भारतीय प्रौद्योगिकी संस्थान खड़गपुर
शैक्षणिक अनुभाग

Indian Institute of Technology Kharagppur
Academic Section

Date : 17.10.2024

In continuation to pre-page, approval of the Director regarding opening of ERP portal for admission to Ph.D programme of the foreign applications is received by the Academic Section on 16.10.2024.

The above-mentioned document is required to be forwarded to the Dean (FoEA) for perusal. The conversation through e-mail is attached herewith (F/A).

Submitted please.

Assistant Registrar (Academic)

Joint Registrar (Academic)   17/10/24

Dean (FoEA) / Coordinating Dean   17/10/24

IR office is requested to attach the copy of the advertisement for MS/PhD admission of foreign nationals. In the session Spring 2024-25.

04.11.2024
Document attached as requested.   18/10/24
Also, it is proposed that to encourage larger no. of application from international students, the registration fee (for application) of all international applicants may be waived, similar to the practice adopted for students applying through ICCR.

Dean, FoEA   Ravibrat Mukherjee
                                              04.11.2024

PTO

(A) Approved. The advertisement
may be revised to remove
the mention of application
fee.

To: JR (Acad.)

Kindly open the portal after
uploading the revised guidelines
(attached).

04.11.2024

Mrs. Purnima
05/11/24

Rabibrata Mukhya
06.11.2024

<u>**Foreign Ph.D. Admission**</u>

Admission of Foreign Students to the Ph.D. Programme for the Spring Semester: 2024-2025

Candidates are advised to carefully review the eligibility criteria as provided in the Institute International Relations Website before applying. All applications will be screened based on the data submitted in the online application form. Therefore, candidates must ensure they meet the requirements for the programme they are applying to. If at any stage it is discovered that candidates have submitted false or inaccurate information, their application/admission will be cancelled.

Once submitted, the application cannot be modified or resubmitted under any circumstances. Requests for changes to any data entered in the application form will not be entertained. Hence, please have all necessary information ready before beginning the application process. Note that only one application should be submitted per candidate. Duplicate applications will be rejected without a refund.

Eligibility Criteria

1. Admission criteria will be solely academic in nature. Fees to be paid, ability to pay, and eligibility for scholarship (s) will not be considered part of admission criteria.
2. It is understood that fees and scholarships may be governed by one or more of:

   a) Agreements sighned by Govt. of India with foreign countries
   b) IIT Council policy if any
   c) IIT Kharagpur's MoU with partner Institutions (DDP or otherwise)
   d) IIT Kharagpur's own policy in the absence of Govt. Agreement and Partner MoUs
   e) IIT Kharagpur's own policy for students joining SRIC projects

3. Admission criteria for Dual Doctoral Program students from Partner Institutions to be governed by respective MoUs.

4. Admission criteria for foreign students not from a DDP Partner Institution:
   a) Each Department/School/Centre to set:
      i. Its own eligibility criteria/cut-off in matters of past academic record and qualification
      ii. Its own admission test which may be a sufficiently long interview administered in video conferencing mode
   b) The Interview will test for both technical and English skills
   c) TOEFL/GRE/ similar test scores to be made optional
   d) Two letters of reference from professional contacts regardless of time elapsed after last degree.

5. Admission process will be compliant with GoI's rules regarding applicant's country of citizenship and current immigration status in India, if any.
   a) Initial screening will made to determine if applicant belongs to a "special permission" country. If so, necessary permission from GoI to be sought before the application can be processed further. For applications not belonging to a "special permission" country, the application process will be initiated.
   b) If applicant is found academically suitable for admission to PhD Program and accepts the provisional offer, due permission to issue visa letter from GoI to be sought.
   c) If above permission is obtained, visa letters to be issued as per rules.

6. Post-Admission rules for foreign students
   a) All relevant PhD rules of the Institute starting with enrolment to defence will be applicable
   b) Exceptions/ equivalence will be made for a DDP Student from a Partner Institution as per MoU

Application Fee

Applications are accepted online only. The application fee is waived for all foreign candidates.

Applicants are encouraged to visit the relevant Department/Centre/School webpage for more information on research areas and to refer to the Information Brochure for Ph.D. Admissions for eligibility and other details.

