Awarded:	84/100
Personal interview conducted (Skype/In person)	Conducted on: 19.2.2024	Marks Awarded:	85/100
Assigned Mentor's Name (if recommended):	Prof. KBL Srivastava		
Comments/Remarks/Pre-requisites (if any):	-		
Signature of Head with seal and date:			
Forwarded by Associate Dean AA & IR:			
Comments by Dy. Reg Academics/ Joint Reg Academics	N.A.		
Approval by the Academic Dean (Dean FoEA/FoS/BTBS)			
Comments by the Academic Dean	All of the items in Flag(C) must be submitted. Approved subject to submission of pending documents.		
Signature of the Academic Dean with seal and date	 29.04.2024		

Please note: Kindly return this signed form to OIR for further processing. If recommended, GoI rules will be followed for issuing visa invitation letter to applicant.

Form updated: May 2023

Re: Booking of AM Hall

From : kbls@hss.iitkgp.ac.in

Mon, Apr 29, 2024 04:42 PM

Subject : Re: Booking of AM Hall**To :** Dillip Swain <swain@agfe.iitkgp.ac.in>**Cc :** smishra <smishra@mining.iitkgp.ac.in>, Office of International Relations <ir-office@adm.iitkgp.ac.in>, raunur88@mail.ru

Dear Prof Mishra

Kindly confirm the booking of one room for the international scholar as requested.. She is reaching on 1st of May, 2024 so that she gets the accommodation immediately upon her arrival.

Later on if she wants to go to some other guesthouse, then she can go.

Regards,

KBL Srivastava

Dr KBL Srivastava

Professor

Department of HSS,

IIT Kharagpur

----- Original Message -----

From: Dillip Swain <swain@agfe.iitkgp.ac.in>

To: smishra <smishra@mining.iitkgp.ac.in>

Cc: Office of International Relations <ir-office@adm.iitkgp.ac.in>, raunur88@mail.ru, kbls@hss.iitkgp.ac.in

Sent: Mon, 29 Apr 2024 15:53:02 +0530 (IST)

Subject: Re: Booking of AM Hall

Dear Prof. sunita,

Please confirm if the requested accommodation can be available in SAM GH in view of the renovation work.

Thanking you

Prof. Dillip Kumar SWAIN, PhD

Professor, Agronomy (Agricultural Systems & Management)

Agricultural and Food Engineering Department

Chairman, Hall Management Centre

Indian Institute of Technology Kharagpur

Kharagpur - 721 302

INDIA

Phone : +(91) 3222 283170 (Office)

+(91) 3222 280171 (Residence)

+(91) 9933023760 (Mobile)

Fax : +(91) 3222 282244 / 255303

e-mail:swain@agfe.iitkgp.ac.in/dillipswain70@gmail.com

+ (91) 3222 280171 (Residence)
+ (91) 9933023760 (Mobile)
Fax : + (91) 3222 282244 / 255303
e-mail: swain@agfe.iitkgp.ac.in/dillipswain70@gmail.com
Web : <http://www.iitkgp.ac.in/department/AG/faculty/ag-swain>

----- Original Message -----

From: kbls@hss.iitkgp.ac.in
To: "Swain" <swain@agfe.iitkgp.ernet.in>
Cc: "Office of International Relations" <ir-office@adm.iitkgp.ac.in>, raunur88@mail.ru
Sent: Monday, 29 April, 2024 12:20:40
Subject: Booking of AM Hall

Dear Sir

One international scholar Ms. Raushan Amantayeva from Kazakhstan is visiting for her research internship under my supervision from 1st May to 31st May 2024.

Her internship is approved by our department and the office of AA & IR, IIT Kharagpur.

She is planning to stay in AM hall (single room AC) for the above period. I had a talk with IR office and they told me that I have to book the accommodation for her. She will be making the payment for her board and lodging.

Therefore, I request you to provide her accommodation in AM hall for one month (during her period of stay).

Kindly confirm it to me, Raushan and the IR office for her smooth transition at IIT Kharagpur. She is visiting on May 1st 2024.

