



Office of International Relations
Indian Institute of Technology
Kharagpur – 721 302

REF: 2313/2024/OIR

Dated: 29.08.2024

NOTE

Sub: Approval for the visit of Prof. K. Otake from Japan during 04th – 07th Nov, 2024.

Prof. Kenichi Otake from the Kyoto University, Japan is scheduled to visit IIT Kharagpur from 04th – 07th Nov, 2024 to deliver a research seminar in the field of porous materials and coordination polymers and interacting with faculty colleagues and students.

The faculty coordinator for his visit is Prof. Madhab C. Das from the department of Chemistry (Flag-i). According to the submitted document, visitor's local travel (between CCU airport and IITKGP), guest house accommodation and food expenses at NTGH will be covered by the department fund of Chemistry (Flag-ii).

The supporting documents of the visit are enclosed.

This is placed for your kind consideration and approval of the said visit.

Encl.Flag: (i) Filled-up Ministry Clearance Form
(ii) Filled-up Issuance of Visa Form
(iii) Passport Copy

Arup K. Roy
29.08.2024

Junior IR- Executive

W.P.
29/08/24
IR-Executive

Rab. B. Rab - Muthayya
30. 08. 2024
Dean, International Relations

J.C.
01.09.2024
Director



**Office of International Relations
Indian Institute of Technology
Kharagpur-721302**

**FORM FOR MINISTRY CLEARANCE
GOVERNMENT OF INDIA
FOR VISIT OF FOREIGN NATIONALS TO
INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR, INDIA**

1	Name :	Ken-ichi Otake
2	Nationality :	Japan
3	Date of birth :	April 8 th , 1988
4	Place of birth :	Japan
5	Number, Date & Place of Issue of Passport :	TT6691425 Date of issue: 02 August, 2024 Date of expiry: 02 Augst 2034 Issuing Country: Japan
6	Visa Number (if available)	
7	Current residential address :	〒606-8393 Apt. 202, Daini-vira-matasuhige, 60-10, Higashi-takeya-cho, Sakyo-ku, Kyoto, Kyoto, Japan
8	Permanent residential address :	〒451-0022 1-34, Kaida-cho, Nishi-ku, Nagoya, Aichi, Japan
9.	Profession :	University associate professor
10.	Place of Employment:	Kyoto University, JAPAN
11.	Academic Credentials:	Ph.D in Science (Kyoto University)
12.	Purpose of visit:	To deliver a research seminar in the field of porous materials and coordination polymers and interacting with faculty colleagues and students.
13.	Period of visit:	Nov 04-07, 2024
14.	Email:	ootake.kenichi.8a@kyoto-u.ac.jp
15.	Day time Phone:	+81-90-3823-7186
16.	Address of Indian Embassy where you will be applying for your visa:	Consulate General of India, 10 Floor, Lucid Square Semba 1-9-26, Kyutaromachi, Chuo Ward, Osaka, 〒 541-0056
17.	Coordinator of your visit at IITKGP/Dept :	Dr. Madhab C. Das Associate Professor, Department of Chemistry, Indian Institute of Technology Kharagpur, WB, 721302, India. Ph: 03222-282894, Email: medas@chem.iitkgp.ac.in

**INVITATION LETTER**

Date: 03.09.2024

To:**Prof. Kenichi Otake****Institute for Integrated Cell-Material Sciences (WPI-iCeMS),
Kyoto University Institute for Advanced Study (KUIAS),
Kyoto University, Yoshida Ushinomiya-cho, Sakyo-ku, Kyoto, Japan.****Subject:** Invitation to visit the Indian Institute of Technology Kharagpur during 4th - 7th Nov, 2024.**Dear Prof. Kenichi Otake,**

IIT Kharagpur is pleased to invite you to deliver a research presentation at the Department of Chemistry from the 4th to the 7th of November 2024, and to interact with our faculty colleagues and students. Your contributions and expertise in the field of porous materials and coordination polymers make you an exceptional candidate to share your knowledge and research findings. Additionally, your visit could initiate future collaborative research with our faculty. We are confident that your visit will be a memorable and enriching experience for everyone involved.

We have noted your passport details as follows:

Name: Kenichi Otake
Nationality: Japanese
Country of present domicile: Japan
Passport number: TT6691425

Place of Issue of passport: Japan
Issue date of passport: Aug 2nd, 2024
Expiry date of passport: Aug 2nd, 2034
Date of birth: April 8th, 1988

Your local travel (between CCU airport and IIT Kharagpur), guest house accommodation at TGH, and food expenses at TGH will be covered by the department Chemistry's fund. Prof. Madhab C. Das (mcdas@chem.iitkgp.ac.in) from the Department of Chemistry at our Institute will be the coordinator for your visit. We would be delighted if you accept our invitation and share your travel plans with Prof. Das.

I look forward to your positive response. Please feel free to discuss all matters pertaining to your visit with Prof. Das.

With warm regards,

Sincerely,

Rabibrata Mukherjee
03.09.2024

Dean, International Relations

Dr. Rabibrata Mukherjee
संकायाध्यक्ष, अंतर्राष्ट्रीय संबंध
Dean, International Relation
भारतीय प्रौद्योगिकी संस्थान खड़गपुर
Indian Institute of Technology Kharagpur

CC:
(1) Office of Registrar, IIT Kharagpur
(2) Prof. J. K. Dey, HoD-Chemistry
(3) Prof. Madhab C. Das, coordinating faculty, Dept. of Chemistry



Office of International Relations
Indian Institute of Technology
Kharagpur-721302

Request for issuance of visa invitation letter to foreign citizens

Invitee details

Name of the visitor:	Prof. Ken-ichi Otake
Address and contact details:	T 606-8393 Apartment 202, Daini-vira-matasuhige, 60 10, Higashi-takeya-cho, Sakyo-ku, Kyoto, Kyoto, Japan E-mail: otake.kenichi.8a@kyoto-u.ac.jp Phone: +81-90-3823-7186
Citizenship:	Japanese
Date of birth:	April 8 th , 1988
Organization:	Associate Professor Institute for Integrated Cell-Material Sciences (WPI-iCeMS), Kyoto University Institute for Advanced Study (KUIAS), Kyoto University , Yoshida Ushinomiya-cho, Sakyo-ku, Kyoto, Japan

Details of visit

Host Dept/School/ Centre/ Office:	Chemistry
Activity to be undertaken at IITKGP:	To deliver a research seminar in the field of porous materials and coordination polymers and interacting with faculty colleagues and students.
Intended duration of stay at IITKGP :	Nov 04-07, 2024
Support provided by IITKGP (local travel, stay, food, honorarium, any other). Please give details of each type of support with funding source and proof:	Local travel (between CCU airport and IIT Kharagpur), guest house accommodation at TGH, and food expenses at TGH. Funding source: Department (Non-plan grant)
Support provided by any other organization incl. personal resources. Please give details and proof:	None

Invited by

Name, affiliation and signature of host:	Dr. Madhab C. Das Associate Professor, Department of Chemistry, Indian Institute of Technology Kharagpur, WB, 721302, India. Ph: 03222-282894, Email: mcdas@chem.iitkgp.ac.in
Recommended by Registrar/ HoD/ HoS/ HoC/ Dean (as appropriate)	<i>29/08/2024</i> <i>29/08/2024</i>

Please note: Govt. rules will be followed regarding issuance of visa invitation letters

Head
Department of Chemistry
IIT Kharagpur

Updated August 29, 2024

This passport is valid for all countries and areas
unless otherwise endorsed.