- **Online Application Submission Begins:** November 06, 2024
- **Application Submission Deadline:** November 25, 2024
- **Interview Dates (for shortlisted candidates):** November 26-30, 2024
- **Admission Date:** December 31, 2024

Instructions for Online Application

STEP-I: Complete the Online Application Form
Register using your email ID and login to fill in the required details. Upload your testimonials, digital photograph, and signature as needed.

STEP-II: Pay and Submit Application
Pay the application fee via the online payment gateway.

STEP-III: Print Confirmation
After final submission, you will be able to print your completed application. Retain this printout for your records.

Please note: Do not send a physical copy of the application. Only online submissions will be considered.

Shortlisted candidates will be notified by email for the interview.

For queries, contact: ir-office@adm.iitkgp.ac.in

Apply Here: Ph.D. Admission Application

Admission of Foreign Students to the Ph.D. Programme for the Spring Semester: 2024-2025

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6. Post-Admission rules for foreign students
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Application Fee

Applications are accepted online only. ~~The application fee (non-refundable) is Rs. 500 for all foreign candidates.~~

~~Note:~~ ~~The application fee is waived for candidates applying through ICCR, EDCIL-SII, or ASEAN-DIA programs to IIT Kharagpur. To qualify for this waiver, the applicant must provide their ICCR/SII/ASEAN-DIA Application number as a reference in the form.~~

Applicants are encouraged to visit the relevant Department/Centre/School webpage for more information on research areas and to refer to the Information Brochure for Ph.D. Admissions for eligibility and other details.

- **Online Application Submission Begins:** November 05, 2024
- **Application Submission Deadline:** November 25, 2024
- **Interview Dates (for shortlisted candidates):** November 26-30, 2024
- **Admission Date:** December 31, 2024

Instructions for Online Application

STEP-I: Complete the Online Application Form
Register using your email ID and login to fill in the required details. Upload your testimonials, digital photograph, and signature as needed.

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Apply Here: Ph.D. Admission Application

भारतीय प्रौद्योगिकी संस्थान खड़गपुर
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Indian Institute of Technology Kharagpur
Academic Section

Date : 17.10.2024

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The above-mentioned document is required to be forwarded to the Dean (FoEA) for perusal. The conversation through e-mail is attached herewith (F/A).

Submitted please.

Assistant Registrar (Academic) ~~Approve~~ 17/10/24

Joint Registrar (Academic)

Dean (FoEA) / Coordinating Dean 17/10/24

IR office is requested to attach the copy of the advertisement for MS/PhD admission of foreign nationals for the Session Spring 2024-25.

18.10.24

29.10.2024

The advertisement ~~on~~ is attached.

Rabibrata Mukherji
29.10.2024

~~DE~~ DoFA

TO: JR (Acad)