With regards,
KBL Srivastava
9434031054

From : kbls@hss.iitkgp.ac.in Mon, Apr 29, 2024 12:20 PM
Subject : Booking of AM Hall
To : Dillip Swain <swain@agfe.iitkgp.ernet.in>
Cc : ir-office@adm.iitkgp.ac.in, raunur88@mail.ru

Dear Sir

One international scholar Ms. Raushan Amantayeva from Kazakhstan is visiting for her research internship under my supervision from 1st May to 31st May 2024.

Her internship is approved by our department and the office of AA & IR, IIT Kharagpur.

She is planning to stay in AM hall (single room AC) for the above period. I had a talk with IR office and they told me that I have to book the accommodation for her. She will be making the payment for her board and lodging.

Therefore, I request you to provide her accommodation in AM hall for one month (during her period of stay).

Re: booking of single AC Room

From : Technology Guest House <tgh@hijli.iitkgp.ac.in> Tue, Apr 30, 2024 02:21 PM
Subject : Re: booking of single AC Room
To : kbals@hss.iitkgp.ac.in
Cc : pmishra <pmishra@hss.iitkgp.ac.in>, raunur88@mail.ru, ir-office@adm.iitkgp.ac.in

Thank you for your email!

Further, in reference to your below email, please be informed that in the case of foreign visitors, as per the institute norms, the host has to follow a usual protocol of obtaining Director's approval by providing the details of the visit to the Office of the International Relations where in the details will be entered in the FVIF (Foreign Visitors Information Form).

Following the usual booking protocol the guest house may keep the required accommodation tentatively reserved for the foreign visitor for the dates mentioned in the email below. However, for confirmation of the booking, we request you kindly to provide us with a copy of approval letter before the arrival date of the visitor. We are copying this email to the Office of the International Relations (OIR) for the needful help in this matter.

With Regards
TGH OFFICE (03)
प्रौद्योगिकी अतिथि गृह / Technology Guest House
भारतीय प्रौद्योगिकी संस्थान / Indian Institute of Technology
खड़गपुर, पश्चिम मिदनापुर / Kharagpur, West Midnapore
पश्चिम बंगाल -721302 / West Bengal-721302
दूरभाष / Tel : +91-3222-282834(O),
ई-मेल / E.mail: tgh@hijli.iitkgp.ernet.in

From: kbals@hss.iitkgp.ac.in
To: "Technology Guest House Booking/General" <tgh@hijli.iitkgp.ac.in>
Cc: "pmishra" <pmishra@hss.iitkgp.ac.in>, raunur88@mail.ru
Sent: Tuesday, April 30, 2024 11:35:05 AM
Subject: booking of single AC Room

Dear Sir

One International research scholar Ms. Raunak Amantayeva from Kazakhstan is visiting to IIT Kharagpur for her internship under my supervision. Her visit is approved by the International relations office of IIT Kharagpur. She plans to stay in the technology guest house from 1st May to 31st May 2024. Kindly book a single AC room for her for the period of one month (1st May to 31st May 2024). If it is not possible to book for one month, then book for 15 days at least (1st May to 15th May 2024) initially.
Kindly confirm the booking and inform me and the scholar (cc in mail).

Thanks and regards,

KBL Srivastava

Application for Non Degree Programme

Application Details

Application ID : 2024N0056AMAN
Applied Date : 15-04-2024

Personal Details

Name (as in passport) : Amantayeva Raushan
Date of Birth : April 20, 1988
Place of Birth : Kazakhstan-Arkalyk
Gender : Female
Nationality : Kazakhstan
Main Language/s spoken at home : kazakh,russian
Other Languages Known : english

Disability Details

NO

Contact Details

Email Address : raunur88@mail.ru
Home Phone : 87754352822
Mobile Phone : 87754352822
Whatsapp Number : 87754352822

Current Mailing Address

Country : Kazakhstan
Suburb/Town : Kostanay
State : Kostanay
Address : 39/ AIRPORT , apt. 84
Postcode : 110000
Contact Person in case of Emergency : Maxat Amantayev
Contact Number in case of Emergency : 87751429921

Name of your affiliated Institute/Company : A BAITURSYNULY KOSTANAY REGIONAL UNIVERSITY
Institute's/Company's Address : RK, KOSTANAY, BAYTURSNOV STR 47
Does your Institute/ Company have an MOU with IIT KHARAGPUR? : No

