



**Office of International Relations (IR)
Indian Institute of Technology
Kharagpur – 721 302**

REF: 2248/2024/OIR

Dated: 01.07.2024

Sub: Request for processing for GoI Clearance for the visit of Ms. L. Scaiola from Italy for participation in the Indo-French Interdisciplinary Workshop at IITKGP during 17th - 29th July, 2024.

The Office of International Relations (IR) is hereby submitting the following documents to ~~IR~~ Registrar Estb: Director's approval copy (Flag-a), Filled up Ministry Clearance form (Flag-b), Invitation Letter copy (Flag-c) and Passport copy (Flag-d) for Ms. Scaiola, who is scheduled to visit IITKGP during 17th - 29th July, 2024 for participation in the Indo-French Interdisciplinary Workshop (Project Code: P2620). The faculty coordinator of her visit is Prof. Anjali Gera Roy of Humanities & Social Sciences Department.

Name of the Visitor	Nationality	Passport No.
Ms. Lara Scaiola	Italian	YB7683605

This is for necessary processing please.

Kindly acknowledge the receipt of the above documents and get back to Office of International Relations on incremental update.

Thank you.

Encl: (a) Director's approval copy
(b) Filled-up Ministry Clearance Form
(c) Invitation Letter copy
(d) Passport copy

Anup K. Roy

Junior IR-Executive

~~Writi 1/07/24~~
IR-Executive

Dean, International Relations

~~Asst. Registrar (Estb.)~~

Reb. bala - mukherjee
01-07-2024