For n-a. as per Ph.D Regulations.
30.10.24

Mrs. Purnima
30.10.24
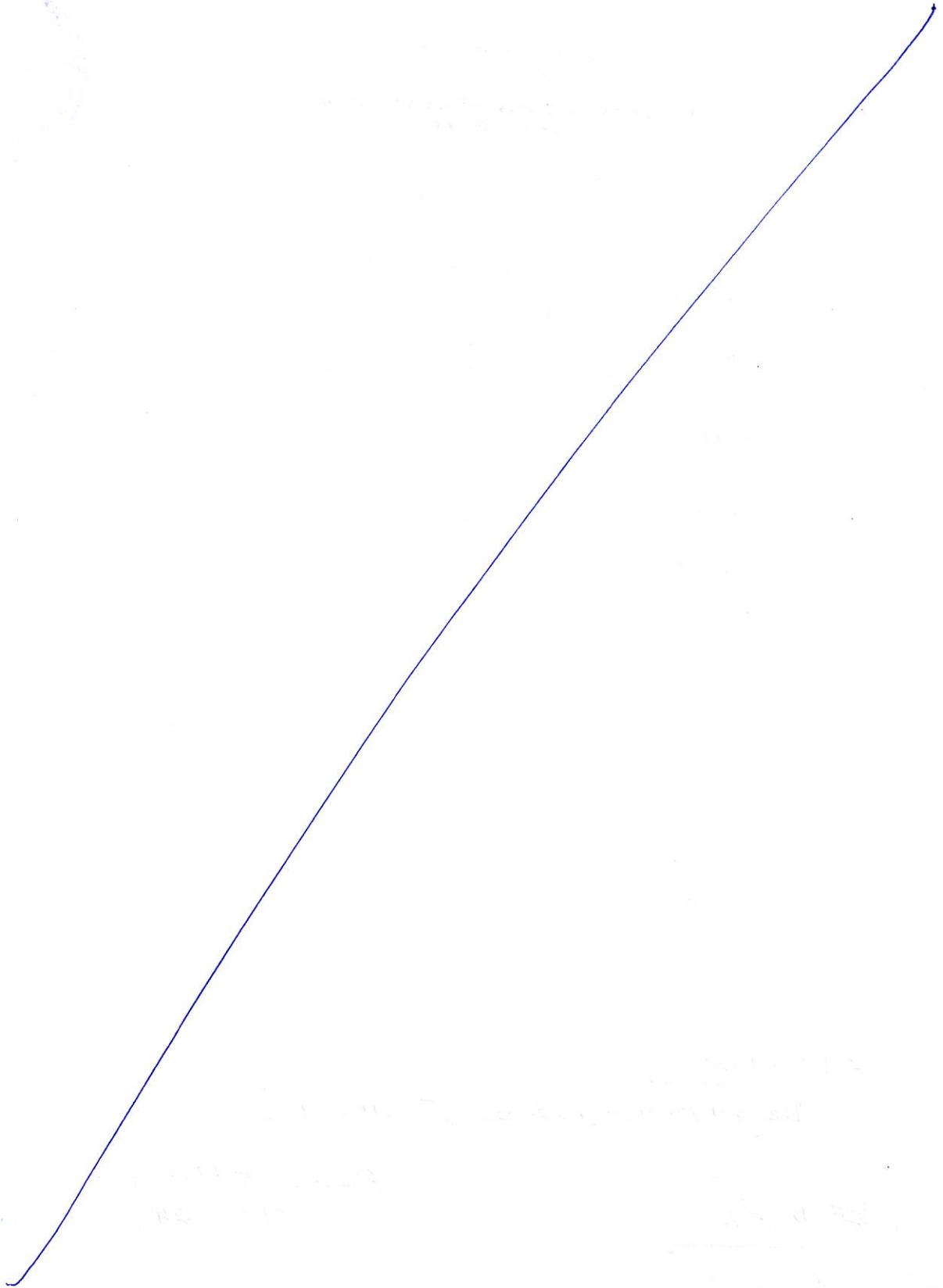
From pre-page.

It is observed that copy of information brochure is not attached along with the [x]
advertisement.

Application fee mentioned in the advertisement is mismatched with the decision of 324th
senate meeting held on 27.03.2018.

Extract of 324th senate meeting for admission of Research programme for foreign [y]
nationals is enclosed herewith for reference please.

Submitted please

(Junior Executive)

Executive

AR (Academic)   आज/24

JR(Academic)   May be forwarded to the Dean(IR) for 'x' and
'y' marked above and for incorporating, if agreed to.
3/1/24

Dean (FoEA)

TO: Dean (IR)

The advertisement tent provided by IR
office mentions "Information Brochure for
Ph-D admissions", I understand that this is
different from the Information Brochure
available on Ph-D admission portal. In
view of this, IR office is requested
to provide the Information Brochure
for Ph-D admission for foreign nationals
in line with Senate approved guidelines
30.10.24

INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR

Extract (Item No. SENATE – 324.F.I.C.6) from the minutes of the 324th meeting of the Senate held on 21st March, 2018 are reproduced below for information and necessary action please.

Deputy Registrar (Academic)

To
The Dean (IR)

Copy to:-

1. Dean, PGS&R
2. Chairman, ERP
3. The Superintendent, PGS&R.

COPY

"ITEM:SENATE – 324.F.I.C.6

To **consider** the proposal submitted by the Dean of International Relations regarding Policy for Admission of Foreign Nationals into Doctoral Programs of IIT Kharagpur.