Details of the person whom IITKGP will correspond with during your visit and share official correspondences :

Contact Person's Name : Kailash Bihari Lal Srivastava
 Designation : Professor
 Email ID : kbls@hss.iitkgp.ac.in
 Contact Number : 913222283624
 Official Business Hours : None

Academic Qualifications/ Educational Details:

Name of the Degree/Exam	University/ Board/ Council	Year of Completion	GPA (or Equivalent)	Maximum GPA Scale (or Equivalent)	Major/ Specialisation/ Subjects
Bachelor	A BAITURSYNOV KOSTANAY STATE UNIVERSITY	2010	3.81	4	standardization, metrology and certification
Master	A BAITURSYNOV KOSTANAY STATE UNIVERSITY	2013	3.2	4	Management

Publications/ research papers /books:

Title of Conference Paper/ Journal Paper/ Book Chapter/ Book	Authors	Publication Details (Publisher, Volume no., Pages, Year)
Talent management as a factor in increasing company efficiency	Amantayeva R, Sartanova N	Central Asian economic review volume 1(148). p.-164-176, 2022

Zimbra

ir-office@adm.iitkgp.ac.in

Re: Guest House Booking

From : Technology Guest House <tgh@hijli.iitkgp.ac.in> Mon, May 13, 2024 04:11 PM
Subject : Re: Guest House Booking
To : kbbs@hss.iitkgp.ac.in
Cc : IIT Kharagpur Office of Dean, International Relations <ir-office@adm.iitkgp.ac.in>, BIBHUTI BHUSHAN ROY <caretaker.tgh@adm.iitkgp.ac.in>, Associate Dean International Relation <adeanir@adm.iitkgp.ac.in>, dc <dc@mining.iitkgp.ac.in>, Sanjeev Kumar Verma <skverma@adm.iitkgp.ac.in>

Thank you for your email!

Kindly submit the Foreigner Clearance Certificate with this email.

With Regards
TGH OFFICE (03)
प्रौद्योगिकी अतिथि गृह / Technology Guest House
भारतीय प्रौद्योगिकी संस्थान / Indian Institute of Technology
खड़गपुर, पश्चिम मिदनापुर / Kharagpur, West Midnapore
पश्चिम बंगाल -721302 / West Bengal-721302
दूरभाष / Tel : +91-3222-282834(O),
ई-मेल / E.mail: tgh@hijli.iitkgp.ernet.in

From: kbbs@hss.iitkgp.ac.in
To: "IIT Kharagpur Office of Dean, International Relations" <ir-office@adm.iitkgp.ac.in>
Cc: "Technology Guest House Booking/General" <tgh@hijli.iitkgp.ac.in>, "BIBHUTI BHUSHAN ROY" <caretaker.tgh@adm.iitkgp.ac.in>, "Associate Dean International Relation" <adeanir@adm.iitkgp.ac.in>, "dc" <dc@mining.iitkgp.ac.in>, "Sanjeev Kumar Verma" <skverma@adm.iitkgp.ac.in>
Sent: Friday, May 10, 2024 8:14:24 AM
Subject: Re: Guest House Booking

Dear Sir
Please find the recommendation from the IR office.
Kindly extend the stay of Ms Raushan from 16th to 31st May 2024.
She will make the payment for the stay.
Regards,
KBL Srivastava

----- Original Message -----

From: IIT Kharagpur Office of Dean, International Relations <ir-office@adm.iitkgp.ac.in>
To: Technology Guest House <tgh@hijli.iitkgp.ac.in>
Cc: kbbs <kbbs@hss.iitkgp.ac.in>, BIBHUTI BHUSHAN ROY <caretaker.tgh@adm.iitkgp.ac.in>, Associate Dean International Relation <adeanir@adm.iitkgp.ac.in>, dc <dc@mining.iitkgp.ac.in>, Sanjeev Kumar Verma <skverma@adm.iitkgp.ac.in>
Sent: Thu, 09 May 2024 18:35:34 +0530 (IST)
Subject: Re: Guest House Booking