

**Office of the Dean, International Relations  
Indian Institute of Technology Kharagpur**

Ref: 2418/2024/OIR

Date: 28.11.2024

**Subject: Minutes of the MoU Committee Meeting dated, 28th November, 2024.**

A meeting of the MoU Committee was held on **28th November at 5:00 pm** in the Deans' Conference Room to deliberate on various MoU drafts as requested by faculty coordinators. The following members constituting the MoU committee deliberated on the agenda items:

#	Chairperson and Members of the committee	Position	Present/Not Present
1	Deputy Director	Chairperson	Present
2	Dean, International Relations	Convenor	Present
3	Dean, Sponsored Research & Industrial Consultancy	Member	Present
4	Dean, Faculty of Engineering & Architecture	Member	Present
5	Dean, Faculty of Sciences	Member	Present
6	Dean, Faculty of Bio Technology & Bio Sciences	Member	Present
7	Dean, Outreach	Member	Present
8	Dean, Alumni Affairs	Member	Present
9	Dean Student Affairs	Invited Member	Not- Present
10	Associate Dean CE&T	Invited Member	Present
11	PIC Legal	Invited Member	Present
12	JR Academics	Invited Member	Not- Present

Prof. Rintu Banerjee, Deputy Director & Chairman of committee extended a warm welcome to all the members and attendees in the meeting.

**Agenda 1: The following items were Reported as being fully signed:**

SL#	Partner	Partnership	Coordinator (Dr./Professor)	D/S/C
1.	Trumio Inc. USA	MoU	Rabibrata Mukherjee	Dean IR
2.	Montpellier Sup Agro France	MoU	Rintu Banerjee	AgFE
3.	DAAD SPARC-Giant	MoU	Rabibrata Mukherjee	SPARC Jt-Coordinator
4.	Asoke Deysarkar International Program	Renewed MoU	Rabibrata Mukherjee	Dean IR

**Agenda 2: After the due deliberations, the committee members have recommended the following on the Agenda items:**

**1. IIT Sponsorship Agreement with Airbus: Prof. D.K Maiti, AE**

Resolution: The committee has on principle approved the MoU subject to the recommended modifications to the points B and C in the 'Whereas' Clause.

*Rabibrata Mukherjee*

Prof. Maiti is requested to make the modifications in consultation with the Institute Legal Cell and share the final draft for signatures.

**2. MoU Renewal with University of Bradford: Prof. Nikhil Kumar Singha, RTC**

Resolution: The committee requested Prof. Singha to do the following:

- Remind his counterpart at the University of Bradford that there was a different draft that was approved in the August 09<sup>th</sup> committee meeting
- In the event, Bradford wants to work on the new draft, examine the content and give feedback
- Share the draft with Legal Cell for review and comments
- Send the comments/suggested modification to Bradford and seek concurrence
- Upon the completion of the above points, the draft MoU may be presented in the committee meeting.

**3. Jointly Funded Bilateral Mobility Programme with: Leeds: Dr. A.K Goswami, RCGSIDM**

Resolution: The committee made the following observations:

- Dr. Goswami advertise the program for available opportunities
- Project supervisors be identified and projects formulated

It was opined that provision for Joint external Supervision already exists as per IITKGP guidelines therefore no such MoU is required.

**4. New MoU with Hyundai Motor Company: Prof. Siddhartha Mukhopadhyay, EE**

Resolution: The committee made the observation that the MoU may be signed by the authorised representative of IIT Kharagpur on condition that the following clause is added to the MoU.

"All Parties acknowledge that no legally binding obligations will arise among them as a result of signing of this MoU".

Prof. Mukhopadhyay is requested to convey this to Hyundai Motor Company and seek their concurrence.

**5. National Institute of Material Science, Japan (NIMS): Amandeep Jindal (CHE)/Saikat Das (PHY)**

**a. New MoU with NIMS:**

Resolution: The committee recommended that the IP clause needs to be included in the draft MoU. The MoU is approved subject to incorporation of the suggested modification,

**b. Agreement on the International Cooperative Graduate Program**

Resolution: Agreement be revised by the faculty coordinators based on the comments received from the Legal Cell and Office of IR and presented in the next MoU committee meeting.

**6. Renewal of Student Exchange Agreement with University of Tokyo: Prof. Rabibrata Mukherjee, DeanIR**

Resolution: IR Office is requested to highlight the changes in the new Agreement on Academic Exchange in comparison to the previously signed document and route it through the Legal Cell for review. If the document is cleared, it may be placed for signatures.

## 7. New MoU with Western Sydney University: Prof. Madan Kumar Jha, AgFE

Resolution: Prof. Jha who was not-present at the meeting has been advised by the committee to modify the draft MoU based on the comments received and share the document with WSU for concurrence. The document that was presented by Prof. Jha in the 25<sup>th</sup> Sept committee meeting was not the relevant one.

## 8. New Document on 'General Terms & Conditions For Extending Services' with Ashok Tours and Travels

Resolution: The document is agreed in principle. It was requested that the response from Ashok T &T be shared with the committee, when it becomes available. It was further decided that Mr. Ranjit Thakur, Administrative Officer, Officer of the Deputy Director, will be the coordinator of the MoU.

## 9. New Document with IRCTC

Resolution: The committee recommended that the review and decision on this item be deferred.

## 10. New MoAssociation with IIT Start-ups: Dr. Manoj Kr. Mondal,SEE

Resolution: The committee advised that the following text be included in Clause 8: "Either Party can (orally or in writing) publicly disclose, issue any press release, make any other public statement, or communicate with the media concerning the existence of this MOU with the consent and prior written approval of the other Party."

The MoA is approved, subject to the above modifications.

*Rabibret Mathew*

Dean, IR

*Karali Das*

Dean, OR

*Madan Kumar Jha*

Dean, FoS

*R. J. Mathew*

Dean, FoEA

*L. S. Das*

Dean, R&D

*R. D. Jha*

Dean, FoID&BTBS

*S. Shabir*  
12/12/2024

Dean AA

*Shabir*  
17/12/2024  
Chairperson,  
MoU Committee