The Senate at its 322nd meeting held on 21st September 2017 constituted a committee to frame a revised rules for admission of foreign nationals into Masters and Doctoral programme of the Institute.

The report of the committee for Doctoral programme is given in the Appendix.

The Research Programme Evaluation Committee at its 206th meeting held on 07th March 2018 recommended the above for consideration and approval of the Senate.

Appendix-324.F.I.C.6 of the Agenda

RESOLVED that : The recommendations of the Research Programme Evaluation Committee made at its 206th Meeting held on 7th March 2018 regarding Policy for Admission of Foreign Nationals into Doctoral Programs of IIT Kharagpur, be approved. Further resolved that a web portal be created for the International Students."

Draft policy for admission of foreign nationals into Doctoral Programs of IIT Kharagpur

Report of the Committee set up by the 322nd Senate Meeting on 21.9.17 (322.F.I.C.5)

1. **Scope:**
   This draft policy deals only with doctoral programs. Admission of foreign citizens into postgraduate programs of IIT Kharagpur will be submitted separately.

2. **History:**
   Several attempts have been made over the years to address the issue of admission of foreign students into IIT Kharagpur's doctoral program. A brief history follows:

   2.1. **2009, Senate item 287.F.I.16.**
   Joint PhD with foreign universities. The salient points were:

   - must have MoU
   - every such program must be approved by Senate
   - DSC= "Advisory Committee", etc.

   2.2. **2.2 2012, Senate item 302.F.I.C.7.**
   Admission of **sponsored** foreign candidates to PG/PhD programs. The salient points were:

   - Tuition fee ($4000/$2000)
   - min. 2 yrs employment
   - min 80% marks or 8.5/10 CGPA in UG (& PG)
   - 80/120 in TOEFL, GRE/GMAT/LSAT cutoff to be set by Depts.
   - 3 recos
   - VC/in-person interview
   - NoC from MHRD, MEA
   - other Institute rules remain, etc.

   2.3. **2015, Senate item 315.F.I.C.4.**
   Admission of foreign nationals to PhD program under **endowment** scheme. The salient points were:

   - how to deal with "Restricted" countries
   - $500 Registration fee
   - Tuition fee ($4000/$2000) for "self financing" students
   - Tuition fee same as Indians for endowment funded students
   - min 80% marks or 8.5/10 CGPA in UG & PG (contd.)
   - 95/120 in TOEFL, GRE/GMAT/LSAT cutoff to be set by Depts.
   - 3 recos
   - VC/in-person interview
   - unless superseded by DDP MoU
   - NoC from MHRD, MEA etc.
   - other Institute rules remain
   - Etc.

2.4. **2017, Senate item 320.G.I.C.11.**

Admission of **non-degree** foreign students on short term visits. The salient points were:

- Up to 2 semesters
- Standard tuition fee
- Open to both MoU and non-MoU home Institutes
- Etc.

2.5. **2017. 322nd Senate Meeting 21.9.17:**

Committee formed to frame revised rules for admission of foreign national into Masters and Doctoral programs of the Institute (This report).

3. **Discussions on Senate 315.F.I.C.4.**

The senate resolution 315.F.I.C.4. of 2015 is the most comprehensive effort to date on the subject. Issues that need further discussion and resolution are listed below.

Issue	315th Senate	Remarks/Questions
Eligibility - country of origin Types of student	Silent Endowment.	Except but not limited to: Pakistan, Afghanistan, China, Syria, Sudan, Yemen (these countries need special permission) For High Commission of the restricted countries to forward the applications, prior outreach and relationship building need to be facilitated with the H.C.s Similarly, Indian Embassies in the restricted countries need to be intimated. What about SRIC Project Funded, Self-Funded, Home Govt. Funded, ICRC/Other Scholarship funded, etc. students? Can SRIC employ foreign nationals? Suggest: source/type of funding be dissociated from eligibility and fees. Rather, presence or absence of MoU (DDP type) or Govt. directive may decide on admission and fees.

