अंतरराष्ट्रीय संबंध कार्यालय
भारतीय प्रौद्योगिकी संस्थान, खड़गपुर
Office of International Relations
Indian Institute of Technology, Kharagpur

आज़ादी का
अमृत महोत्सव

Ref. No. 2245/OIR/2024   **Date: 03/07/2024**

Subject: Request for quotation for the procurement of Customized blinds for office.

For the purchase of customized blinds for office, a Local Purchase Committee has been constituted upon approval of Competent Authority as per note ref. no. 2245/2024/OIR dated: 24/06/2024.

After market survey the committee recommends four suitable vendors who can provide the product with desired quality. Name & email ids of the vendors are mentioned below:

Sl. No.	Name of the Vendor	Email ID
1	Anupam Enterprise	anupamenterprisedvc@gmail.com
2	Urmila Enterprise	urmilaenterprise89@gmail.com
3	Dhiraj Kumar	dhiraj7783@gmail.com
4	M.D. Enterprise	m.d.enterprise.in@gmail.com

The committee suggests to approach the above vendors through email for submitting their quotations in hard copy so that committee can evaluate it.

The quotation request may be sent by email ir-office@adm.iitkgp.ac.in and the quotations may be received to the following address:

Dean, International Relations

Office of Alumni Affairs & International Relations
NA 403, Nalanda Complex,
IIT Kharagpur – 721302

Rabibrata Mukhya
04.07.2024
Dean, IR
Member

Chakravarty
04/7/2024
Dean, Alumni Affairs
Member

Shattapathyay
9-7-2024
Dean, Student Affairs
Member

Karabi Das
11.07.2024
Dean, Outreach
Chairperson

DEPUTY DIRECTOR'S OFFICE
No. 496
IN 27 JUN 2024
OUT
IIT KHARAGPUR

Ref. No.:2245/2024/OIR

Date: 24/06/2024

Subject: Approval for procurement and installation of blinds for the Office of AA & IR.

With reference to the attached circular, the Office of AA & IR has been shifted to NA-402 & NA-403. As the windows of the office are made up of transparent glass, the sunlight comes directly in to the office, it feels very hot and screens of the PCs becomes less visible. So there is a need of blinds to be installed in the windows of the office of AA&IR.

This product is not available on GeM (Non availability certificate enclosed) & the estimated cost for the blinds is INR 1,60,000. So the Office of AA&IR proposes to form a Local Purchase committee for the procurement and installation of blinds composes of following members:

1. Dean, Outreach (Chairperson)
2. Dean, Alumni Affairs (Member)
3. Dean, International Relations (Member)
4. Dean, Student Affairs (Member)

Requesting your kind consideration and necessary approval, please so that the Office of AA&IR may proceed for the procurement of blinds and it may kindly be noted that the payment will be made from the operating grant of IR.

Junior Assistant

IR – Executive

Rabibrata Mukhya
26.06.2024

Dean (International Relations)

Deputy Director
28/6/24

Director
(A) approved.
01.07.2024

Enclosures:

1. GeM Non-availability report.
2. Office order for office shifting.

निदेशक कार्यालय
DIRECTOR'S OFFICE
सं./NO. 2840
IN 01 JUL 2024
OUT
भा प्रौ सं खड़गपुर
IIT KHARAGPUR

Report ID: GEM/GARPTS/24062024/MBZVVOG20FDH
Report Name: Blinds
Generated By: Shruti Singh Parihar , Department of Higher Education , Ministry of Education

Generated On: 24/06/2024
Valid till: 24/07/2024

GeM Availability Report and Past Transaction Summary

GeM Availability Report and past transaction summary report is generated based on the specifications searched by the Buyer. The specification may be modified appropriately for searching relevant categories on GeM. Buyer may navigate to GeM category page by clicking on the category link to view category specifications and products/services available in the category.

Order Count and Order Value displayed is on a cumulative basis since GeM inception.

1. Search String: Customized blinds for office

Search type: Product

1. There are categories available on GeM matching your requirements (as listed here). You can create a bid on GeM with a product closest matching your required specifications and add additional parameters in specifications through Corrigendum using RMS functionality.
2. If you feel that category TP needs updating you can submit category updating request also through RMS.
3. If you do not want to use any of the above option and want to proceed for procurement outside GeM, please suggest the specifications of the required product for creation of new category on GeM for future procurement.

Search Result: Category available/suggested on GeM but marked as "not matching requirements" by the buyer with undertaking as under:

It is certified that I have thoroughly checked all probable categories suggested by GeM and I am satisfied that the product required is not covered / does not fall in any of the suggested categories and can not be procured under any of these categories even after inclusion of List of Values(LOV) wherever possible in category specifications of suggested categories. It is also certified that the technical specification requirement are such that these can not be covered even by adding specification parameters using ATC in any of the GeM suggested categories. This is a one-time requirement hence new category creation is not proposed / or requirement is recurring but request for new category creation will be submitted separately post generation of GeMARPTS.

Category Name	Catalog Count	Order Count			Order Value (in Lakhs)		
		Direct Purchase	Reverse Auction	Bid	Direct Purchase	Reverse Auction	Bid
Blinds-Handicraft	5	108	0	2	16	0	1
XLPE Cable for Working Voltages up to and Including 1.1 KV as per IS 7098 (Part 1)	29,939	6,660	452	4,194	11,854	3,620	29,851
Blinds - Handicraft	23	554	0	3	202	0	0
Vertical Blinds (V2)	61	908	5	11	368	2	4
Roller Blinds	1,397	10,348	19	146	7,725	21	405
LED Luminaire (for Flood Light) as per IS 10322, IS 16107	40,499	22,765	658	4,661	22,505	3,751	20,121

भारतीय प्रौद्योगिकी संस्थान खड़गपुर
INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR
संपदा कार्यालय / ESTATE OFFICE

O.O. No. IIT/EO/21-22/09, dated 8th October, 2021.

The undersigned is to convey the approval of the Competent Authority for allotment of the below given spaces / rooms to the following Departments / Centres / Schools / etc. until further order:-

Sl No.	Details of space	Space/Room No	Allotted to
1.	Nalanda Administrative Block	NA – 401, NA - 404 & Board Room in between NA – 403 & NA - 404	Jt. Project Director, IIT Kharagpur AI4ICPS I Hub Foundation.
2.	Nalanda Administrative Block	NA – 402 & 403	Dean, OUTREACH, Associate Dean AA&B, Associate Dean IR&CEP and their offices.
3.	Old Biotechnology Building	Entire space of Ground Floor	Chairman, CoE-SEA, IIT Kharagpur.
4.	Old Biotechnology Building	Entire space of 1st & 2nd Floor	Head, Dept. Architecture and Regional Planning, IIT Kharagpur.

All the earlier allotment in respect of the aforesaid space may please be treated as cancelled.

This is issued with the approval of the Competent Authority.

उप कुलसचिव/ Deputy Registrar Deputy Registrar (EO)
सम्पदा कार्यालय/Estate Office
भा प्रौ सं खड़गपुर/IIT Kharagpur

To:

1. Prof. Jayanta Mukhopadhyay, Professor, Dept. of CS&E and Dean, OUTREACH, IIT Kharagpur.

2. Dr. Debdoot Sheet, Dept. of EE and Joint Project Director, AI4ICPS I HUB FOUNDATION IIT Kharagpur.

3. Prof. Jhareswar Maiti, Dept. of I&SE and Chairman(CoE-SEA), IIT Kharagpur.

4. Prof. Abraham George, Head, ARPlanning, IIT Kharagpur.