Eligibility – academic	Min 80% marks or 8.5/10 CGPA in UG and PG degrees TOEFL score cut off 95/120 GRE/GMAT/LSAT to be set by Depts.	Are these two equivalent? CGPA 8.5 is high even by our standards. We are facing the same concern vis-à-vis Univ. of Melbourne. Inconsistent with 302nd Senate (80/120). Why TOEFL for native English speakers? Who decides? We need ETS registration for Official TOEFL, GRE, GMAT, LSAT scores to be sent directly to the Institute. Until the Institute is registered with ETS, GMAC and LSAC will a scanned copy of the original score card work? Why GRE at all? Will subject GRE be needed? What will be the departmental pre-requisites? How will Depts. assess candidate's UG/PG course content for eligibility/suitability?
Tuition fee	All foreign students will pay: One time Admission fee: $500 Endowment funded students: tuition fees same as Indian student Sponsored: silent Self-funded students tuition fee : SAARC $2000 NON-SAARC: $4000	What is the tuition fee for Endowment funded students? What is the tuition fee for sponsored students? Suggest : all tuition fees be made uniform unless dictated by an MoU or Govt. directive How have we arrived at these numbers? Is there any MHRD guideline for this?

Fellowship	Fellowship will be given as per approved rate of MHRD for Indian students	What about SRIC Project Sponsored students? What about students coming with external fellowships like the ICCR Fellowship? Candidates desirous of admission under the ICCR Fellowship Programme for e.g. are required to apply through the Indian High Commission/Embassy as the case may be, in their respective Countries. They will send the application to ICCR Government of India and then ICCR will forward the application/s to various University / Institute in India as the case may be for consideration. In case the applicant is found suitable for admission, admission offer letter will be sent to him/her through Indian Council for Cultural Relations, New Delhi. What kind of Fellowships would the Institute provide? Teaching Assistantships, Research Assistantships, Dissertation Fellowships etc?
Letters of Recommendation Interview	3 letters of academic/industry reference in support of their applications In person Skype	Recommendation letter of an individual who has discontinued education to work in an industry and is a returning student, must have different criteria. Those criteria should ideally be specified while requesting a recommendation letter. 2 letters instead of 3? Will special consideration be given to DDP students as mentioned in point # 3 of the Senate Item 315.F.I.C.4?
Academic Requirements	Consideration regarding academic requirements will be given to the students from partner MoU Universities with whom joint/dual Ph.D program has been signed. Point # 14 MS/Mtech etc. : silent	What type of considerations? Will Cut off marks be relaxed? Will tuition be waived? Will fewer recommendation letters be required? Will there be no interview as mentioned in the point # 6 of the document? As of now there's UoM and Curtin. Is it not better to have 2 processes (at least initially) that would govern single Ph.Ds and DDPs? Need rules and policy for eligibility, admission criteria, fees etc.

Maximum PhD duration vs. visa duration	Silent	Research Visa can be extended by the FRRO/ FRO concerned subject to production of (a) valid Research Visa (b) bonafide certificate from the University/Institution of affiliation about his / her pursing the research project indicating the duration of the research project and (c) evidence of financial resources. The total period of the Visa may be restricted to the duration of the project as approved by the Institute of Affiliation or five years, whichever is less. Student visa may be granted for a maximum period up to five years or for the duration of the academic course of study, whichever is less, to nationals of all countries (except nationals of Pakistan, Bangladesh and China). (ii) A maximum of three entries per academic year may be allowed to foreign students to facilitate them to visit their home countries during vacation. In emergency situations, additional entries may be granted by the FRROs/FROs with prior permission obtained from the University/educational institution.

4. **Proposal- Admission of Foreign Doctoral Students**

1. Admission criteria will be solely academic in nature. Fees to be paid, ability to pay, and eligibility for scholarship(s) will not be considered part of admission criteria.

2. It is understood that fees and scholarships may be governed by one or more of:

   a) agreements signed by Govt. of India with foreign countries
   b) IIT Council policy if any
   c) IIT Kharagpur's MoU with partner Institutions (DDP or otherwise)
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   b. The Interview will test for both technical and English skills
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5. Admission process will be compliant with GoI's rules regarding applicant's country of citizenship and current immigration status in India, if any.

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6. Post-Admission rules for foreign students

   a. All relevant PhD rules of the Institute starting with enrollment to defence will be applicable
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Foreign Ph.D. Admission

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Applicants are encouraged to visit the relevant Department/Centre/School webpage for more information on research areas and to refer to the Information Brochure for Ph.D. Admissions for eligibility and other details.

- **Online Application Submission Begins:** October 31, 2024
- **Application Submission Deadline:** November 22, 2024
- **Interview Dates (for shortlisted candidates):** November 23-27, 2024
- **Admission Date:** December 31, 2024

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Apply Here: [Ph.D. Admission Application](#)

Indian Institute of Technology Kharagpur

Indian Institute of Technology Kharagpur

invites applications from

FOREIGN STUDENTS

for admission to

Doctoral (PhD) Programme

for Spring Semester 2024–2025

Application Closing Date: 22 NOVEMBER, 2024

Visit: https://international.iitkgp.ac.in/admission/

SCAN FOR DETAILS
AND REGISTRATION
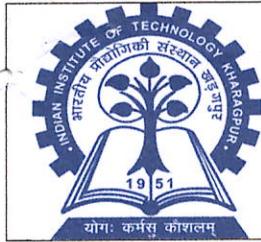
निदेशक कार्यालय
DIRECTOR'S OFFICE
सं./NO.: 4106
IN 2 3 SEP 2024
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IIT KHARAGPUR

DEPUTY DIRECTOR'S OFFICE
No............ 443
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IIT KHARAGPUR

Office of International Relations
Indian Institute of Technology
Kharagpur – 721 302

ACADEMIC (PGS&R) SECTION
1 6 OCT 2024
IIT KHARAGPUR-721302

REF: 2336/2024/OIR

Dated: 17.09.2024

<u>NOTE</u>

Subject: Approval Request for Opening the Foreign Application Portal for PhD & MS (By Research) Programs - Spring Semester AY 2024-25.

The Office of International Relations is seeking approval to open the foreign application portal for the PhD and MS (By Research) programs for the Spring Semester of the Academic Year 2024-25.

The portal's opening will allow international candidates to apply and join our institution, enhancing the diversity and global reach of our research community. The proposed timeline is as follows:

- **Portal Opening Date**: 20.09.2024
- **Portal Closing Date**: 25.10.2024

Submitted for your kind consideration and necessary approval please, so that the Office of International Relations may proceed with the admission process.

Permission may also be given to publisize the Same throu Study in India Portal and the ICC cell of MOE.
Rabibrata Mukherji
17.09.2024.

Anup Kr. Roy
17.09.24
Junior IR- Executive

17/09/24.
IR-Executive

Rabibrata Mukherji
17.09.2024.
Dean, International Relations

Discussed with the Director. The cell will be only for PhD admission of International Students.
Rabibrata Mukherji
28.09.2024

20/9/24
Dy- Director

TO
JR (Acad)

Director

Pl. discuss: Ph.D & MS (By Research)?

24/09/2024

MS by Research Students are accepted in AARDO project, However, adv. may be for PhD only.
Rabibrata Mukherji
27.09.2024

28/09/2024
Director

Jean (IR)
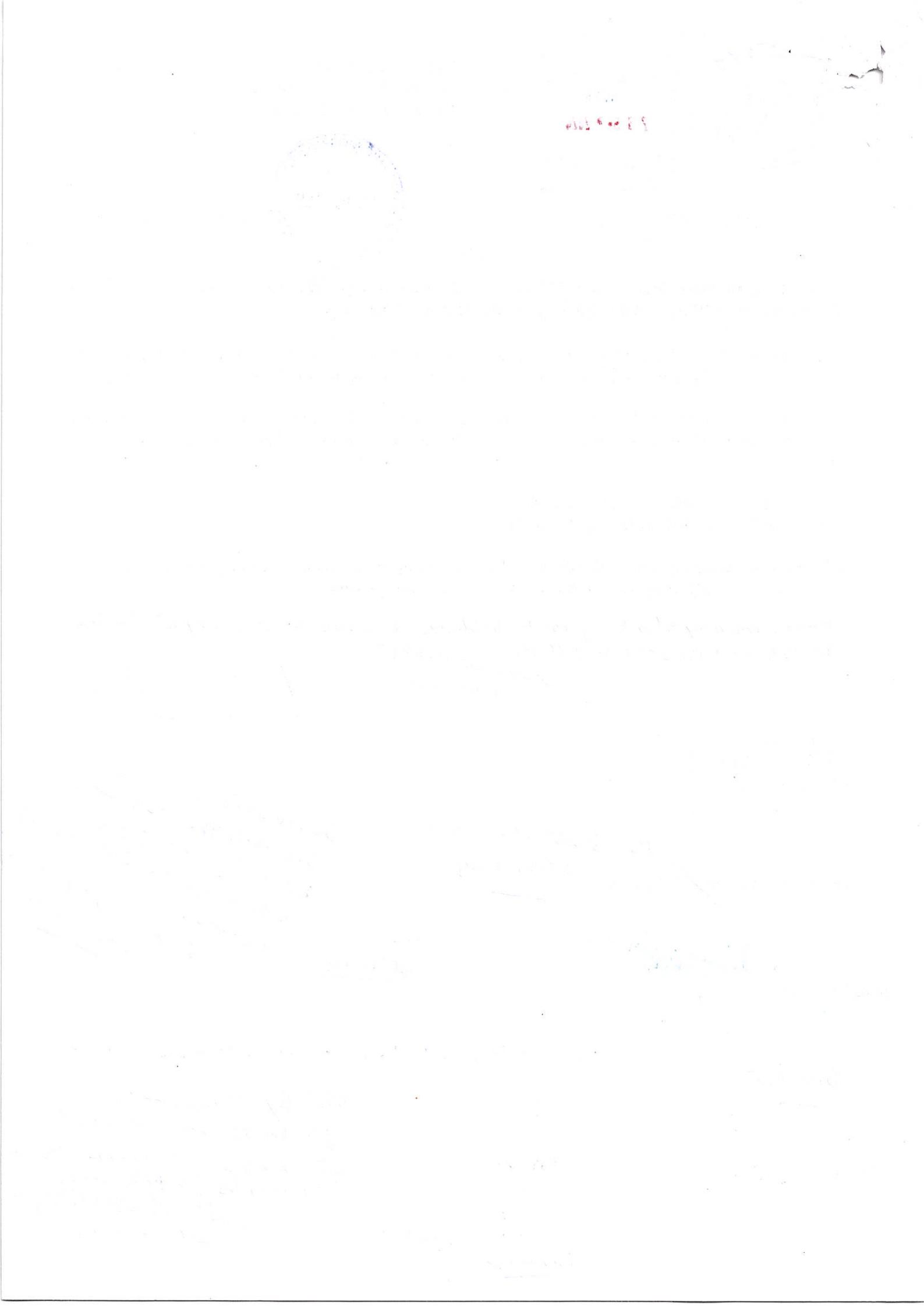
Ziṁ.ᴗ. **purnima@adm.iitkgp.ac.in**

Fwd: OPENING FOREIGN APPLICATION PORTAL (RS)_SPRING 2024-25

From : purnima@adm.iitkgp.ac.in Thu, Oct 17, 2024 12:20 PM

Subject : Fwd: OPENING FOREIGN APPLICATION PORTAL (RS)_SPRING 2024-25

To : Assistant Registrar, Academic-PG&SR <arpgsr@adm.iitkgp.ac.in>, nilamadhab mishra <nilamadhab.mishra@adm.iitkgp.ac.in>

Cc : Joint Registrar, Academic <jracad@adm.iitkgp.ac.in>

Dear Sir,

Please see the trail mail. As per advice of Joint Registrar (Academic), the original file is to be forwarded to the Dean (FoEA).

With regards,

Purnima Mahadani
Academic Section
Indian Institute of Technology Kharagpur
Kharagpur-721302, India
Phone: 03222-282077

From: "IIT Kharagpur Office of Dean, International Relations" <ir-office@adm.iitkgp.ac.in>
To: "Joint Registrar, Academic" <jracad@adm.iitkgp.ac.in>
Cc: "gautamkumar" <gautamkumar@adm.iitkgp.ac.in>, "Prof. Rabibrata Mukherjee" <deanir@adm.iitkgp.ac.in>, "deanfoea" <deanfoea@iitkgp.ac.in>, "Dean FoS" <deanfos@iitkgp.ac.in>, "deanbtbs" <deanbtbs@iitkgp.ac.in>, "purnima" <purnima@adm.iitkgp.ac.in>
Sent: Thursday, October 17, 2024 11:31:52 AM
Subject: Re: OPENING FOREIGN APPLICATION PORTAL (RS)_SPRING 2024-25

Dear Sir,
As per your email, I have sent the file to the academic section yesterday for further processing.

Best Regards,
Arup Kr. Roy
Junior IR-Executive
Office of International Relations
IIT Kharagpur
Tel-03222-281066

From: "purnima" <purnima@adm.iitkgp.ac.in>
To: "Joint Registrar, Academic" <jracad@adm.iitkgp.ac.in>
Cc: "IIT Kharagpur Office of Dean, International Relations" <ir-office@adm.iitkgp.ac.in>,
"gautamkumar" <gautamkumar@adm.iitkgp.ac.in>, "Prof. Rabibrata Mukherjee"
<deanir@adm.iitkgp.ac.in>, "deanfoea" <deanfoea@iitkgp.ac.in>, "Dean FoS"
<deanfos@iitkgp.ac.in>, "deanbtbs" <deanbtbs@iitkgp.ac.in>, "gautamkumar"
<gautamkumar@adm.iitkgp.ac.in>
Sent: Thursday, October 17, 2024 10:46:51 AM
Subject: Re: OPENING FOREIGN APPLICATION PORTAL (RS)_SPRING 2024-25

Dear Sir,

Please find the attached document which is received from Office of International
Relations as requested regarding opening of foreign application portal in ERP for
admission to Ph.D programme.

You are requested to suggest for further processing regarding the aforesaid matter.

with regards,

Purnima Mahadani
Academic Section
Indian Institute of Technology Kharagpur
Kharagpur-721302, India
Phone: 03222-282077

From: "Joint Registrar, Academic" <jracad@adm.iitkgp.ac.in>
To: "IIT Kharagpur Office of Dean, International Relations" <ir-office@adm.iitkgp.ac.in>
Cc: "gautamkumar" <gautamkumar@adm.iitkgp.ac.in>, "purnima"
<purnima@adm.iitkgp.ac.in>, "Prof. Rabibrata Mukherjee" <deanir@adm.iitkgp.ac.in>,
"deanfoea" <deanfoea@iitkgp.ac.in>, "Dean FoS" <deanfos@iitkgp.ac.in>, "deanbtbs"
<deanbtbs@iitkgp.ac.in>
Sent: Tuesday, October 15, 2024 6:12:08 PM
Subject: Re: OPENING FOREIGN APPLICATION PORTAL (RS)_SPRING 2024-25

The matter has been discussed with the Deans. You are requested to please provide the
original files.
Regards
Biswajit
===========================
CA. Biswajit Bhattacharyya
Fellow Chartered Accountant (FCA), MBA (CU), M.CoM (CU)
Joint Registrar
Academic Section
Indian Institute of Technology Kharagpur, Kharagpur- 721302
Phone No. 03222-282050

From: IIT <ir-office@adm.iitkgp.ac.in>
To: Joint <jracad@adm.iitkgp.ac.in>
Cc: gautamkumar <gautamkumar@adm.iitkgp.ac.in>; purnima
<purnima@adm.iitkgp.ac.in>; Rabibrata <deanir@adm.iitkgp.ac.in>
Date: Tuesday, 15 October 2024 5:57 PM IST
Subject: OPENING FOREIGN APPLICATION PORTAL (RS)_SPRING 2024-25

Dear Sir,
Please find attached the approval copy for the opening of the foreign application portal
for the PhD program, Spring Semester AY 2024-25.
I kindly request an extension of the closing date to **15th November 2024** and open
the portal at your earliest convenience.

Best Regards,
Arup Kr. Roy
Junior IR-Executive
Office of International Relations
IIT Kharagpur
Tel-03222-281066